

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Tuesday, November 9, 2004
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

<u>CALL TO ORDER:</u>	1.	a)	Call to Order	
<u>AGENDA:</u>	2.	a)	Adoption of Agenda	
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IN CAMERA SESSION:

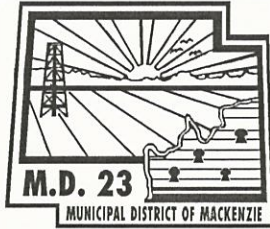
- 12. a) **Negotiations**

NEXT MEETING DATE:

- 13. a) **Special Council Meeting**
Wednesday, November 24, 2004
10:00 a.m.
Fort Vermilion Council Chambers
- Special Council Meeting**
Thursday, November 25, 2004
10:00 a.m.
Fort Vermilion Council Chambers
- Regular Council Meeting**
Tuesday, November 30, 2004
6:00 p.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

- 14. a) **Adjournment**



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Minutes – Regular Council Meeting October 13, 2004
Agenda Item No:	3. a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the October 13, 2004 Regular Council Meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the October 13, 2004 regular council meeting be adopted as presented.

Author:

Reviewed:

C.A.O.:

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Wednesday, October 13, 2004
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Betty Bateman	Councillor
Greg Newman	Councillor
John W. Driedger	Councillor
Joe Peters	Councillor
Odell Flett	Councillor
Pat Kulscar	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT:

ALSO PRESENT:

Bill Landiuk	Interim CAO/Director of Corporate Services
Barb Spurgeon	Executive Assistant
Mike Savard	Director of Operational Services
Paul Driedger	Director of Planning and Emergency Services
Grant Smith	Agricultural Fieldman

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Wednesday, October 13, 2004 in the Council Chambers of the Municipal District of Mackenzie office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:03 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 04-723 **MOVED** by Councillor Wieler

That the agenda be adopted as amended.

12. a) Personnel

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

4. a)

There were no items under this heading.

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) **Minutes of the September 21, 2004
Regular Council Meeting**

MOTION 04-724 **MOVED** by Councillor Peters

That the minutes of the September 21, 2004 Regular Council Meeting be adopted as presented.

CARRIED

DELEGATIONS: 5. a)

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) **Council Committee Reports**

Councillor Thiessen reported no reports
Councillor Kulscar reported on NAIT Advisory Committee, Mighty Peace Tourist Association, NADC, NCDC Conference, Ambulance Task Force, Physician Recruitment and Retention Meeting, two Medical Clinic Task Force meetings.
Councillor Newman reported no meetings
Councillor Flett reported on Cambridge Strategies, NADC, NCDC Conference, Ambulance Task Force
Councillor Bateman reported on Medical Clinic Task Force, Rec Board meeting, NADC meeting, NCDC conference, opening of new hospital

Councillor Wieler reported on Ambulance Task Force,
Councillor Peters reported on Cambridge Strategies, Medical Clinic
Task Force
Councillor Driedger reported on Library Board, Medical Clinic Task
Force, NCDC Conference, Hospital opening,
Deputy Reeve Sarapuk reported on hospital opening, NCDC
Conference, Medical Clinic Task Force
Reeve Neufeld reported on AAMD&C Aboriginal Advisory Committee,
High Level Hospital Opening, Medical Clinic Meeting, NCDC
Conference, NADC meeting, High Level Political Forum

MOTION 04-731 **MOVED** by Councillor Flett

That the Council Committee verbal reports be received as information.

CARRIED

PUBLIC
HEARINGS:

6. a) **Bylaw 417/04 – Lane Width Reduction**

Reeve Neufeld called the public hearing for Bylaw 417/04 to order
at 10:25 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 417/04
was properly advertised. Paul Driedger answered that the bylaw was
advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the
proposed Land Use Bylaw Amendment. Paul Driedger presented the
Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed
Land Use Bylaw Amendment..

Reeve Neufeld asked if any submissions were received in regards to
proposed Bylaw 466/04. Paul Driedger answered that there was no
submissions against the bylaw.

Reeve Neufeld asked if there was anyone present who would like to
speak in regards of the proposed Bylaw 417/04. There was no
indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 417/04 at 10:28 a.m.

MOTION 04-725
Bylaw 417/04
Second reading

MOVED by Councillor Bateman

That second reading be given to Bylaw 417/04, being a Bylaw to reduce the width of the laneway adjacent to the north boundary of Lot 4, Block 25, Plan 982 1128 in La Crete

CARRIED

MOTION 04-726
Bylaw 417/04
Third reading

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 417/04, being a Bylaw to reduce the width of the laneway adjacent to the north boundary of Lot 4, Block 25, Plan 982 1128 in La Crete

CARRIED

6. b) Bylaw 459/04 – Road Closure

Reeve Neufeld called the public hearing for Bylaw 459/04 to order at 10:28 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 459/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 459/04. Paul Driedger answered that there no submissions against the bylaw.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 459/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 459/04 at 10:30 a.m.

MOTION 04-727
Bylaw 459/04
Second reading

MOVED by Councillor Peters

That second reading be given to 459/04, being a road closure bylaw.

CARRIED

MOTION 04-728
Bylaw 459/04
Third reading

MOVED by Deputy Reeve Sarapuk

That third reading be given to 459/04, being a road closure bylaw.

CARRIED

6. c) Bylaw 467/04 – Rezoning

Reeve Neufeld called the public hearing for Bylaw 467/04 to order at 10:31 a.m.

Councillor Peters declared perceived pecuniary interest and left Council Chamber at 10:31 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 467/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Councillor Wieler asked if this was to be subdivided and Paul Driedger answered that it was only for rezoning.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 466/04. Paul Driedger answered that there were no submissions against the bylaw.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 467/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 467/04 at 10:37 a.m.

MOTION 04-729
Bylaw 467/04

MOVED by Councillor Wieler

Second Reading That second reading be given to Bylaw 467/04 to rezone Pt. SW 18-106-14-W5M from Agricultural District 1 "A1" to Highway Development "HD".

CARRIED

MOTION 04-730 **MOVED** by Councillor Thiessen
Bylaw 467/04
Third Reading

That third reading be given to Bylaw 467/04 to rezone Pt. SW 18-106-14-W5M from Agricultural District 1 "A1" to Highway Development "HD".

CARRIED

Councillor Peters reentered the meeting at 10:38 a.m.

7. b) CAO Report

MOTION 04-732 **MOVED** by Councillor Kulscar

That the written report submitted by the Interim Chief Administrative Officer be accepted as presented.

CARRIED

Reeve Neufeld recessed the meeting at 10:40 a.m.
Reeve Neufeld reconvened the meeting at 10:50 a.m.

GENERAL REPORTS:

8. a) Capital Projects 2004 Progress Report & Year to Date Operating Income Statement

MOTION 04-733 **MOVED** by Councillor Wieler

That the Capital Projects 2004 Progress Report & Year to Date Operating Income Statement be received for information.

CARRIED

OPERATIONAL SERVICES:

9. a) Director's Report

MOTION 04-734 **MOVED** by Councillor Wieler

That the written report submitted by the Director of Operational Services be accepted as presented.

CARRIED

Reeve Neufeld recessed the meeting at 12:03 p.m.
Reeve Neufeld reconvened the meeting at 12:53 p.m.

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

10. a) **Bylaw 462/04 – Land Use Bylaw**

MOTION 04-735 **MOVED** by Councillor Wieler

That research be done on vacant lots and brought back to Council.

CARRIED

MOTION 04-736 **MOVED** by Councillor Thiessen

Bylaw 462/04

Third Reading

That third reading be given to Bylaw 462/04 being a revision of the Municipal District of Mackenzie Land Use Bylaw.

CARRIED

10. b) **Policy FIN012 – Purchasing Authority Directive**

MOTION 04-737 **MOVED** by Councillor Kulscar

That Policy FIN012 – Purchasing Authority Directive be adopted as presented.

CARRIED

10. c) Ambulance Services Task Force

MOTION 04-738 **MOVED** by Councillor Wieler

That the Fort Vermilion Ambulance facility be sold to the highest bidder; and

That the capital assets be sold to the La Crete Ambulance Society for the amount of \$1.00 with the condition that if they should ever dissolve, or sell the property the MD has first right of refusal in the amount of \$1.00: and

That the MD continue providing the fire hall bay in Zama for housing the Ambulance until such time as the Health Authority provides a facility for housing the ambulance, being no later than September 2005, and that a fee be charged for the use of the space.

CARRIED

MOTION 04-739 **Moved** by Councillor Newman

That Motion 738-04 be tabled until after April 1, 2005.

CARRIED

10. d) Alberta Ambulance Operators Association
Fall General Meeting

MOTION 04-740 **MOVED** by Councillor Peters

That the Ambulance Task Force members be authorized to attend the Alberta Ambulance Operators Association 2004 Fall General meeting on October 29-30, at the Capri Center in Red Deer.

CARRIED

10. e) AAMD&C Convention Meeting with RCMP K Division

MOTION 04-741 **MOVED** by Councillor Bateman

That the policing Task Force members be authorized to meet with RCMP K Division during the AAMD&C Convention in Edmonton on November 15-18, 2004.

CARRIED

MOTION 04-742 **MOVED** by Councillor Kulscar

That the nine identified issues, Highway patrol and appropriate prisoner transfers be placed on the agenda for the meeting with RCMP K Division.

CARRIED

Reeve Neufeld recessed the meeting at 2:05 p.m.
Reeve Neufeld reconvened the meeting at 2:10 p.m.

10. f) **La Crete MD Building Project**

MOTION 04-743 **MOVED** by Willie Wieler

That the La Crete MD office building be included as a priority during the 2005 budget process, as recommended by the La Crete MD Building Task Force.

CARRIED

MOTION 04-744 **MOVED** by Councillor Kulscar

That communications be entered into with NAIT, and Advisory Committee to discuss options of the Mustus Lake Building.

CARRIED

10. g) **Subdivision Statistics Report**

MOTION 04-745 **MOVED** by Councillor Flett

That the Subdivision Statistics Report be received as information.

CARRIED

10. h) **Development Permit Statistic Report & Residential Building Activity Report**

MOTION 04-746 **MOVED** by Councillor Newman

That the Development Permit Statistic Report & the Residential Building Activity Report be received for information.

CARRIED

10. i) **Brownfield Remediation**

MOTION 04-747 **MOVED** by Councillor Wieler

That the Municipal District of Mackenzie be included as a representative on an Alberta-based organization supporting 'Brownfield Development' efforts in our communities.

CARRIED

**CORPORATE
SERVICES:**

11. a) **Phase II Environmental Assessment – Old Shop**

MOTION 04-748 **MOVED** by Councillor Flett

That a Phase II Environmental Assessment be approved for the old Fort Vermilion Shop and Public Works Yard at a cost not to exceed \$18,000 with funding from the 2004 operating budget.

CARRIED

11. b) **Medical Clinic – Town of High Level**

MOTION 04- 749 **MOVED** by Councillor Bateman

That a letter be written to the Town of High Level advising that Council is unable /unwilling to accept the criteria as requested by the town in their letter of September 23, 2004.

DEFEATED

MOTION 04- 750 **MOVED** by Councillor Newman

That a meeting be arranged with the new Council of High Level to discuss the proposed medical clinic.

CARRIED

11. c) High Level Medical Clinic

MOTION 04-751 **MOVED** by Councillor Thiessen

That the Task Force be authorized to proceed with a functional plan for the construction of a medical clinic in High Level.

CARRIED

11. d) CAO Recruitment Task Force

MOTION 04-752 **MOVED** by Councillor Kulscar

That the incoming Council conduct the CAO interviews on October 27 and 28, 2004.

CARRIED

11. e) Northern Lights Recreation Center

MOTION 04-753 **MOVED** by Councillor Kulscar

That consideration of the replacement hood fan be tabled until the capital projects replacement table be brought forward.

CARRIED

MOTION 04-754 **MOVED** by Councillor Newman

That a letter be written to the La Crete Minor Hockey Fundraising Committee advising that funding is being provided to the Northern Lites Recreation Society for replacement costs of equipment.

CARRIED

11. f) Council Orientation

MOTION 04- 755 **MOVED** by Councillor Theissen

That the update on Council Orientation be accepted for information.

CARRIED

11. g) MD of Mackenzie Library Board Appointments

MOTION 04- 756 **MOVED** by Councillor Newman

That the information on the Library Board appointments be received for information; and that a letter be written to the Library Board advising of the new advertisement requirements.

CARRIED

MOTION 04-757 **MOVED** by Councillor Kulscar

That consideration be given to move in camera to discuss issues under the Freedom of Information and protection of Privacy, Alberta Regulation 200/95 (3:31 p.m.)

CARRIED

**IN CAMERA
SESSION:**

12. a) Personnel

MOTION 04- 758 **MOVED** by Councillor Thiessen

That Council come out of camera (3:57 p.m.).

CARRIED

**NEXT
MEETING DATE:**

- 13. a) Council Orientation Workshop**
Thursday, October 21, 2004
10:00 a.m.
Fort Vermilion Council Chambers
- Council Organizational Meeting**
Tuesday, October 26, 2004
1:00 p.m.
Fort Vermilion Council Chambers
- Regular Council Meeting**
Tuesday, October 26, 2004
6:00 p.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 14. a) Adjournment

MOTION 04-759 **MOVED** by Councillor Theissen

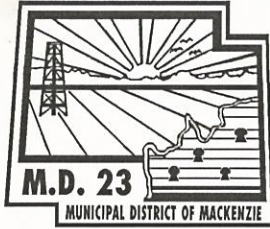
That the Regular Council meeting be adjourned (4:03 p.m.).

CARRIED

These minutes were adopted this 9th Day of November 2004.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Minutes –Organizational Council Meeting October 27, 2004
Agenda Item No:	3.b)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the October 27, 2004 Organizational Council Meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the October 27, 2004 organizational council meeting be adopted as presented.

Author:

Reviewed:

C.A.O.:

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL ORGANIZATIONAL MEETING
Municipal District of Mackenzie
Council Chambers
Fort Vermilion, Alberta**

Wednesday, October 27, 2003

PRESENT: Bill Neufeld Reeve
Lisa Wardley Councillor
John Driedger Councillor
Greg Newman Councillor
Willy Neudorf Councillor
Ed Froese Councillor
Walter Sarapuk Deputy Reeve
Peter Braun Councillor
Jim Thompson Councillor

ABSENT: Stuart Watson Councillor

ALSO PRESENT: Bill Landiuk, Chief Administrative Officer
Barbara Spurgeon Executive Assistant

Minutes of the Council Organizational meeting for the Municipal District of Mackenzie No. 23 held on Wednesday, October 27, 2004, in the Council Chambers, Municipal District of Mackenzie Office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Bill Landiuk called the meeting to order at 10:00 a.m.

**COUNCIL
AFFIDAVITS** 2. a) **Oath of Council**

Bill Landiuk swore in the new Councillors with the official Oath of Office.

**ADOPTION OF
AGENDA:**

3. a) **Adoption of Agenda**

MOTION 04-760 **MOVED** by Councillor Driedger

That the agenda be adopted as presented.

CARRIED

ELECTION:

4. a) **Election of Reeve**

Bill Landiuk opened the floor for nominations for the position of Reeve.

First call for nominations:

Councillor Braun nominated Bill Neufeld

Councillor Neufeld accepted the nomination

Councillor Newman nominated Walter Sarapuk

Councillor Sarapuk declined the nomination

Second call for nominations:

No further nominations were received.

Third call for nominations:

No further nominations were received.

Bill Neufeld declared Reeve by acclamation.

4. b) **Election of Deputy Reeve**

Bill Landiuk opened the floor for nominations for the position of Deputy Reeve.

First call for nominations:

Councillor Froese nominated Walter Sarapuk

Councillor Sarapuk accepted the nomination

Second call for nominations:

No nominations were received.

Third call for nominations:

No further nominations were received.

Walter Sarapuk declared Deputy Reeve by acclamation.

4. c) Oath of Reeve and Deputy Reeve

Reeve Neufeld swore the Official Oath of Office for position of Reeve.

Deputy Reeve Sarapuk swore the Official Oath of Office for position of Deputy Reeve.

Reeve Neufeld in the Chair.

**COUNCIL
COMMITTEES**

5. a) Appointment of Councillors to MD Committees

MOTION 04- 761 **MOVED** by Councillor Froese

That Councillor Newman and Councillor Neudorf be appointed to the Agricultural Service Board for a one year term.

CARRIED

MOTION 04-762 **MOVED** by Councillor Froese

That Wayne Theissen, Eric Jorgensen and Joe Peters be appointed to the Agricultural Service Board for a three year term.

CARRIED

MOTION 04-763 **MOVED** by Deputy Reeve Sarapuk

That Council, with the exception of the ASB members, be appointed to the Weed Control Appeal Board.

CARRIED

MOTION 04-764 **MOVED** by Deputy Reeve Sarapuk

That Councillor Braun be appointed as member of the Assessment Review Board and Councillor Wardley be appointed as alternate.

CARRIED

MOTION 04- 765 MOVED by Deputy Reeve Sarapuk

That Wally Schroeder and Eric Jorgensen be appointed as members at large of the Assessment Review Board with Alison Batt appointed as alternate.

CARRIED

MOTION 04-766 MOVED by Councillor Neudorf

That Reeve Neufeld, Councillor Thompson and Councillor Braun be appointed to the Finance Committee.

CARRIED

MOTION 04- 767 MOVED by Deputy Reeve Sarapuk

That Councillor Driedger be appointed to the Mackenzie Housing Management Board.

CARRIED

MOTION 04-768 MOVED by Councillor Braun

That Dave Neufeld, Jack Eccles, Terry Ward and Ray Toews be appointed to the Mackenzie Housing Management Board.

CARRIED

MOTION 04-769 MOVED by Councillor Driedger

That Councillor Wardley be appointed to the Mackenzie Regional Library Board.

CARRIED

MOTION 04-770 MOVED by Deputy Reeve Sarapuk

That Councillor Driedger and Councillor Newman be appointed to the Rural Water Services Board.

CARRIED

MOTION 04- 771 MOVED by Councillor Wardley

That Deputy Reeve Sarapuk be appointed as member of the Subdivision and Development Appeal Board with Councillor Braun appointed as alternate.

CARRIED

MOTION 04-772 MOVED by Deputy Reeve Sarapuk

That Terry Ward, Wally Schroeder be appointed as members of the Subdivision and Development Appeal Board with Alison Batt appointed as alternate.

CARRIED

MOTION 04-773 MOVED by Councillor Driedger

That Councillor Newman be appointed to the Upper Hay Recreational and Fishing Advisory Committee.

CARRIED

MOTION 04- 774 MOVED by Councillor Froese

That Gregg McNeil, Allen Plantinga and Danny Friesen be appointed to the Upper Hay Recreational and Fishing Advisory Committee.

MOTION 04-775 MOVED by Councillor Braun

That Councillor Neudorf be appointed to the Veterinary Advisory Committee for a three year term and applications for Members at Large be forwarded to the Agricultural Services Board.

CARRIED

Reeve Neufeld recessed the meeting at 10:45 a.m.
Reeve Neufeld reconvened the meeting at 10:55 a.m.

MOTION 04-776 MOVED by Councillor Braun

That Councillor Driedger be appointed to the Mackenzie Regional Library Board.

CARRIED

**COUNCIL
TASK FORCES**

6. a)

MOTION 04-777 **MOVED** by Councillor Braun

That the Agricultural Land Task Force Terms of Reference extend the termination date to June 30, 2005 or the start of the new Committee.

CARRIED

MOTION 04-778 **MOVED** by Councillor Braun

That Reeve Neufeld, Deputy Reeve Sarapuk, Councillor Newman and Councillor Froese be appointed to the Agricultural Land Task Force.

CARRIED

MOTION 04-779 **MOVED** by Councillor Driedger

That Councillor Braun, Councillor Wardley, Councillor Thompson and Councillor Watson be appointed to the Ambulance Services Task Force.

CARRIED

MOTION 04-780 **MOVED** by Councillor Neudorf

That Reeve Neufeld, Deputy Reeve Sarapuk and Councillor Newman continue as members of the CAO Recruitment Task Force.

CARRIED

MOTION 04-781 **MOVED** by Councillor Wardley

That Councillor Driedger, Councillor Froese and Councillor Thompson be appointed to the Highway 88 Task Force.

CARRIED

MOTION 04-782 **MOVED** by Councillor Newman

That Reeve Neufeld and Deputy Reeve Sarapuk be appointed to the Waterfront Cottage Development Task Force.

CARRIED

**APPOINT
REPRESENTATIVES**

7. a)

MOTION 04-783 **MOVED** by Councillor Driedger

That Councillor Newman be appointed to the Caribou Mountains Wildland Advisory Committee and Councillor Froese as alternate.

CARRIED

MOTION 04-784 **MOVED** by Councillor Driedger

That Reeve Neufeld be appointed to the Cooperative Management Planning Board with Councillor Neudorf as alternate.

CARRIED

MOTION 04-785 **MOVED** by Councillor Driedger

That Councillor Braun be appointed to the Deh Cho Travel Connection.

CARRIED

MOTION 04-786 **MOVED** by Councillor Wardley

That Reeve Neufeld be appointed to the Hay-Zama Committee with Councillor Neudorf as alternate.

CARRIED

MOTION 04-787 **MOVED** by Councillor Wardley

That Reeve Neufeld, Councillor Neudorf and Councillor Braun be appointed to the Hay-Zama Tourism Sub Committee.

CARRIED

MOTION 04-788 **MOVED** by Councillor Driedger

That Deputy Reeve Sarapuk be appointed to the High Level Forest Public Advisory Committee.

CARRIED

MOTION 04-789 **MOVED** by Councillor Thompson

That Councillor Driedger be appointed to the Mackenzie Economic Development Corporation.

CARRIED

MOTION 04-790 **MOVED** by Councillor Neudorf

That Councillor Braun be appointed to the Mighty Peace Tourism Association.

CARRIED

MOTION 04-791 **MOVED** by Councillor Driedger

That Deputy Reeve Sarapuk be appointed to the Northern Lights Forest Education Society.

CARRIED

MOTION 04-792 **MOVED** by Councillor Thompson

That Councillor Driedger be appointed to the Northwest Alberta NAIT Advisory Committee

CARRIED

MOTION 04-793 **MOVED** by Councillor Braun

That Reeve Neufeld be appointed to the Northwest Corridor Development Corporation.

CARRIED

MOTION 04-794 **MOVED** by Councillor Driedger

That Councillor Thompson be appointed to the Fort Vermilion Recreation Board.

CARRIED

MOTION 04-795 **MOVED** by Councillor Driedger

That Councillor Braun be appointed to the La Crete Recreational Society.

CARRIED

MOTION 04-796 **MOVED** by Councillor Driedger

That Councillor Wardley be appointed to the Zama Recreation Board.

CARRIED

Councillor Braun left the meeting ay 11:43 a.m.
Councillor Braun reentered the meeting at 11:45 a.m.

MOTION 04-797 **MOVED** by Councillor Neudorf

That Deputy Reeve Sarapuk and Councillor Driedger be appointed to the Regional Economic Development Initiative.

CARRIED

MOTION 04- 798 **MOVED** by Councillor Newman

That Terms of Reference for Recreational Boards be developed and brought back to Council.

MOTION 04- 799 **MOVED** by Councillor Newman

That Councillor Braun and Councillor Watson be appointed to the Regional Landfill Commission.

CARRIED

MOTION 04-800 **MOVED** by Councillor Driedger

That Deputy Reeve Sarapuk be appointed to the Veterinary Services Incorporated with Councillor Neudorf as alternate.

CARRIED

Reeve Neufeld recessed the meeting at 11:55 a.m.
Reeve Neufeld reconvened the meeting at 12:28 p.m.

MOTION 04-801 **MOVED** by Councillor Wardley

That Councillor Watson be appointed to the Regional Health Professional Recruitment and Retention Committee.

CARRIED

BYLAWS

8. a) **Bylaw 469/04 – To Provide for Organizational and Procedural Matters of Council, Council Committees and Councillors**

MOTION 04- 802 **MOVED** by Councillor Newman
Bylaw 469/04
First Reading

That first reading be given to Bylaw469/04 to provide for the organizational and procedural matters of Council, Council Committees and Councillors.

CARRIED

MOTION 04-803 **MOVED** by Councillor Braun
Bylaw 469/04
Second Reading

That second reading be given to Bylaw469/04 to provide for the organizational and procedural matters of Council, Council Committees and Councillors.

CARRIED

MOTION 04-804 **MOVED** by Councillor Thompson
Requires Unanimous
Consent

That consideration be given to go to third reading for Bylaw 469/04.

CARRIED

MOTION 04-805 **MOVED** by Councillor Neudorf

Bylaw 469/04
Third Reading

That third reading be given to Bylaw469/04 to provide for the organizational and procedural matters of Council, Council Committees and Councillors.

CARRIED

**OTHER
BUSINESS:**

8. a) Establish Council Meeting Dates, Times & Places for the Next Twelve Months

MOTION 04-806 **MOVED** by Councillor Newman

That Council meetings for the next twelve months be scheduled as follows:

November 9	10:00 a.m.	Fort Vermilion
November 23	6:00 p.m.	Fort Vermilion
December 13	10:00 a.m.	Fort Vermilion
January 11	10:00 a.m.	Fort Vermilion
January 25	6:00 p.m.	Fort Vermilion
February 8	10:00 a.m.	Fort Vermilion
February 22	6:00 p.m.	Fort Vermilion
March 8	10:00 a.m.	Fort Vermilion
March 22	6:00 p.m.	Fort Vermilion
April 12	10:00 a.m.	Fort Vermilion
April 26	6:00 p.m.	La Crete
May 10	10:00 a.m.	Fort Vermilion
May 24	6:00 p.m.	Zama
June 14	10:00 a.m.	Fort Vermilion
June 28	6:00 p.m.	High Level Rural
July 12	10:00 a.m.	Fort Vermilion
July 26	6:00 p.m.	Fort Vermilion
August 9	10:00 a.m.	Fort Vermilion
August 23	6:00 p.m.	Fort Vermilion
September 13	10:00 a.m.	Fort Vermilion
September 27	6:00 p.m.	Fort Vermilion
October 11	10:00 a.m.	Fort Vermilion
October 25	6:00 p.m.	Fort Vermilion
October 26 (Org. Mtg.)	10:00 a.m.	Fort Vermilion

CARRIED

8. a) Establish Budget Meeting Dates

MOTION 04-807 **MOVED** by Councillor Braun

That November 1, 2, 24, 25; and December 6 and 7, 2004 be approved as Special Council Meeting dates to discuss the 2005 budget.

CARRIED

MOTION 04-808 **MOVED** by Councillor Wardley

That all Ballots be destroyed.

CARRIED

ADJOURNMENT: 9. a) **Adjournment**

MOTION 04-809 **MOVED** by Councillor Driedger

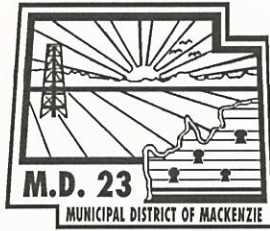
That the Organizational meeting be adjourned (1:20 p.m.)

CARRIED

These minutes were adopted this 9th day of November, 2004

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Minutes –Special Council Meeting October 29, 2004
Agenda Item No:	3.c)

BACKGROUND / PROPOSAL:

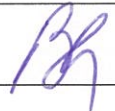
DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the October 29, 2004 Special Council Meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the October 29, 2004 special council meeting be adopted as presented.

Author:	Reviewed:	C.A.O.:	
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**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
SPECIAL COUNCIL MEETING**

**Friday, October 29, 2004
9:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Lisa Wardley	Councillor
John W. Driedger	Councillor
Greg Newman	Councillor
Ed Froese	Councillor
Jim Thompson	Councillor
Willy Neudorf	Councillor
Peter Braun	Councillor

ABSENT:

Stuart Watson	Councillor
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ALSO PRESENT:

Bill Landiuk	Director of Corporate Services
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Minutes of the Special Council meeting for the Municipal District of Mackenzie No. 23 held on Friday, October 29, 2004 in Municipal District of Mackenzie Council Chambers, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 9:05 a.m.

MOTION 04-810 MOVED by Councillor Thompson

That consideration be give to move in Camera to discuss issues under the Freedom of Information and Protection of Privacy Regulation 18(1)(d). (9:15 a.m.)

CARRIED

BUSINESS:

2. a) **Chief Administrative Officer Interviews**

MOTION 04-811 **MOVED** by Councillor Driedger

That Council come out of Camera (3:35 p.m.)

CARRIED

MOTION 04-812 **MOVED** by Councillor Braun

Requires 2/3 Majority

That the CAO Recruitment Task Force enter into contract negotiations with Paul J. Benedetto.

CARRIED UNANIMOUSLY

MOTION 04-813 **MOVED** by Councillor Braun

That if contract negotiations fail, the Task Force will pursue a professional recruitment firm.

CARRIED

ADJOURNMENT: 4. a) **Adjournment**

MOTION 04-814 **MOVED** by Councillor Driedger

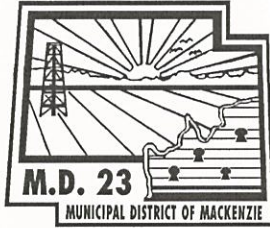
That the Special Council meeting be adjourned at 3:45 p.m.

CARRIED

These minutes were adopted this 9th day of November, 2004

Bill Neufeld, Reeve

**Barbara Spurgeon,
Executive Assistant**



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Special Council Meeting Minutes November 1 and 2, 2004
Agenda Item No:	3.d)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes from the November 1st and November 2nd Special Council meetings.

COSTS / SOURCE OF FUNDING:


RECOMMENDED ACTION:

Motion 1:

That the minutes of the Special Council meeting held on November 1, 2004 be adopted as presented.

Motion 2:

That the minutes of the Special Council meeting held on November 2, 2004 be adopted as presented.

Author:	Reviewed:	C.A.O.: 
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**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
SPECIAL COUNCIL MEETING**

**Monday, November 1, 2004
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Willy Nuedorf	Councillor
Greg Newman	Councillor
John W. Driedger	Councillor
Jim Thompson	Councillor
Ed Froese	Councillor

ABSENT:

Lisa Wardley	Councillor
Stuart Watson	Councillor
Peter Braun	Councillor

ALSO PRESENT:

Bill Landiuk	Interim CAO/Director of Corporate Services
Barb Spurgeon	Executive Assistant
Paul Driedger	Director of Planning and Emergency Services
Joulia Whittleton	

Minutes of the special Council meeting for the Municipal District of Mackenzie No. 23 held on Monday, November 1, 2004 in the Council Chambers of the Municipal District of Mackenzie office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:03 a.m.

NEW BUSINESS: 2. a) **Agreements with Local Government and Payment Summary**

Bill Landiuk gave Council an overview of the agreements with Towns of High Level and Rainbow Lake.

Councillor Braun entered the meeting at 10:12 a.m.

Reeve Neufeld recessed the meeting at 10:45 a.m.

Reeve Neufeld reconvened the meeting at 10:52 a.m.

2. b) **Overview of Grant Programs and Policies**

Bill Landiuk gave a brief overview of the various grants being requested, including FCSS and Recreational Boards.

NEXT

MEETING DATE: 3. a) **Special Council Meeting**
Tuesday, November 2, 2004
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 4. a) **Adjournment**

MOTION 04-815 **MOVED** by Councillor Braun

That the Special Council meeting be adjourned (12:03 p.m.).

CARRIED

These minutes were adopted this 9th day of November 2004.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Monday, November 2, 2004
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Willy Nuedorf	Councillor
Greg Newman	Councillor
John W. Driedger	Councillor
Jim Thompson	Councillor
Ed Froese	Councillor
Peter Braun	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ALSO PRESENT:

Bill Landiuk	Interim CAO/Director of Corporate Services
Barb Spurgeon	Executive Assistant
Paul Driedger	Director of Planning and Emergency Services
Joulia Whittleton	

Minutes of the special Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, November 2, 2004 in the Council Chambers of the Municipal District of Mackenzie office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:15 a.m.

NEW BUSINESS: 2. a) Grant Requests Presentations

The following organizations presented their grant applications:

La Crete Family and Community Support Program
La Crete Chamber of Commerce
La Crete Mennonite Heritage Village
La Crete Agricultural Society
Eagles Nest Bible Camp
La Crete Skateboard Park

Reeve Neufeld recessed the meeting at 12:01 p.m.
Reeve Neufeld reconvened the meeting at 12:45 p.m.

Zama Recreational Board
Zama FCSS

Reeve Neufeld recessed the meeting at 1:20 p.m.
Reeve Neufeld reconvened the meeting at 1:25 p.m.

Fort Vermilion Board of Trade
La Crete Rodeo Club
Fort Vermilion Recreational Society

Reeve Neufeld recessed the meeting at 2:15 p.m.
Reeve Neufeld reconvened the meeting at 2:20 p.m.

Mackenzie Library Board
Fort Vermilion Agricultural Society

Reeve Neufeld recessed the meeting at 3:15 p.m.
Reeve Neufeld reconvened the meeting at 3:20 p.m.

Friends of the Old Bay House
La Crete Recreation Board

Deputy Reeve Sarapuk and Councillor Driedger left the meeting at
4:00 p.m.

NEXT

MEETING DATE: 3. a) Regular Council Meeting
Tuesday, November 9, 2004
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 4. a) Adjournment

MOTION 04-816 **MOVED** by Councillor Braun

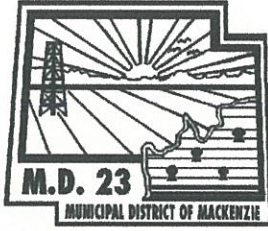
That the Special Council meeting be adjourned (4:15 p.m.).

CARRIED

These minutes were adopted this 9th day of November 2004.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	November 9, 2004
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	DELEGATION Fort Vermilion RCMP Sergeant
Agenda Item No:	5a)

BACKGROUND / PROPOSAL:

As Council is aware, Sgt. Jan Lipscombe was transferred to Rocky Mountain House so Corporal Ross Gear was in command until such time as the new Sergeant arrived at Fort Vermilion.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Sergeant Ryan Becker has arrived in Fort Vermilion and is becoming familiar with the people and area in his jurisdiction.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion

That Sergeant Becker's presentation be received as information.

Author:

Reviewed:

C.A.O.:

Municipal District of Mackenzie No. 23

Interoffice Memo

To: Reeve and Council
From: Bill Landiuk, Acting CAO
Date: November 3, 2004
Subject: Summary of Activities – October/November

Some of the items that I have pursued are as follows:

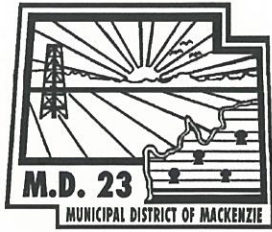
1. Met with the CAO recruitment task force and was requested to forward a variety of contractual information to the candidate that was chosen. I have been working with the candidate to try to finalize the contract. I have requested that he try to have the contract back to us by Friday, November 5, 2004. In addition, I have suggested that he come to MD on a house/home hunting expedition which he agreed to. He will be here on Friday, Saturday and Sunday (if needed) - November 5 to 7.
2. Late October/November has always proved to be one of our busiest council meeting times and so far this has not proved to be an exception. We have had the organization meeting and two budget meetings so far.
3. If Council recalls (at least the previous members) that the two Towns and MD were going forward with a Request For Proposal for joint assessment services. A package was sent out to six firms and we received a reply from two. These proposals have been reviewed by all three municipalities staff in a joint meeting and we will be coming forward with a recommendation for assessment services at the November 23, 2004 council meeting.
4. Budget preparation and meetings to review the operating and capital amounts have taken most of the remaining time.

Respectfully submitted,



Bill Landiuk

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Capital Projects 2004 Progress Report & Year To Date Operating Income Statement
Agenda Item No:	82)

BACKGROUND / PROPOSAL:

Statuses report on our 2004 capital projects.
Operating revenues and expenditures figures for the period ended October 31, 2004.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For information.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

For Information.

Review:	Dept.	C.A.O.	
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MD of Mackenzie # 23

Finance Report

October 31/2004

- Date of a note addition*
- Variances:**
- Note -1** *04-May* Taxes - code 1-**-**-**-100 and Requisitions - code 2-85-**-**-747:
We have not included \$102,458.50 deferral portion of the 1998 ASFF property taxes, that will be collected through 2004 taxes and is payable in 2004 to ASFF, in our 2004 budget. There is no effect on surplus. Revenue collected is offset by expenditure.
- 04-Jun* We've received linear assessment changes from Municipal Affairs in June/2004. There was an error in the first assessment download. The major assessment changes are for Northern Lights Gas Co-op, Alta Gas Services, Town of Rainbow Lake, and Altagas Marketing Inc.
As a result, we have a decrease in taxation revenue.
- Note -2** *04-Jul* Other Revenue - code 1-**-**-**-597:
Administrative department has received two payments as a reimbursements of costs associated with ASSET system implementation and staff training. ASSET is a new Alberta Municipal Affairs assessment evaluation and reporting system. Municipalities are required to use the ASSET system via computers and internet for an annual assessment reporting. One payment of \$5,590 was received from AAMD&C, and one payment of \$5,590 was received from AUMA.
MD of Mackenzie used the ASSET system during 2003 reporting period for the first time.
- Note -3** *04-Mar* Provincial Grants - code 1-**-**-**-840:
Agriculture department has received \$5,473 towards ditch maintenance program.
- Note -4** *04-Aug* Wages & salaries - code 2-**-**-**-110:
We have made an error in the percentage allocation of the salaries budget to the following departments: Fire, Ambulance, Enforcement & Planning departments. The cumulative total of the actual figures are within the budget.
- Note -5** *04-Mar* WCB - code 2-**-**-**-136:
We have received a credit total \$ 11,472.37 due to rates adjustments and variance between 2003 estimated earnings and actual 2003 earnings:
2002 - rate adjusted from \$1.65 to \$1.58 per \$100 - CR \$1,722
2003 - rate adjusted from \$1.80 to \$1.67 per \$100 - CR \$3,612
2003 - estimated earnings were \$2.778 mln and actual earnings were \$2.410 mln - CR \$6,138.77
- 04-Sep* Agriculture department - the 2004 WCB budget is included in transportation department, the budget allocation to agricultural department was missed during the budget process.

MD of Mackenzie # 23

Finance Report

October 31/2004

- Note -6** *04-Apr* Travel & Subsistence - code 2-**-**-**-211:
Administration department - includes \$15,000 in prepaid Peace Air tickets.
This cost will be allocated to various departments upon usage of tickets.
04-Jul To date, we have allocated \$8,295.12 to various departments from prepaid amount.
04-Aug Enforcement Services department - includes unbudgeted travel expenses for attending the enhance
policing meetings and conferences.
- Note -7** *04-Sep* Legal - code 2-**-**-**-232:
Transportation department -expenditures are higher then predicted due to a legal advise
received regarding personnel issues.
- Note -8** *04-Jun* Engineering Cost - code 2-**-**-**-233:
Water Services department - we've spent ~\$15,700 on Zama water supply system
upgrading assessment prepared by DCL Siemens.
04-Jul The costs have been allocated to the recently approved Zama WTP study capital project.
- Note -9** *04-Apr* Professional Fees - code 2-**-**-**-235:
Enforcement Services department - paid fees to EXH and Sure Point Survey to help with
investigation of the accident on Zama road.
- Note -10** *04-Aug* Training & Education - code 2-**-**-**-239:
Fire department - our training costs will be higher then budgeted due to the current training program
in Zama.
- Note -11** *04-Apr* Building Repair & Maintenance - code 2-**-**-**-252:
Fire department - cost of air conditioner installation \$649.30, florescent lights installation \$942.17 and
replacement of sewage pump \$ 332.97 at LCFD.
04-Jul Transportation department - paid \$1,850 to Hardy Construction for installation of overhead door
operators at LC shop. In addition, we have not budgeted enough to cover sewer pump out costs
for La Crete shop. As of end of July, we've spent ~\$3,000 for the sewer pumpout. We've budgeted
\$3,885/year.
- Note -12** *04-Apr* Equipment Repair & Maintenance - code 2-**-**-**-253:
Airport department - we've received an emergency phone call from Little Red Air about poor condition of
runway lights. The runway lights have been replaced at \$500.00 cost and new transformers
have been installed at \$1,500 cost.
Agriculture department - paid \$1,275 for repairing damages to rental pump.

MD of Mackenzie # 23

Finance Report

October 31/2004

- Note -13** 04-Apr Vehicle Repair - code 2-**-**-**-255:
Fire Department - paid \$4,734.49 for the radiator replacement in unit 9105 - LCFD;
paid \$1,150 to Phoenix emergency vehicles for piston intake installation on 1994 pumper.
04-Jul Planning & Development - we've replaced tires on the two trucks used by MD' development officers.
The cost to replace tires was \$965 per truck.
- Note -14** 04-Apr Structure Repair & Maintenance - code 2-**-**-**-259:
Water Services department - includes \$18,418.50 for water line repair in Zama.
We have not budgeted for it.
04-Jul We've spent about \$7,000 to pump out water from the ditches during the water line brake in Zama.
04-Aug This cost has been identified as a sewer department cost; we have reallocated this cost to the sewer
department.
04-Jul Valve and hydrant maintenance program is in progress in Zama. To date, we've performed
general maintenance on seven valves @ ~\$1,800/valve and three hydrants @ ~\$2,500/hydrant.
Hydrant maintenance have not been done in Zama for a number of years.
Excavation is a biggest cost during a valve and a hydrant maintenance.
- Note -15** 04-Jun Communications - code 2-**-**-**-266:
Enforcement department: includes purchase of two advisor gold pagers for RCMP.
We will be invoicing \$600.00 (plus GST) to RCMP for this purchase.
Transportation department: includes \$1,140 purchase of a hand-held radio for Director
of Operational Services.
- Note -16** 04-Jun AVL Maintenance - code 2-**-**-**-267:
Applies to all departments:
We've prepaid AVL monthly fee for month of July, we are within the budget.
- Note -17** 04-Apr Goods & Supplies - code 2-**-**-**-511:
Planning & Development department - includes \$2,792.94 - cost of file cabinets.
Tourism department - MD's brochure current costs is \$5,000. We still have \$10,912.81 in reserve -
unspent funds carried over from 2003 (see year 2003 column - 764-Contributed to operating reserve).
04-Jun Transportation department:
We've completed our annual purchase of culverts and signs. The purchases are within
MD's budget.
04-Sep Tourism department - we moved operating funds from reserve to fund the promotional brochure cost.
- Note -18** 04-Sep Grader blades - code 2-32-**-**-533:
We have not budgeted enough in this area. We have six MD graders and we supply
the grader blades for HL area grading contractor.
The unused grader blades will be allocated to an inventory at the year end.

MD of Mackenzie # 23

Finance Report

October 31/2004

Note -19 04-Sep Grants to Other Organizations - code 2-**-**-**-735:
Recreation department - the recreation boards have submitted their utilities invoices and we issued second advance payments to all recreational boards. The final reconciliation for utilities and insurance will be done in January/05 when all December/04 bills are received.
We paid \$86,014.93 capital grant to Zama Rec. Board. They have matched the funds that had been carried over in the Zama Recreation reserve for a number of years .
There is still \$28,662.71 available to Zama Rec.Board on matching condition.
\$34,000 grant paid to La Crete Rec. board.

Investment Report:

- 1. **October 6/04**
 - GIC Investment \$ 3,000,000
 - Interest Rate 2.32%
 - Maturity Date November 5/2004

- 2. **October 26/04**
 - GIC Investment \$ 3,000,000
 - Interest Rate 2.45%
 - Maturity Date Novembmer 25/2004

MD of Mackenzie
Summary of All Units
October 31, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
①-100-TAXATION	\$20,615,191.22	\$21,559,535.25	\$21,602,535	(\$42,999.75)	0%
124-FRONTAGE	\$164,820.86	\$158,085.10	\$184,858	(\$26,772.90)	-14%
420-SALES OF GOODS & SERVICES	\$291,701.51	\$247,032.52	\$211,200	\$35,832.52	17%
421-SALE OF WATER -METERED	\$717,077.14	\$640,133.22	\$847,908	(\$207,774.78)	-25%
422-SALE OF WATER-BULK	\$310,161.91	\$250,747.29	\$324,970	(\$74,222.71)	-23%
424-SALE OF LAND	\$54,869.85	\$16,472.91	\$183,200	(\$166,727.09)	-91%
510-PENALTIES & COSTS ON TAXES	\$111,773.59	\$73,295.80	\$100,000	(\$26,704.20)	-27%
511-PENALTIES ON AR & UTILITIES	\$19,979.81	\$19,520.25	\$16,500	\$3,020.25	18%
520-LICENSES & PERMITS	\$19,467.20	\$13,793.50	\$18,000	(\$4,206.50)	-23%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$53,442.25		\$53,442.25	
522-MUNICIPAL RESERVE REVENUE		\$825.12		\$825.12	
526-SAFETY CODE PERMITS	\$26,443.41	\$31,092.41	\$26,500	\$4,592.41	17%
525-SUBDIVISION FEES		\$123,398.73	\$35,000	\$88,398.73	253%
530-FINES	\$46,446.00	\$33,408.00	\$50,000	(\$16,592.00)	-33%
550-INTEREST REVENUE	\$269,127.17	\$148,022.80	\$188,250	(\$40,227.20)	-21%
560-RENTAL & LEASE REVENUE	\$1,924.68	\$34,259.03	\$45,900	(\$11,640.97)	-25%
592-OIL WELL DRILLING	\$62,308.43	\$64,332.11	\$75,000	(\$10,667.89)	-14%
②-597-OTHER REVENUE	\$27,683.79	\$13,983.97	\$10,000	\$3,983.97	40%
③-840-PROVINCIAL GRANTS	\$709,479.32	\$689,862.38	\$720,194	(\$30,331.62)	-4%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00	\$79,596.64		\$79,596.64	
930-CONTRIBUTION FROM OPERATING RESERV	\$285,099.93	\$10,912.81		\$10,912.81	
950-DRAWN FROM ALLOWANCE	\$52,168.03				
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73		(\$65,373)	\$65,373.00	-100%
TOTAL REVENUE	\$23,830,640.58	\$24,261,752.09	\$24,574,642	(\$312,889.91)	-1%
EXPENDITURE					
④-110-WAGES & SALARIES	\$2,628,243.19	\$2,254,422.79	\$2,938,136	\$683,713.21	23%
132-BENEFITS	\$337,638.49	\$343,317.53	\$442,135	\$98,817.47	22%
⑤-136-WCB CONTRIBUTIONS	\$47,183.77	\$31,943.47	\$35,593	\$3,649.53	10%
142-RECRUITING	\$14,484.16	\$5,172.68	\$10,000	\$4,827.32	48%
150-ISOLATION COSTS	\$13,402.25	\$7,819.33	\$7,200	(\$619.33)	-9%
151-HONORARIA	\$256,947.72	\$135,600.10	\$294,875	\$159,274.90	54%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24	\$1,134.34	\$2,655	\$1,520.66	57%
⑥-211-TRAVEL & SUBSISTENCE	\$182,992.70	\$147,792.58	\$180,216	\$32,423.42	18%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$7,660.88	\$17,325	\$9,664.12	56%
214-MEMBERSHIP/CONFERENCE FEES	\$46,216.26	\$43,439.20	\$50,599	\$7,159.80	14%
215-FREIGHT	\$51,885.13	\$37,565.83	\$46,134	\$8,568.17	19%
216-POSTAGE	\$23,818.10	\$20,256.86	\$21,413	\$1,156.14	5%
217-TELEPHONE	\$145,224.06	\$115,888.66	\$128,096	\$12,207.34	10%
221-ADVERTISING	\$51,158.34	\$34,454.83	\$59,663	\$25,208.17	42%
223-SUBSCRIPTIONS & PUBLICATIONS	\$4,334.04	\$3,727.96	\$4,137	\$409.04	10%
231-AUDIT/ACCOUNTING	\$44,080.99	\$9,210.25	\$43,799	\$34,588.75	79%
⑦-232-LEGAL	\$42,546.28	\$48,694.92	\$41,853	(\$6,841.92)	-16%
⑧-233-ENGINEERING CONSULTING	\$134,022.21	\$53,808.79	\$117,769	\$63,960.21	54%
⑨-235-PROFESSIONAL FEES	\$1,358,409.17	\$1,213,742.10	\$1,540,929	\$327,186.90	21%
⑩-239-TRAINING & EDUCATION	\$67,062.30	\$61,079.79	\$81,042	\$19,962.21	25%
⑪-242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$19,636.64	\$42,825	\$23,188.36	54%
251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00	\$1,600.00	\$12,653	\$11,053.00	87%
⑫-252-BUILDING REPAIRS & MAINTENANCE	\$108,685.62	\$62,075.33	\$83,801	\$21,725.67	26%
⑬-253-EQUIPMENT REPAIR	\$163,511.93	\$117,502.43	\$141,031	\$23,528.57	17%
⑭-255-VEHICLE REPAIR	\$60,125.72	\$46,077.59	\$50,612	\$4,534.41	9%
⑮-259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$656,981.81	\$555,517.62	\$601,500	\$45,982.38	8%
⑯-262-BUILDING & LAND RENTAL		\$50.00	\$6,813	\$6,763.00	99%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$83,683.44	\$67,628.87	\$96,795	\$29,166.13	30%
⑰-266-COMMUNICATIONS	\$40,477.36	\$36,003.55	\$36,756	\$752.45	2%
⑱-267-AVL MAINTENANCE	\$66,408.88	\$52,083.78	\$65,425	\$13,341.22	20%
271-LICENSES & PERMITS	\$3,192.01	\$3,308.55	\$4,000	\$691.45	17%
272-DAMAGE CLAIMS	(\$35,291.75)	\$298.00	\$15,000	\$14,702.00	98%
273-TAXES	\$9,239.99	\$6,472.89	\$8,500	\$2,027.11	24%
274-INSURANCE	\$181,398.24	\$164,604.82	\$178,187	\$13,582.18	8%
342-ASSESSOR FEES	\$199,917.02	\$174,060.00	\$216,310	\$42,250.00	20%
290-ELECTION COSTS	\$1,071.12	\$3,006.46	\$7,300	\$4,293.54	59%
⑲-511-GOODS AND SUPPLIES	\$370,698.79	\$284,028.40	\$333,891	\$49,862.60	15%
521-FUEL & OIL	\$241,040.79	\$182,348.92	\$209,988	\$27,639.08	13%
531-CHEMICALS/SALT	\$130,408.50	\$95,439.96	\$168,090	\$72,650.04	43%
532-DUST CONTROL	\$84,364.89	\$240,767.82	\$288,584	\$47,816.18	17%
⑳-533-GRADER BLADES	\$48,793.22	\$47,044.00	\$38,932	(\$8,112.00)	-21%
534-GRAVEL	\$965,682.37	\$948,928.11	\$973,301	\$24,372.89	3%
535-GRAVEL RECLAMATION COST	\$177,241.54		\$30,000	\$30,000.00	100%
543-NATURAL GAS	\$81,313.05	\$51,868.59	\$80,239	\$28,370.41	35%
544-ELECTRICAL POWER	\$297,200.52	\$182,018.31	\$303,383	\$121,364.69	40%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,000,890.10	\$996,609.19	\$1,030,622	\$34,012.81	3%
⑳-735-GRANTS TO OTHER ORGANIZATIONS	\$980,347.45	\$1,125,041.85	\$1,172,214	\$47,172.15	4%
747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65	\$4,971,549.44	\$6,490,221	\$1,518,671.56	23%
750-SENIORS FOUNDATION	\$337,394.24	\$243,819.75	\$325,093	\$81,273.25	25%
762-CONTRIBUTED TO CAPITAL	\$754,137.85		\$522,580	\$522,580.00	100%

MD of Mackenzie
Summary of All Units
October 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
763-CONTRIBUTED TO CAPITAL RESERVE	\$3,629,105.85	\$4,013,677.71	\$4,103,015	\$89,337.29	2%
764-CONTRIBUTED TO OPERATING RESERVE	\$602,315.70	\$25,000.00	\$39,700	\$14,700.00	37%
810-INTEREST & SERVICE CHARGES	\$3,344.98	\$2,566.01	\$5,000	\$2,433.99	49%
831-INTEREST-LONG TERM DEBT	\$278,636.32	\$87,159.06	\$258,461	\$171,301.94	66%
832-PRINCIPAL - LONG TERM DEBT	\$437,133.53	\$182,105.95	\$467,751	\$285,645.05	61%
921-BAD DEBT EXPENSE	\$33,660.82	\$33,737.38	\$22,500	(\$11,237.38)	-50%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$50,620.88	\$60,000	\$9,379.12	16%
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$23,780,640.58	\$19,650,990.75	\$24,574,642	\$4,923,651.25	20%
SURPLUS	\$50,000.00	\$4,610,761.34		\$4,610,761.34	

MD of Mackenzie
00-Taxes
October 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION	\$20,615,191.22	\$21,559,535.25	\$21,602,535	(\$42,999.75)	0%
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73		(\$65,373)	\$65,373.00	-100%
TOTAL REVENUE	\$20,630,107.95	\$21,559,535.25	\$21,537,162	\$22,373.25	0%
EXPENDITURE					
SURPLUS	\$20,630,107.95	\$21,559,535.25	\$21,537,162	\$22,373.25	0%

**MD of Mackenzie
11-Council
October 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
132-BENEFITS	\$3,974.38	\$2,496.95	\$3,000	\$503.05	17%
151-HONORARIA	\$187,276.87	\$120,825.00	\$200,000	\$79,175.00	40%
211-TRAVEL & SUBSISTENCE	\$71,875.22	\$67,594.13	\$72,997	\$5,402.87	7%
214-MEMBERSHIP/CONFERENCE FEES	\$2,875.61	\$5,399.15	\$6,813	\$1,413.85	21%
217-TELEPHONE	\$7,564.69	\$5,661.22	\$8,000	\$2,338.78	29%
290-ELECTION COSTS	\$1,071.12	\$3,006.46	\$7,300	\$4,293.54	59%
TOTAL EXPENDITURES	\$274,637.89	\$204,982.91	\$298,110	\$93,127.09	31%
SURPLUS	(\$274,637.89)	(\$204,982.91)	(\$298,110)	\$93,127.09	-31%

MD of Mackenzie
12-Administration
October 31, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$19,873.17	\$22,158.02	\$17,000	\$5,158.02	30%
510-PENALTIES & COSTS ON TAXES	\$111,773.59	\$73,295.80	\$100,000	(\$26,704.20)	-27%
511-PENALTIES ON AR & UTILITIES	\$27.48		\$500	(\$500.00)	-100%
550-INTEREST REVENUE	\$269,127.17	\$148,022.80	\$188,250	(\$40,227.20)	-21%
592-OIL WELL DRILLING	\$62,308.43	\$64,332.11	\$75,000	(\$10,667.89)	-14%
597-OTHER REVENUE	\$22,308.79	\$13,983.97	\$10,000	\$3,983.97	40%
840-PROVINCIAL GRANTS	\$33,964.00	\$30,347.00	\$32,200	(\$1,853.00)	-6%
950-DRAWN FROM ALLOWANCE	\$52,168.03				
TOTAL REVENUE	\$571,550.66	\$352,139.70	\$422,950	(\$70,810.30)	-17%
EXPENDITURE					
110-WAGES & SALARIES	\$680,668.26	\$595,554.02	\$713,464	\$117,909.98	17%
132-BENEFITS	\$94,196.97	\$98,492.42	\$111,684	\$13,191.58	12%
136-WCB CONTRIBUTIONS	\$11,923.30	\$11,458.82	\$8,174	(\$3,284.82)	-40%
142-RECRUITING	\$14,484.16	\$5,172.68	\$10,000	\$4,827.32	48%
151-HONORARIA	\$2,775.97	\$878.47	\$13,500	\$12,621.53	93%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24	\$1,134.34	\$2,655	\$1,520.66	57%
211-TRAVEL & SUBSISTENCE	\$44,580.91	\$32,583.97	\$38,932	\$6,348.03	16%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$7,660.88	\$17,325	\$9,664.12	56%
214-MEMBERSHIP/CONFERENCE FEES	\$23,285.36	\$23,656.92	\$22,873	(\$783.92)	-3%
215-FREIGHT	\$6,091.59	\$3,932.00	\$4,867	\$935.00	19%
216-POSTAGE	\$23,818.10	\$20,256.86	\$21,413	\$1,156.14	5%
217-TELEPHONE	\$67,521.13	\$49,222.70	\$58,982	\$9,759.30	17%
221-ADVERTISING	\$15,101.14	\$5,893.47	\$12,653	\$6,759.53	53%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,403.93	\$3,471.89	\$3,163	(\$308.89)	-10%
231-AUDIT/ACCOUNTING	\$44,080.99	\$9,210.25	\$43,799	\$34,588.75	79%
232-LEGAL	\$12,545.07	\$7,698.80	\$14,600	\$6,901.20	47%
235-PROFESSIONAL FEES	\$57,329.18	\$31,718.53	\$62,291	\$30,572.47	49%
239-TRAINING & EDUCATION	\$23,817.97	\$14,293.70	\$24,590	\$10,296.30	42%
242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$19,636.64	\$42,825	\$23,188.36	54%
252-BUILDING REPAIRS & MAINTENANCE	\$59,438.21	\$30,357.64	\$44,966	\$14,608.36	32%
253-EQUIPMENT REPAIR	\$6,110.48	\$1,505.87	\$4,380	\$2,874.13	66%
255-VEHICLE REPAIR	\$1,288.27	\$278.51	\$974	\$695.49	71%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$55,348.51	\$49,471.91	\$69,104	\$19,632.09	28%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
273-TAXES	\$9,239.99	\$6,472.89	\$8,500	\$2,027.11	24%
274-INSURANCE	\$40,442.50	\$33,079.80	\$40,300	\$7,220.20	18%
342-ASSESSOR FEES	\$199,917.02	\$174,060.00	\$216,310	\$42,250.00	20%
511-GOODS AND SUPPLIES	\$69,647.19	\$54,944.42	\$62,583	\$7,638.58	12%
521-FUEL & OIL	\$10,236.29	\$6,059.16	\$9,246	\$3,186.84	34%
543-NATURAL GAS	\$9,243.04	\$5,705.77	\$13,140	\$7,434.23	57%
544-ELECTRICAL POWER	\$20,008.00	\$9,717.20	\$26,542	\$16,824.80	63%
710-GRANTS TO LOCAL GOVERNMENTS	\$729,448.18	\$740,584.50	\$760,000	\$19,415.50	3%
762-CONTRIBUTED TO CAPITAL	\$185,194.94		\$106,532	\$106,532.00	100%
810-INTEREST & SERVICE CHARGES	\$3,344.98	\$2,566.01	\$5,000	\$2,433.99	49%
921-BAD DEBT EXPENSE	\$1,618.12		\$5,000	\$5,000.00	100%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$50,620.88	\$60,000	\$9,379.12	16%
TOTAL EXPENDITURES	\$2,650,637.11	\$2,107,351.92	\$2,665,367	\$558,015.08	21%
SURPLUS	(\$2,079,086.45)	(\$1,755,212.22)	(\$2,242,417)	\$487,204.78	-22%

**MD of Mackenzie
23-Fire Department
October 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$99,982.82	\$89,623.74	\$68,500	\$21,123.74	31%
840-PROVINCIAL GRANTS	\$11,375.00		\$10,000	(\$10,000.00)	-100%
TOTAL REVENUE	\$111,357.82	\$89,623.74	\$78,500	\$11,123.74	14%
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$29,150.23	\$38,301	\$9,150.77	24%
132-BENEFITS	\$3,694.11	\$4,597.36	\$6,262	\$1,664.64	27%
136-WCB CONTRIBUTIONS	\$415.52	\$393.80	\$420	\$26.20	6%
151-HONORARIA	\$60,011.50	\$9,946.63	\$72,000	\$62,053.37	86%
211-TRAVEL & SUBSISTENCE	\$8,549.60	\$2,506.68	\$10,220	\$7,713.32	75%
214-MEMBERSHIP/CONFERENCE FEES	\$2,056.95	\$660.53	\$2,920	\$2,259.47	77%
215-FREIGHT	\$899.70	\$642.32	\$876	\$233.68	27%
217-TELEPHONE	\$17,722.75	\$15,614.32	\$14,600	(\$1,014.32)	-7%
221-ADVERTISING	\$400.61	\$276.05	\$487	\$210.95	43%
223-SUBSCRIPTIONS & PUBLICATIONS	\$233.51	\$256.07	\$487	\$230.93	47%
232-LEGAL	\$4,679.89	\$456.46	\$2,920	\$2,463.54	84%
235-PROFESSIONAL FEES	\$14,983.47	\$8,033.92	\$20,439	\$12,405.08	61%
239-TRAINING & EDUCATION	\$26,535.94	\$29,370.13	\$22,873	(\$6,497.13)	-28%
252-BUILDING REPAIRS & MAINTENANCE	\$4,080.17	\$5,549.64	\$4,867	(\$682.64)	-14%
253-EQUIPMENT REPAIR	\$22,560.26	\$8,983.62	\$25,306	\$16,322.38	65%
255-VEHICLE REPAIR	\$10,739.58	\$11,308.69	\$7,300	(\$4,008.69)	-55%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$5,479.17	\$7,260.88	\$8,468	\$1,207.12	14%
266-COMMUNICATIONS	\$16,783.50	\$16,324.06	\$16,254	(\$70.06)	0%
267-AVL MAINTENANCE	\$14,157.73	\$15,478.58	\$19,369	\$3,890.42	20%
274-INSURANCE	\$21,281.14	\$20,853.13	\$18,860	(\$1,993.13)	-11%
511-GOODS AND SUPPLIES	\$42,366.17	\$33,918.55	\$45,258	\$11,339.45	25%
521-FUEL & OIL	\$6,721.35	\$2,152.55	\$4,623	\$2,470.45	53%
531-CHEMICALS/SALT	\$206.00	\$144.00	\$3,407	\$3,263.00	96%
543-NATURAL GAS	\$13,634.10	\$8,917.37	\$13,821	\$4,903.63	35%
544-ELECTRICAL POWER	\$17,186.18	\$10,653.10	\$16,254	\$5,600.90	34%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647.00	\$80,647.00	\$80,647		
762-CONTRIBUTED TO CAPITAL	\$13,181.02		\$19,418	\$19,418.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000.00	\$150,000.00	\$150,000		
921-BAD DEBT EXPENSE	\$29,633.72	\$31,745.88	\$15,000	(\$16,745.88)	-112%
TOTAL EXPENDITURES	\$615,638.72	\$505,841.55	\$641,657	\$135,815.45	21%
SURPLUS	(\$504,280.90)	(\$416,217.81)	(\$563,157)	\$146,939.19	-26%

MD of Mackenzie
25-Ambulance / Municipal Emergency
October 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$7,200.00	\$5,400.00	\$7,200	(\$1,800.00)	-25%
597-OTHER REVENUE	\$5,375.00				
TOTAL REVENUE	\$12,575.00	\$5,400.00	\$7,200	(\$1,800.00)	-25%
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$13,600.51	\$11,731	(\$1,869.51)	-16%
132-BENEFITS	\$3,694.75	\$2,246.72	\$1,857	(\$389.72)	-21%
136-WCB CONTRIBUTIONS	\$415.52	\$91.79	\$130	\$38.21	29%
211-TRAVEL & SUBSISTENCE	\$3,194.05	\$1,250.53	\$2,920	\$1,669.47	57%
214-MEMBERSHIP/CONFERENCE FEES	\$1,409.00	\$218.60	\$1,460	\$1,241.40	85%
235-PROFESSIONAL FEES	\$420,379.44	\$468,088.20	\$538,000	\$69,911.80	13%
239-TRAINING & EDUCATION	\$1,478.51	\$2,012.16	\$4,867	\$2,854.84	59%
252-BUILDING REPAIRS & MAINTENANCE	\$3,238.18	\$780.43	\$3,407	\$2,626.57	77%
266-COMMUNICATIONS	\$5,650.93	\$5,235.69	\$4,867	(\$368.69)	-8%
267-AVL MAINTENANCE	\$2,235.23	\$1,642.44	\$3,796	\$2,153.56	57%
274-INSURANCE	\$9,427.44	\$7,135.31	\$8,900	\$1,764.69	20%
511-GOODS AND SUPPLIES	\$7,895.09	\$2,244.10	\$3,893	\$1,648.90	42%
543-NATURAL GAS	\$3,384.05				
544-ELECTRICAL POWER	\$6,537.00				
762-CONTRIBUTED TO CAPITAL	\$31,895.47		\$23,787	\$23,787.00	100%
TOTAL EXPENDITURES	\$527,632.74	\$504,546.48	\$609,615	\$105,068.52	17%
SURPLUS	(\$515,057.74)	(\$499,146.48)	(\$602,415)	\$103,268.52	-17%

MD of Mackenzie
26-Enforcement Services
October 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
520-LICENSES & PERMITS	\$335.03	\$590.00	\$1,000	(\$410.00)	-41%
530-FINES	\$46,446.00	\$33,408.00	\$50,000	(\$16,592.00)	-33%
TOTAL REVENUE	\$46,781.03	\$33,998.00	\$51,000	(\$17,002.00)	-33%
EXPENDITURE					
110-WAGES & SALARIES	\$142,262.73	\$83,293.60	\$161,659	\$78,365.40	48%
132-BENEFITS	\$20,477.75	\$14,102.46	\$25,860	\$11,757.54	45%
136-WCB CONTRIBUTIONS	\$2,359.20	\$1,551.37	\$2,078	\$526.63	25%
211-TRAVEL & SUBSISTENCE	\$3,448.46	\$4,733.56	\$3,893	(\$840.56)	-22%
214-MEMBERSHIP/CONFERENCE FEES	\$898.94	\$330.00	\$1,460	\$1,130.00	77%
217-TELEPHONE	\$8,142.09	\$6,802.46	\$7,300	\$497.54	7%
221-ADVERTISING	\$672.27		\$487	\$487.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS	\$241.90		\$487	\$487.00	100%
232-LEGAL			\$2,920	\$2,920.00	100%
235-PROFESSIONAL FEES	\$3,533.29	\$10,176.78	\$1,947	(\$8,229.78)	-423%
239-TRAINING & EDUCATION	\$347.59	\$219.49	\$2,920	\$2,700.51	92%
253-EQUIPMENT REPAIR	\$1,116.80	\$455.31	\$1,460	\$1,004.69	69%
255-VEHICLE REPAIR	\$6,416.59	\$3,618.12	\$3,893	\$274.88	7%
266-COMMUNICATIONS	\$2,606.83	\$2,319.31	\$1,557	(\$762.31)	-49%
267-AVL MAINTENANCE	\$1,488.82	\$1,093.98	\$1,460	\$366.02	25%
274-INSURANCE	\$4,834.62	\$3,794.50	\$4,400	\$605.50	14%
511-GOODS AND SUPPLIES	\$10,147.89	\$2,874.91	\$9,733	\$6,858.09	70%
521-FUEL & OIL	\$9,212.83	\$4,391.16	\$7,786	\$3,394.84	44%
710-GRANTS TO LOCAL GOVERNMENTS	\$17,000.00	\$4,735.10	\$17,000	\$12,264.90	72%
762-CONTRIBUTED TO CAPITAL			\$13,398	\$13,398.00	100%
TOTAL EXPENDITURES	\$235,208.60	\$144,492.11	\$271,698	\$127,205.89	47%
SURPLUS	(\$188,427.57)	(\$110,494.11)	(\$220,698)	\$110,203.89	-50%

MD of Mackenzie
32-Transportation
October 31, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
100-TAXATION					
124-FRONTAGE	\$13,493.71	\$23,121.36	\$24,904	(\$1,782.64)	-7%
420-SALES OF GOODS & SERVICES	\$118,172.05	\$93,621.68	\$76,500	\$17,121.68	22%
560-RENTAL & LEASE REVENUE	\$2,496.68	\$5,617.53	\$6,700	(\$1,082.47)	-16%
840-PROVINCIAL GRANTS	\$445,889.58	\$453,744.00	\$423,714	\$30,030.00	7%
930-CONTRIBUTION FROM OPERATING RESERV	\$272,099.93				
TOTAL REVENUE	\$852,151.95	\$576,104.57	\$531,818	\$44,286.57	8%
EXPENDITURE					
110-WAGES & SALARIES	\$1,089,554.03	\$1,025,607.78	\$1,335,731	\$310,123.22	23%
132-BENEFITS	\$131,588.32	\$145,316.84	\$183,446	\$38,129.16	21%
136-WCB CONTRIBUTIONS	\$20,454.17	\$10,911.76	\$16,348	\$5,436.24	33%
150-ISOLATION COSTS	\$5,073.20				
211-TRAVEL & SUBSISTENCE	\$15,835.34	\$15,629.17	\$13,140	(\$2,489.17)	-19%
214-MEMBERSHIP/CONFERENCE FEES	\$1,462.61	\$840.00	\$1,655	\$815.00	49%
215-FREIGHT	\$7,552.59	\$7,051.80	\$6,813	(\$238.80)	-4%
217-TELEPHONE	\$21,990.55	\$20,099.09	\$19,563	(\$536.09)	-3%
221-ADVERTISING	\$11,934.40	\$5,685.28	\$7,786	\$2,100.72	27%
232-LEGAL	\$7,351.28	\$5,959.41	\$2,920	(\$3,039.41)	-104%
233-ENGINEERING CONSULTING	\$74,220.95	\$9,196.85	\$46,718	\$37,521.15	80%
235-PROFESSIONAL FEES	\$375,850.23	\$349,210.28	\$381,534	\$32,323.72	8%
239-TRAINING & EDUCATION	\$7,283.75	\$6,353.85	\$7,786	\$1,432.15	18%
251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00	\$1,600.00	\$12,653	\$11,053.00	87%
252-BUILDING REPAIRS & MAINTENANCE	\$14,378.44	\$15,545.55	\$10,706	(\$4,839.55)	-45%
253-EQUIPMENT REPAIR	\$86,534.70	\$66,748.46	\$72,998	\$6,249.54	9%
255-VEHICLE REPAIR	\$27,851.49	\$18,327.20	\$24,819	\$6,491.80	26%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$278,852.13	\$178,992.14	\$194,660	\$15,667.86	8%
262-BUILDING & LAND RENTAL		\$50.00	\$5,840	\$5,790.00	99%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$12,967.97	\$10,523.09	\$13,626	\$3,102.91	23%
266-COMMUNICATIONS	\$10,850.72	\$8,863.54	\$9,893	\$1,029.46	10%
267-AVL MAINTENANCE	\$46,289.90	\$32,224.96	\$38,445	\$6,220.04	16%
271-LICENSES & PERMITS	\$3,037.51	\$3,280.90	\$3,000	(\$280.90)	-9%
272-DAMAGE CLAIMS		\$298.00	\$5,000	\$4,702.00	94%
274-INSURANCE	\$61,162.45	\$56,403.02	\$57,315	\$911.98	2%
511-GOODS AND SUPPLIES	\$130,766.84	\$122,440.02	\$121,663	(\$777.02)	-1%
521-FUEL & OIL	\$177,851.23	\$143,035.07	\$155,728	\$12,692.93	8%
531-CHEMICALS/SALT	\$30,101.78	\$8,600.46	\$56,451	\$47,850.54	85%
532-DUST CONTROL	\$84,364.89	\$240,767.82	\$288,584	\$47,816.18	17%
533-GRADER BLADES	\$48,793.22	\$47,044.00	\$38,932	(\$8,112.00)	-21%
534-GRAVEL	\$965,682.37	\$948,928.11	\$973,301	\$24,372.89	3%
535-GRAVEL RECLAMATION COST	\$177,241.54		\$30,000	\$30,000.00	100%
543-NATURAL GAS	\$8,872.65	\$7,989.84	\$9,052	\$1,062.16	12%
544-ELECTRICAL POWER	\$80,604.56	\$57,653.19	\$86,960	\$29,306.81	34%
735-GRANTS TO OTHER ORGANIZATIONS	\$21,644.45				
762-CONTRIBUTED TO CAPITAL	\$408,545.03		\$171,650	\$171,650.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$2,295,228.00	\$3,658,015.00	\$3,658,015		
764-CONTRIBUTED TO OPERATING RESERVE	\$179,514.80	\$25,000.00	\$25,000		
831-INTEREST-LONG TERM DEBT	\$185,903.92		\$171,302	\$171,302.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$271,074.22		\$285,645	\$285,645.00	100%
TOTAL EXPENDITURES	\$7,386,993.23	\$7,254,192.48	\$8,544,678	\$1,290,485.52	15%
SURPLUS	(\$6,534,841.28)	(\$6,678,087.91)	(\$8,012,860)	\$1,334,772.09	-17%

**MD of Mackenzie
33-Airport
October 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$29,130.00	\$22,880.00	\$25,000	(\$2,120.00)	-8%
560-RENTAL & LEASE REVENUE		\$500.00	\$8,500	(\$8,000.00)	-94%
TOTAL REVENUE	\$29,130.00	\$23,380.00	\$33,500	(\$10,120.00)	-30%
EXPENDITURE					
252-BUILDING REPAIRS & MAINTENANCE	\$995.96	\$247.20	\$973	\$725.80	75%
253-EQUIPMENT REPAIR	\$1,277.41	\$7,813.94	\$973	(\$6,840.94)	-703%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$3,360.67	\$872.00	\$4,867	\$3,995.00	82%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,925.21	\$240.00	\$2,920	\$2,680.00	92%
274-INSURANCE	\$10,656.47	\$11,075.52	\$10,700	(\$375.52)	-4%
511-GOODS AND SUPPLIES	\$7,127.13	\$1,183.94	\$1,947	\$763.06	39%
531-CHEMICALS/SALT	\$1,247.55		\$2,920	\$2,920.00	100%
543-NATURAL GAS	\$6,083.25	\$2,396.68	\$3,309	\$912.32	28%
544-ELECTRICAL POWER	\$7,950.71	\$3,611.55	\$5,450	\$1,838.45	34%
710-GRANTS TO LOCAL GOVERNMENTS	\$43,819.92	\$40,667.59	\$43,000	\$2,332.41	5%
762-CONTRIBUTED TO CAPITAL	\$50,000.00				
TOTAL EXPENDITURES	\$135,444.28	\$68,108.42	\$77,059	\$8,950.58	12%
SURPLUS	(\$106,314.28)	(\$44,728.42)	(\$43,559)	(\$1,169.42)	3%

**MD of Mackenzie
41-Water Services
October 31, 2004**

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
100-TAXATION					
124-FRONTAGE					
420-SALES OF GOODS & SERVICES	\$81,828.25	\$84,267.31	\$83,800	\$467.31	1%
421-SALE OF WATER -METERED	\$10,270.00	\$10,280.08	\$8,700	\$1,580.08	18%
422-SALE OF WATER-BULK	\$511,436.91	\$443,672.01	\$580,242	(\$136,569.99)	-24%
511-PENALTIES ON AR & UTILITIES	\$310,161.91	\$250,747.29	\$324,970	(\$74,222.71)	-23%
521-OFFSITE LEVY for WATER &/OR SEWAGE	\$19,952.33	\$19,520.25	\$16,000	\$3,520.25	22%
840-PROVINCIAL GRANTS	\$963.74	\$353.38	\$354	(\$0.62)	0%
TOTAL REVENUE	\$934,613.14	\$862,282.57	\$1,014,066	(\$151,783.43)	-15%
EXPENDITURE					
110-WAGES & SALARIES	\$294,817.58	\$185,110.74	\$223,833	\$38,722.26	17%
132-BENEFITS	\$32,589.35	\$26,500.77	\$37,157	\$10,656.23	29%
136-WCB CONTRIBUTIONS	\$4,973.17	\$2,540.10	\$3,401	\$860.90	25%
150-ISOLATION COSTS	\$6,263.30	\$7,819.33	\$7,200	(\$619.33)	-9%
211-TRAVEL & SUBSISTENCE	\$17,913.20	\$11,318.61	\$18,493	\$7,174.39	39%
214-MEMBERSHIP/CONFERENCE FEES	\$456.76	\$290.00	\$487	\$197.00	40%
215-FREIGHT	\$37,018.53	\$25,939.71	\$33,578	\$7,638.29	23%
217-TELEPHONE	\$17,693.22	\$15,044.76	\$15,767	\$722.24	5%
221-ADVERTISING	\$943.54	\$2,007.90	\$973	(\$1,034.90)	-106%
223-SUBSCRIPTIONS & PUBLICATIONS	\$353.76				
232-LEGAL	\$1,214.97		\$973	\$973.00	100%
233-ENGINEERING CONSULTING	\$14,926.65	\$8,796.50	\$10,706	\$1,909.50	18%
235-PROFESSIONAL FEES	\$15,965.24	\$10,699.03	\$19,953	\$9,253.97	46%
239-TRAINING & EDUCATION	\$3,585.32	\$4,842.67	\$9,246	\$4,403.33	48%
252-BUILDING REPAIRS & MAINTENANCE	\$17,207.61	\$8,412.97	\$12,166	\$3,753.03	31%
253-EQUIPMENT REPAIR	\$37,841.87	\$22,882.25	\$24,333	\$1,450.75	6%
255-VEHICLE REPAIR	\$9,552.58	\$8,955.27	\$9,733	\$777.73	8%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$48,268.63	\$101,526.88	\$65,210	(\$36,316.88)	-56%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,112.99				
266-COMMUNICATIONS	\$3,822.71	\$2,566.00	\$3,212	\$646.00	20%
271-LICENSES & PERMITS	\$154.50	\$27.65	\$1,000	\$972.35	97%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$13,317.27	\$17,794.13	\$18,020	\$225.87	1%
511-GOODS AND SUPPLIES	\$69,072.83	\$35,512.65	\$58,398	\$22,885.35	39%
521-FUEL & OIL	\$20,513.82	\$13,591.99	\$18,979	\$5,387.01	28%
531-CHEMICALS/SALT	\$80,774.06	\$60,597.50	\$76,891	\$16,293.50	21%
543-NATURAL GAS	\$36,100.85	\$24,128.38	\$35,963	\$11,834.62	33%
544-ELECTRICAL POWER	\$137,163.43	\$85,040.72	\$144,083	\$59,042.28	41%
762-CONTRIBUTED TO CAPITAL	\$17,699.51		\$49,514	\$49,514.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$516,668.00				
831-INTEREST-LONG TERM DEBT	\$57,229.38	\$47,676.22	\$47,676	(\$0.22)	0%
832-PRINCIPAL - LONG TERM DEBT	\$108,954.61	\$110,998.16	\$110,998	(\$0.16)	0%
921-BAD DEBT EXPENSE	\$2,408.98	\$1,991.50	\$2,500	\$508.50	20%
TOTAL EXPENDITURES	\$1,627,578.22	\$842,612.39	\$1,065,443	\$222,830.61	21%
SURPLUS	(\$692,965.08)	\$19,670.18	(\$51,377)	\$71,047.18	-138%

MD of Mackenzie
42-Sewer Services
October 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION					
124-FRONTAGE	\$69,498.90	\$50,696.43	\$76,154	(\$25,457.57)	-33%
421-SALE OF WATER -METERED	\$205,640.23	\$196,461.21	\$267,666	(\$71,204.79)	-27%
TOTAL REVENUE	\$275,139.13	\$247,157.64	\$343,820	(\$96,662.36)	-28%
EXPENDITURE					
110-WAGES & SALARIES	\$150,928.89	\$77,298.11	\$135,378	\$58,079.89	43%
132-BENEFITS	\$16,145.95	\$11,802.08	\$22,377	\$10,574.92	47%
136-WCB CONTRIBUTIONS	\$2,859.34	\$1,553.07	\$2,082	\$528.93	25%
150-ISOLATION COSTS	\$2,065.75				
217-TELEPHONE	\$2,440.74	\$1,144.96	\$1,411	\$266.04	19%
232-LEGAL			\$1,947	\$1,947.00	100%
233-ENGINEERING CONSULTING	\$972.32		\$6,813	\$6,813.00	100%
235-PROFESSIONAL FEES	\$1,052.44	(\$3.00)		\$3.00	
252-BUILDING REPAIRS & MAINTENANCE	\$5,841.48	\$174.50	\$2,823	\$2,648.50	94%
253-EQUIPMENT REPAIR	\$5,292.55	\$3,960.93	\$4,769	\$808.07	17%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$15,917.98	\$19,978.23	\$21,413	\$1,434.77	7%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$1,877.02				
272-DAMAGE CLAIMS	(\$35,291.75)				
274-INSURANCE	\$6,623.62	\$4,304.16	\$7,352	\$3,047.84	41%
511-GOODS AND SUPPLIES	\$8,498.85	\$4,753.16	\$8,760	\$4,006.84	46%
531-CHEMICALS/SALT	\$2,210.37	\$2,110.00	\$4,088	\$1,978.00	48%
543-NATURAL GAS	\$3,164.22	\$2,730.55	\$4,954	\$2,223.45	45%
544-ELECTRICAL POWER	\$17,684.53	\$11,253.08	\$17,159	\$5,905.92	34%
762-CONTRIBUTED TO CAPITAL	\$18,150.43		\$88,766	\$88,766.00	100%
831-INTEREST-LONG TERM DEBT	\$35,503.02	\$39,482.84	\$39,483	\$0.16	0%
832-PRINCIPAL - LONG TERM DEBT	\$57,104.70	\$71,107.79	\$71,108	\$0.21	0%
TOTAL EXPENDITURES	\$319,042.45	\$251,650.46	\$440,683	\$189,032.54	43%
SURPLUS	(\$43,903.32)	(\$4,492.82)	(\$96,863)	\$92,370.18	-95%

MD of Mackenzie
43-Solid Waste Disposal
 October 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$11,995.00	\$7,580.00	\$14,000	(\$6,420.00)	-46%
TOTAL REVENUE	\$11,995.00	\$7,580.00	\$14,000	(\$6,420.00)	-46%
EXPENDITURE					
110-WAGES & SALARIES	\$11,125.39	\$10,695.65	\$13,725	\$3,029.35	22%
132-BENEFITS	\$1,749.16	\$1,359.47	\$2,384	\$1,024.53	43%
136-WCB CONTRIBUTIONS	\$84.94	\$157.11	\$210	\$52.89	25%
232-LEGAL			\$973	\$973.00	100%
235-PROFESSIONAL FEES	\$329,169.07	\$209,379.21	\$364,600	\$155,220.79	43%
239-TRAINING & EDUCATION	\$24.06	\$250.00	\$973	\$723.00	74%
252-BUILDING REPAIRS & MAINTENANCE	\$3,505.57	\$1,007.40	\$3,893	\$2,885.60	74%
253-EQUIPMENT REPAIR	\$1,534.03	\$2,895.77	\$4,867	\$1,971.23	41%
511-GOODS AND SUPPLIES	\$3,344.35	\$1,747.44	\$1,460	(\$287.44)	-20%
544-ELECTRICAL POWER	\$7,599.84	\$4,089.47	\$6,935	\$2,845.53	41%
762-CONTRIBUTED TO CAPITAL	\$29,471.45		\$49,515	\$49,515.00	100%
TOTAL EXPENDITURES	\$387,607.86	\$231,581.52	\$449,535	\$217,953.48	48%
SURPLUS	(\$375,612.86)	(\$224,001.52)	(\$435,535)	\$211,533.48	-49%

MD of Mackenzie
51-Family & Community Services
 October 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
840-PROVINCIAL GRANTS	\$172,287.00	\$155,945.00	\$207,926	(\$51,981.00)	-25%
TOTAL REVENUE	\$172,287.00	\$155,945.00	\$207,926	(\$51,981.00)	-25%
EXPENDITURE					
255-VEHICLE REPAIR	\$2,025.93	\$180.00	\$487	\$307.00	63%
274-INSURANCE	\$2,626.41		\$2,200	\$2,200.00	100%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,906.00	\$22,906.00	\$22,906		
735-GRANTS TO OTHER ORGANIZATIONS	\$353,153.00	\$384,208.00	\$418,558	\$34,350.00	8%
TOTAL EXPENDITURES	\$380,711.34	\$407,294.00	\$444,151	\$36,857.00	8%
SURPLUS	(\$208,424.34)	(\$251,349.00)	(\$236,225)	(\$15,124.00)	6%

**MD of Mackenzie
61-Planning & Development
October 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$2,278.47	\$889.00	\$500	\$389.00	78%
424-SALE OF LAND		\$214.87		\$214.87	
520-LICENSES & PERMITS	\$19,132.17	\$13,203.50	\$17,000	(\$3,796.50)	-22%
522-MUNICIPAL RESERVE REVENUE		\$825.12		\$825.12	
526-SAFETY CODE PERMITS	\$26,443.41	\$31,092.41	\$26,500	\$4,592.41	17%
525-SUBDIVISION FEES		\$123,398.73	\$35,000	\$88,398.73	253%
560-RENTAL & LEASE REVENUE	(\$19,522.00)	\$16,444.50	\$16,000	\$444.50	3%
840-PROVINCIAL GRANTS	\$1,000.00				
TOTAL REVENUE	\$29,332.05	\$186,068.13	\$95,000	\$91,068.13	96%
EXPENDITURE					
110-WAGES & SALARIES	\$122,943.68	\$161,610.38	\$207,725	\$46,114.62	22%
132-BENEFITS	\$19,288.30	\$27,095.03	\$37,059	\$9,963.97	27%
136-WCB CONTRIBUTIONS	\$2,118.55	\$2,055.65	\$2,750	\$694.35	25%
151-HONORARIA	\$750.00	\$575.00	\$1,500	\$925.00	62%
211-TRAVEL & SUBSISTENCE	\$7,522.33	\$7,951.30	\$9,733	\$1,781.70	18%
214-MEMBERSHIP/CONFERENCE FEES	\$1,306.03	\$1,265.00	\$1,945	\$680.00	35%
217-TELEPHONE	\$1,313.35	\$1,509.63	\$1,402	(\$107.63)	-8%
221-ADVERTISING	\$20,098.08	\$18,663.06	\$31,632	\$12,968.94	41%
232-LEGAL	\$16,755.07	\$34,580.25	\$14,600	(\$19,980.25)	-137%
235-PROFESSIONAL FEES	\$60,985.53	\$24,153.48	\$46,232	\$22,078.52	48%
239-TRAINING & EDUCATION	\$2,354.12	\$2,660.22	\$5,840	\$3,179.78	54%
255-VEHICLE REPAIR	\$231.21	\$2,578.25	\$973	(\$1,605.25)	-165%
267-AVL MAINTENANCE	\$2,237.20	\$1,643.82	\$2,355	\$711.18	30%
274-INSURANCE	\$2,835.39	\$2,580.17	\$2,700	\$119.83	4%
511-GOODS AND SUPPLIES	\$12,061.24	\$9,933.09	\$6,813	(\$3,120.09)	-46%
521-FUEL & OIL	\$2,855.78	\$3,094.83	\$2,920	(\$174.83)	-6%
TOTAL EXPENDITURES	\$275,655.86	\$301,949.16	\$376,179	\$74,229.84	20%
SURPLUS	(\$246,323.81)	(\$115,881.03)	(\$281,179)	\$165,297.97	-59%

**MD of Mackenzie
63-Agriculture
October 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES			\$1,000	(\$1,000.00)	-100%
560-RENTAL & LEASE REVENUE	\$9,800.00	\$6,297.00	\$7,500	(\$1,203.00)	-16%
840-PROVINCIAL GRANTS	\$44,000.00	\$49,473.00	\$46,000	\$3,473.00	8%
TOTAL REVENUE	\$53,800.00	\$55,770.00	\$54,500	\$1,270.00	2%
EXPENDITURE					
110-WAGES & SALARIES	\$82,346.47	\$72,501.77	\$96,589	\$24,087.23	25%
132-BENEFITS	\$10,239.45	\$9,307.43	\$11,049	\$1,741.57	16%
136-WCB CONTRIBUTIONS	\$1,580.06	\$1,230.00		(\$1,230.00)	
151-HONORARIA	\$5,989.86	\$3,375.00	\$7,125	\$3,750.00	53%
211-TRAVEL & SUBSISTENCE	\$10,073.59	\$4,205.01	\$9,499	\$5,293.99	56%
214-MEMBERSHIP/CONFERENCE FEES	\$2,886.00	\$1,200.00	\$1,460	\$260.00	18%
215-FREIGHT	\$322.72				
217-TELEPHONE	\$835.54	\$789.52	\$1,071	\$281.48	26%
221-ADVERTISING	\$1,987.70	\$1,238.19	\$2,433	\$1,194.81	49%
223-SUBSCRIPTIONS & PUBLICATIONS	\$100.94				
233-ENGINEERING CONSULTING	\$43,902.29	\$35,815.44	\$53,532	\$17,716.56	33%
239-TRAINING & EDUCATION	\$1,635.04	\$1,077.57	\$1,947	\$869.43	45%
253-EQUIPMENT REPAIR	\$1,243.83	\$2,256.28	\$1,945	(\$311.28)	-16%
255-VEHICLE REPAIR	\$2,020.07	\$831.55	\$2,433	\$1,601.45	66%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$310,582.40	\$254,148.37	\$315,350	\$61,201.63	19%
262-BUILDING & LAND RENTAL			\$973	\$973.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,972.57	\$132.99	\$2,677	\$2,544.01	95%
266-COMMUNICATIONS	\$762.67	\$694.95	\$973	\$278.05	29%
274-INSURANCE	\$8,190.93	\$7,585.08	\$7,440	(\$145.08)	-2%
511-GOODS AND SUPPLIES	\$5,684.02	\$6,348.12	\$8,516	\$2,167.88	25%
521-FUEL & OIL	\$13,649.49	\$10,024.16	\$10,706	\$681.84	6%
531-CHEMICALS/SALT	\$15,868.74	\$23,988.00	\$24,333	\$345.00	1%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,200.00	\$30,200.00	\$32,000	\$1,800.00	6%
763-CONTRIBUTED TO CAPITAL RESERVE	\$250,000.00	\$150,000.00	\$150,000		
TOTAL EXPENDITURES	\$803,074.38	\$616,949.43	\$742,051	\$125,101.57	17%
SURPLUS	(\$749,274.38)	(\$561,179.43)	(\$687,551)	\$126,371.57	-18%

MD of Mackenzie
64-Veterinary Service
October 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$1,950.00				
TOTAL REVENUE	\$1,950.00				
EXPENDITURE					
151-HONORARIA	\$143.52		\$750	\$750.00	100%
211-TRAVEL & SUBSISTENCE		\$19.62	\$389	\$369.38	95%
235-PROFESSIONAL FEES	\$69,054.77	\$102,285.67	\$103,500	\$1,214.33	1%
543-NATURAL GAS	\$830.89				
544-ELECTRICAL POWER	\$2,466.27				
TOTAL EXPENDITURES	\$72,495.45	\$102,305.29	\$104,639	\$2,333.71	2%
SURPLUS	(\$70,545.45)	(\$102,305.29)	(\$104,639)	\$2,333.71	-2%

**MD of Mackenzie
66-Subdivision
October 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
424-SALE OF LAND	\$54,869.85	\$16,258.04	\$183,200	(\$166,941.96)	-91%
TOTAL REVENUE	\$54,869.85	\$16,258.04	\$183,200	(\$166,941.96)	-91%
EXPENDITURE					
221-ADVERTISING	\$20.60	\$663.26	\$973	\$309.74	32%
235-PROFESSIONAL FEES	\$10,106.51		\$2,433	\$2,433.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE			\$145,000	\$145,000.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$24,678.23		\$14,700	\$14,700.00	100%
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$54,869.85	\$663.26	\$183,106	\$182,442.74	100%
SURPLUS		\$15,594.78	\$94	\$15,500.78	16490%

MD of Mackenzie
71-Recreation Boards
 October 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00	\$79,596.64		\$79,596.64	
TOTAL REVENUE	\$30,000.00	\$79,596.64		\$79,596.64	
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904.00	\$99,904.00	\$99,904		
735-GRANTS TO OTHER ORGANIZATIONS	\$500,350.00	\$595,633.85	\$606,656	\$11,022.15	2%
763-CONTRIBUTED TO CAPITAL RESERVE	\$30,000.00	\$55,662.71		(\$55,662.71)	
TOTAL EXPENDITURES	\$630,254.00	\$751,200.56	\$706,560	(\$44,640.56)	-8%
SURPLUS	(\$600,254.00)	(\$671,603.92)	(\$706,560)	\$34,956.08	-5%

**MD of Mackenzie
73-Tourism
October 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
930-CONTRIBUTION FROM OPERATING RESERV	\$13,000.00	\$10,912.81		\$10,912.81	
TOTAL REVENUE	\$13,000.00	\$10,912.81		\$10,912.81	
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FEES	\$9,579.00	\$9,579.00	\$9,526	(\$53.00)	-1%
221-ADVERTISING		\$27.62	\$2,239	\$2,211.38	99%
511-GOODS AND SUPPLIES	\$4,087.19	\$8,128.00	\$4,867	(\$3,261.00)	-67%
764-CONTRIBUTED TO OPERATING RESERVE	\$10,912.81				
TOTAL EXPENDITURES	\$24,579.00	\$17,734.62	\$16,632	(\$1,102.62)	-7%
SURPLUS	(\$11,579.00)	(\$6,821.81)	(\$16,632)	\$9,810.19	-59%

**MD of Mackenzie
74-Library Service
October 31, 2004**

	<u>2003 Actual</u> <u>Total</u>	<u>YTD 2004</u> <u>Actual</u>	<u>2004</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$7,165.00	\$7,165.00	\$7,165		
735-GRANTS TO OTHER ORGANIZATIONS	\$75,000.00	\$115,000.00	\$115,000		
TOTAL EXPENDITURES	\$82,165.00	\$122,165.00	\$122,165		
SURPLUS	(\$82,165.00)	(\$122,165.00)	(\$122,165)		#

**MD of Mackenzie
85-Requisitions
October 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65	\$4,971,549.44	\$6,490,221	\$1,518,671.56	23%
750-SENIORS FOUNDATION	\$337,394.24	\$243,819.75	\$325,093	\$81,273.25	25%
TOTAL EXPENDITURES	\$6,521,994.89	\$5,215,369.19	\$6,815,314	\$1,599,944.81	23%
SURPLUS	(\$6,521,994.89)	(\$5,215,369.19)	(\$6,815,314)	\$1,599,944.81	-23%

MD of Mackenzie
97-Other Transfers
October 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$387,209.85				
764-CONTRIBUTED TO OPERATING RESERVE	\$387,209.86				
TOTAL EXPENDITURES	\$774,419.71				
SURPLUS	(\$774,419.71)				"



M.D. of Mackenzie No. 23

Request For Decision

Meeting: **Regular Council Meeting**
Meeting Date: November 9, 2004
Presented By: Barb Spurgeon, Executive Assistant

Title: **Action List**

Agenda Item No:

8.b)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For discussion

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the Action List be received for information.

Author:K.McNeil

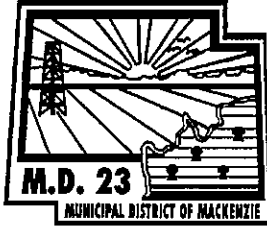
Dept.

C.A.O.

M.D. of Mackenzie Action List

Council Meeting Motions Requiring Action

Motion Date & Name	Action Required	Status
02-722 Oct 8 Mike	That the Highway 58 East agreement be forwarded to Little Red River Cree Nation with the schedules to be negotiated between MD and Little Red River Cree Nation administration.	Recently received information from John Engleder that LRRCN is not satisfied with the draft agreement. Engleder is to schedule a meeting between LRRCN and the MD to discuss
02-940 Dec 17 Bill	That administration be authorized to pursue a 20 year lease for the Buffalo Head Tower, Machesis Lake and Tompkins Landing campground/recreational areas.	We have a lease for Buffalo Head Tower and a 5-year lease for a portion of Machesis Lake. Site review and legal plan of the Tompkins Landing site completed. We are pursuing lease.
03-128 Feb 25 Paul	That Municipal District of Mackenzie enter into an agreement with the Dene Tha First Nation to maintain the existing road adjacent to the west boundary of sections 30 and 31-109-18-W5M for the unrestricted use of it.	July 5, 2004 – have received signed Band Council Resolution for use of the road. Working with legal counsel to draft a long term agreement.
Oct. 28 Barb	That meetings be set up with Council and each Band.	Band Councils have been contacted. No response yet. Letters have been sent out requesting meetings.
04-078 Feb 10 Barb	That a meeting be arranged with Northern Lights Health Region as soon as possible.	Letter sent Feb. 10/04. The Health region contacted Harvey and a meeting will be set up soon. See 04-476.
04-348 May 4 Paul	That the MD participate in a Land Use Planning Process with appropriate stakeholders for the purpose of expanding agricultural land.	First Land Use Planning Session complete. Currently drafting Terms of Reference for Committee. Will be establishing meeting after AAMD&C convention.
04-437 June 8 Mike	That the MD jointly participate in the REDI Airport Study phase II, and contribute funding in the amount of \$10,000 provided council is able to ratify the terms of reference, have input into the process, and is able to approve the draft prior to release.	Letter with Council's direction has been sent to REDI
04- June 8 Paul	That the previous IDP committee meets with the Town of High Level to negotiate an agreement for the provision of municipal water service to MD residents	Will be establishing meeting after AAMD&C convention.
04-451 June 8 Paul	That administration set up a meeting for the Policing Task Force to meet with Solicitor General Heather Forsythe	Complete
04-476 June 8 Barb	That the MD be placed as a delegation on Northern Lights Health Region's next meeting on the west side of the region	Next meeting is scheduled for September 28, 2004. See RFD in Package
04-509 Jun 22 Paul	That administration be authorized to enter into negotiations with the Town of High Level on the provision of fire and rescue services for the Hamlet of Zama	Not necessary. Zama Fire Department back as a functional Fire Service.
04-707 Sept 21 Mike	That an application under the Resource Road Program be tabled until more information is provided.	Husky has solicited EXH to prepare documents on the application.
04-715 Sept 21 Paul	That a letter be written to the appropriate authority requesting Paul Driedger be appointed to the provincial focus group on ambulance transition; and the Reeve contact the Minister and MLA.	



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	Award 2005 Gravel Crushing
Agenda Item No:	92)

BACKGROUND / PROPOSAL:

Administration has identified the two areas of greatest need for gravel crushing to be the Fort Vermilion and High Level East areas. Administration struck a deal to manufacture gravel from the Mercredi Pit. The Royalty Agreement between the Municipal District of Mackenzie and Mr. Stanly Fidler will expire on December 31, 2004. Administration is currently in negotiations with Mr. Fidler for a new agreement. 2005 crushing in the Fidler Pit is contingent on the success of these negotiations.

During the interim, Administration has tendered a gravel crushing project to include both pits and the results of the tender are as follows:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Bidder	Bid price	rank
Knelsen Sand and Gravel	\$490,550	1
R Bee Crushing Ltd.	\$969,100	2
Rowe's Construction	\$1,010,000	3

Pursuant to the "Tendering and Contract Award" policy ADM004 administration is providing Council with a summary of the bids submitted.

COSTS / SOURCE OF FUNDING:

Administration concurs with EXH's recommendation in the award of the gravel crushing to Knelsen Sand and Gravel.

The combined cost of crushing 55,000 cubic meters of road crush from the Fidler Pit, 35,000 cubic meters of road crush from the Mercredi Pit and 2,000 cubic meters of

Heavy Rip Rap from the Mercredi pit is \$490,550. The budget for this project will come from the 2005 gravel budget.

RECOMMENDED ACTION:

That the summary of bids received and Administration's recommendation for the 2005 Gravel Crushing Project be accepted for information.

Author: S. Rozee Operational Services Reviewed: M. Savard

C.A.O.:

A handwritten signature in black ink, appearing to be the initials 'RS' or similar, written over the 'C.A.O.:' label.

EXH Engineering Services Ltd.

RED DEER OFFICE:
7897 - 48 Avenue
Red Deer, Alberta T4P 2N6
Telephone: (403) 342-7650
Fax: (403) 342-7691
E-mail: reddeer@exheng.com
www.exheng.com

M. D. of Mackenzie No. 23
P.O. Box 1690
LaCrete, Alberta
T0H 2H0

October 20, 2004

ATTENTION: Mr. Mike Savard

RE: Contract No. 1004527
U.P.S. "A" - Fidler (Genowefa) Pit
U.P.S. "B" - Mercredi Pit
Crushing, Stockpiling and Other Work

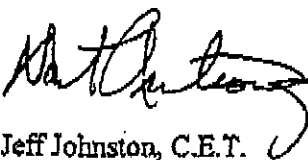
Tenders have been received for the above noted contract on October 18, 2004, from a total of three (3) contractors. The low bidder was Knelsen Sand and Gravel Ltd. with the bid amounts as shown below. We are requesting your councils' decision regarding the award of this contract with the inclusion of one or both Schedules to Knelsen Sand and Gravel Ltd. Anticipated costs for this project are as follows:

Project	Fidler	Mercredi	Totals
Contract Amount	\$ 293,950.00	\$ 196,600.00	\$ 490,550.00
Contingency (5%)	\$ 14,700.00	\$ 9,830.00	\$ 24,530.00
Engineering	\$ 37,200.00	\$ 24,800.00	\$ 62,000.00
TOTAL	\$ 345,850.00	\$ 231,230.00	\$ 577,080.00

GST has not been included in the above totals.

A complete list of tender results and the Tender Summary has been attached for your information.

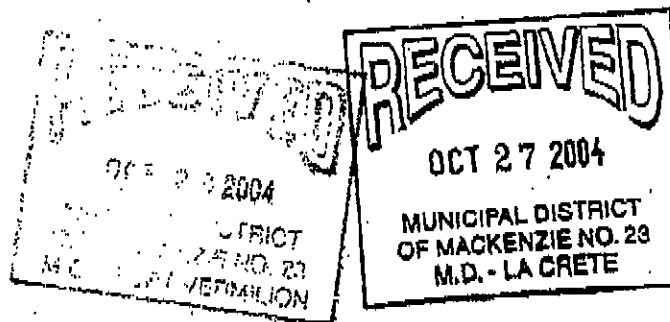
Yours truly,


Jeff Johnston, C.E.T.

/da

Attachments

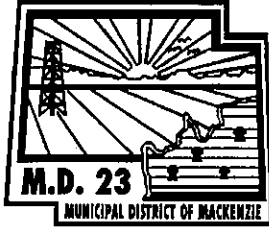
cc: Reiner Buchsdrucker, P. Eng., EXH Engineering Services Ltd.
Garth McCulloch, EXH Engineering Services Ltd.



J:\MDO and Counties\Mackenzie\1004527 (Fidler & Mercredi)\Award.doc

****OFFICIAL ****

EXH ENGINEERING SERVICES LTD.			
Official Tender Results			
M.D. of Mackenzie No. 23		Project: Gravel Crushing Program	
Crushing, Stockpiling and Other Work		Contract No: 1004527	
		Date: October 18, 2004	
Contractor	Amount Bid		
	Bid Price	GST @ 7%	Total
Knelsen Sand & Gravel Ltd.	\$490,550.00	\$34,338.50	\$524,888.50
R Bee Crushing Ltd.	\$969,100.00	\$67,837.00	\$1,036,937.00
Rowe's Construction	\$1,010,000.00	\$70,700.00	\$1,080,700.00
Low Tender Received From:			
Knelsen Sand & Gravel Ltd.	\$490,550.00	\$34,338.50	\$524,888.50



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	Vanguard Realty Phase 3J & 4F
Agenda Item No:	9b)

BACKGROUND / PROPOSAL:

Vanguard Realty developed subdivision phases 3J and 4F in 2004.

As per the minimum requirements of development policy DEV 001, a storm sewer was installed along 110 Street and 102 Avenue, Phase 3J. The MD is required to pick up this cost as per policy DEV 001.

Section 1.g

"MD of Mackenzie will pay for the storm sewer trunk main."

The MD also required that the sewer and water lines along 101 Street and 105 Avenue in La Crete, Phase 4F, be oversized to allow for future development. As per policy DEV 001 the MD is also required to pay the cost of the oversizing.

Section 1.d

"The MD of Mackenzie will pay for the difference in costs when requiring the Developer to oversize the water or sewer mains."

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This is an unbudgeted expenditure that requires Council approval as per Policy FIN 006.

"If a proposed unbudgeted expenditure is not of an emergency nature and
b) any expenditure will exceed the budget for the program or function, Council approval for the expenditure must be obtained."

Administration recommends that the attached invoices be paid to Vanguard Realty. The required improvements have been completed to the MD's satisfaction and the invoice reflects the quantities certified correct by GPEC.

COSTS / SOURCE OF FUNDING:


Phase 3J Storm Sewer	\$15341.90
Phase 4F Oversizing	\$10476.04

RECOMMENDED ACTION:

That authorization be given for payment of the following invoices to Vanguard Realty:

\$15,341.09 for Storm Sewer along 110 Street and 102 Avenue in La Crete
\$10,476.04 for Oversizing of sewer and water lines along 101 Street and 105 Avenue in La Crete

To be funded from General Capital Reserve.

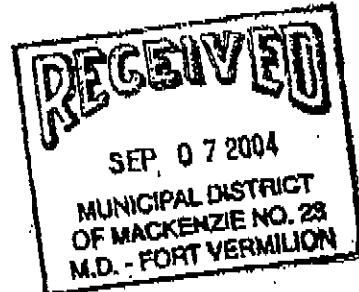
Author:	Reviewed:	C.A.O.:	
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VANGARD REALTY LTD.

Box 119,
Rapid View, SK.
SOM 2M0

Invoice # 0425

Date Aug. 25, 2004



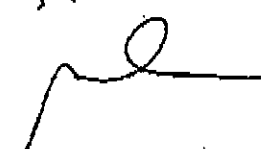
Billed to:

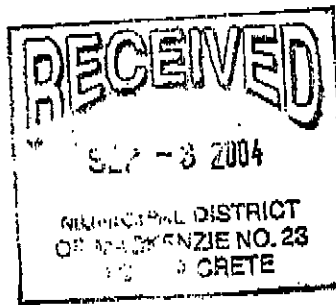
M.D. of Mackenzie #23
LaCrete, AB.

Please see attached re. storm sewer 110 St. and 102 Ave. for a total of \$15,341.90.

Please add GST. If applicable.

Vanguard Realty Ltd.
10548 8670 RT0001

As per the DE-001 Policy




August 25, 2004
File No. 5022-019-01-40

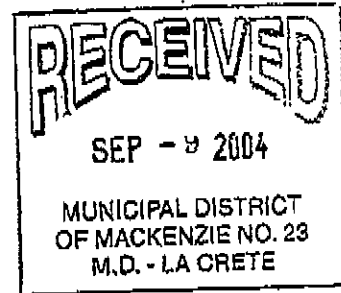
**VANGARD REALTY LTD.
M.D.#23 - HAMLET OF LA CRETE
RESIDENTIAL SUBDIVISION SERVICING - PHASE 3J
STORM SEWERMAINS & APPURTENANCES
110th STREET & 102nd AVENUE**

Final Quantities & Cost Summary

1.	Supply & install 300mm diameter PVC catch basin leads with granular backfill.	20 l.m.	<u>130.00</u>	<u>3,540.00</u>
2.	Supply & install 900mm diameter precast SR concrete catch basin, c/w SR concrete top & base, water tile joints and frame & cover as specified for 4 units.	4 units	<u>2,500.00</u>	<u>10,000.00</u>
3.	Base stabilization material.	8 c.m.	<u>20.00</u>	<u>180.00</u>
	TOTAL			\$ 13,800.00
	Engineering (2 days)			<u>1,541.90</u>
				\$ 15,341.90

G.P.E.C. CONSULTING LTD.

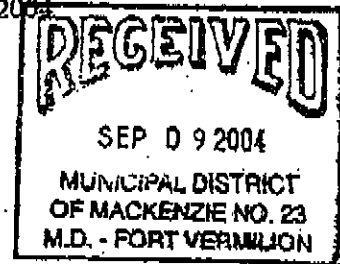
VANGARD REALTY LTD.
BOX 119
RAPID VIEW, SK
SOM 2 M 0
Tel. (306) 236 2480
Fax. (306) 236 2848



INVOICE
No. - 0412
Date - Sept. 1, 2004

Customer:
M.D. of Mackenzie #23
LaCrete, AB.

Att. M. Savard



Dear Sir:

Re. The cost shared installations on 101 St.

20
\$10,476.04

The cost of oversizing the lines and appertenances was \$11,373.89. Please refer to the attached list.

Could Marianne Peters please be instructed to deposit your cheque in Treasury Branch Acct. # 1002279—24? She might then fax the deposit slip to me. This process would save me two weeks.

Thank you.

Sincerely,
Henry J. Enns

*As per policy. pmo -
DENVOO*

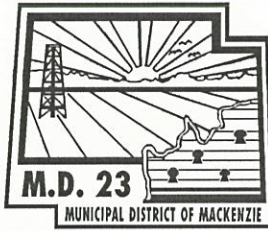
September 2, 2004
File No. 5022-022-01-40

**VANGARD REALTY LTD.
M.D. #23 - HAMLET OF LA CRETE
WATER & SEWER SERVICING
RESIDENTIAL SUBDIVISION - PHASE 4F**

OVERSIZE COSTS

Item	200mm diameter	150mm diameter	Cost Difference	Unit	Price
Watermain	\$40.43	\$23.59	\$16.84	442.3	\$7,448.33
Gate Valve	\$565.20	\$313.20	\$252.06	3	\$756.18
Plug	\$38.04	\$31.55	\$6.49	2	\$12.98
Reducer	\$55.17	---	\$55.17	1	\$55.17
Cross	\$507.98	\$341.72	\$165.86	1	\$165.86
Tee	\$175.16	\$110.23	\$64.93	3	\$194.79
In-Line Service Tee	\$83.94	\$52.50	\$31.44	8	\$251.52
Sewermain	\$29.36	\$18.43	\$10.93	145.6	\$1,591.41
TOTAL COST DIFFERENCE					\$10,478.04

G.P.E.C. CONSULTING LTD.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	AAMD&C – Alberta Transportation Meeting
Agenda Item No:	9c

BACKGROUND / PROPOSAL:

Alberta Transportation (AT) has confirmed a time and date for the MD of Mackenzie to meet with senior staff members at the fall AAMD&C Conference. The meeting is scheduled for Tuesday, November 16th at 1:30pm in the Richmond Room. The room is located on Level P1 at the Coast Plaza.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Alberta Transportation has requested from the MD a list of issues to discuss at the meeting. The following is a list of issues that Council may wish to discuss with AT:

- Highway 88 Upgrading
- La Crete Water Treatment Plant application for funding
- Zama Water Treatment Plant application for funding
- Highway 697 Highway 88 Connector Improvements Schedule

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That topics for discussion with Alberta Transportation at the 2004 AAMD&C Fall Conference be approved.

Author:

Reviewed:

C.A.O.:

**Report
Director Operational Services**

TO: Council
FROM: Mike Savard, Director of Operational Services
DATE: November 9, 2004

Following is a summary of the Operational Services department during the past month:

Agricultural Services

- **Rosenberger Drainage Phase III**
Rosenberger Drainage Phase III is complete.
Rosenberger Line 3 Project is complete.
Rosenberger Line 5 is currently 50% complete and will be completed by November 5, 2004
Rosenberger Drainage Lines 4 and 8 are currently being reviewed by Alberta Environment for approval under the Water Act.
- **High Level East**
Phase 1 has been completed. Phase II is waiting for approval from Alberta Environment and has not been approved yet as there are ongoing issues with a local landowner.
- **Water Pump Program**
The water pump is still being rented out but will likely be shut down in early November as temperatures continue to drop.

Administration

- **GIS Coordinator**
Richard Jack left his position with the MD as GIS Coordinator. Brian Wieler has taken on this position.
- **Street Sweeper**
The application for a Street Sweeper under the Municipal Sponsorship Program was approved for \$112,000.
- **Fort Vermilion Water Treatment Plant Heating**
New furnaces, with a 98% efficiency rate, have been installed in the FV Water Treatment Plant.

Capital Projects

La Crete Projects

- **94th Avenue East Paving**
Construction on the rural portion of 94th avenue is underway. The first lift has been completed, as well as 300 meters of a second lift. The Urban section will likely be deferred until next year due to the cold weather.
- **94th Avenue Servicing**
Servicing is complete for this year. Currently waiting on water samples approval from the provincial lab.
- **La Crete Water Treatment Plant Upgrade**
Construction is on schedule. The Water Main to the WTP has been pressure tested and passed. They are currently beginning construction on the upper structure of the Plant.

Fort Vermilion Projects

- **Rocky Lane East Curve Revision**
The Rocky Lane curve revision is underway; should be completed this fall.
- **Road Improvements 53 Street from River Road to 49 Avenue**
Paving and cold mix paving is complete.
- **Mackenzie Housing Playground**
This project has been put on hold due to maintenance concerns with the area. Currently looking into getting the area fenced.

Zama Projects

- **Zama Water Treatment Plant**
The Zama Water Treatment Plant is an ongoing process. We are currently in the middle of a Membrane Pilot Study and anticipate having the results of the report early next year.

Bridges

- **BF 74852**
Emergency repairs to the Bear River bridge in Savage Prairie are complete.

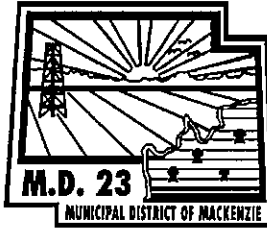
Road Construction

- All road construction and reconstruction projects are complete.

Solid Waste Management

- **Tire Marshalling**
Tire marshalling areas are 75% complete in La Crete and 100% complete in Fort Vermilion.

Michel Savard
Director of Operational Services



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	November 9, 2004
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	New Bylaw: 397/03 Enforcement Services Bylaw
Agenda Item No:	10 a)

BACKGROUND / PROPOSAL:

This is an amendment to the "Bylaw Enforcement Officer Bylaw." These changes are required to adequately reflect changes to the department and the governing level within the Alberta Government. Previously Alberta Justice was the agency responsible for Special Constable appointments, this is now the Solicitor General's department.

Other changes reflect the current structure to the Enforcement Services Department. The previous Bylaw allowed only for direction to the Officers from the C.A.O., this was done due to the fact that the department was supervised by the Special Constable from the Town of High Level.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

As stated above.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion 1

That first reading be given to Bylaw 397/03, being the Enforcement Services Bylaw.

Motion 2



That second reading be given to Bylaw 397/03, being the Enforcement Services Bylaw.

Motion 3

That consideration be given to go to third reading for Bylaw 397/03, being the Enforcement Services Bylaw.

Motion 4

That third reading be given to Bylaw 397/03, being the Enforcement Services Bylaw.

Author: G. Peters	Reviewed: 	C.A.O.: 
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BYLAW NO. 397/03

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO ALLOW FOR THE ESTABLISHMENT OF SPECIAL CONSTABLES OR
BYLAW ENFORCEMENT OFFICER POSITIONS AND SPECIFY THE
POWERS, DUTIES AND RESPONSIBILITIES OF A
SPECIAL CONSTABLE OR BYLAW
ENFORCEMENT OFFICER.**

WHEREAS, under the provisions of the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta, 1994 and amendments thereto, the Council of the Municipal District of Mackenzie No. 23 may by bylaw, specify the powers and duties of Bylaw Enforcement Officers, and must establish disciplinary procedures for misuse of power, including penalties and an appeal process applicable to misuse of power by Special Constables or Bylaw Enforcement Officers.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

Short Title

This bylaw may be cited as the "ENFORCEMENT SERVICES BYLAW".

Definitions

2. In this bylaw, unless the context otherwise requires,
 - a) **"M.G.A"** means the Municipal Government Act, Revised Statutes of the Province of Alberta, 1994, and amendments thereto;
 - b) **"BYLAW"** means all bylaws of the Municipal District of Mackenzie No. 23, duly enacted pursuant to the M.G.A. and/or any other Statutes of the Province of Alberta;

- c) **“BYLAW ENFORCEMENT OFFICER”** means an employee of the Municipality appointed as such and who, in the execution of his or her duties, is only responsible for the enforcement of those bylaws or sections of bylaws as specified in the appointment. Where a reference is required, a Bylaw Enforcement Officer may also be called an, interim Bylaw Enforcement Officer, Auxiliary Bylaw Officer or Protective Services Officer;
- d) **“CAO”** means the Chief Administrative Officer of the Municipal District of Mackenzie No. 23, a person duly appointed pursuant to the MGA and the Municipalities Chief Administrative Officer Bylaw;
- e) **“COUNCIL”** means the Council of the Municipal District of Mackenzie No. 23, elected pursuant to the Local Authorities Election Act, Revised Statutes of Alberta;
- f) **“CONDITIONAL BYLAW ENFORCEMENT OFFICER”** means an employee of the Municipality appointed as such and who, in the execution of his or her duties, is only responsible for the enforcement of those bylaws or sections of bylaws as specified in the appointment, under such conditions as specified in the appointment, and limited to the powers and duties as specified in the appointment;
- g) **“MUNICIPALITY”** means the Municipal District of Mackenzie No. 23, an incorporated body in the Province of Alberta;
- h) **“PEACE OFFICER”** means a person employed for the purposes of preserving and maintaining the public peace;
- i) **“PROPER AUTHORIZATION”** means obtaining written authorization from the Director of Enforcement Service;
- j) **“DIRECTOR of ENFORCEMENT SERVICES”** means an employee of the Municipality who is responsible for the direction and guidance of the Enforcement Services Department;

k) "SPECIAL CONSTABLE" means an employee of the municipality appointed as such by the Alberta Solicitor General, and who, in the execution of his or her duties, is only responsible for the enforcement of Criminal Code and Provincial legislation as specified under his Provincial Appointment. Where a reference is required, a special Constable may also be called a Peace Officer, Municipal Constable or Auxiliary Special Constable.

Appointment

3. The CAO may establish one or more Special Constable or Bylaw Enforcement Officer positions within the Municipality.
4. The Director of Enforcement Services may appoint, promote or dismiss individuals, to the position of Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer for the purpose of enforcing compliance of the Municipalities bylaws and Ministerial Orders, and enforcement of Provincial Statutes and Acts as authorized by the Alberta Department of Justice.
5. If the Special Constable or Bylaw Enforcement Officer is absent from his or her position, is off duty, or is out of the office, the Director of Enforcement Services may take on any of the duties and powers of a Bylaw Enforcement Officer or appoint an Interim Bylaw Enforcement Officer for the purpose of enforcing compliance of the Municipalities bylaws.
6. A Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer shall take the official oath prescribed by the Oaths of Office Act before starting his or her duties.
7. The powers and duties of a Special Constable or Bylaw Enforcement Officer for the Municipal District of Mackenzie No. 23 shall be as follows:
 - a) Ensure that all bylaws and/or Ministerial Orders of the Municipality are enforced.

- b) Respond to and investigate complaints.
- c) Conduct routine patrols.
- d) Issue notices, tickets or tags.
- e) Prosecution of any bylaw contravention including appearances in court to provide evidence.
- f) Service of summonses.
- g) Ensure proper filing of information and documentation of circumstances.
- h) Act as an agent for collecting of delinquent accounts.
- i) Enforcement of specific Criminal Code and Provincial Acts as authorized by the Alberta Solicitor General.
- j) Perform all other duties as may be assigned by the Director of Enforcement Services.

Rules, Complaints, and Appeals

8. The Council may, by resolution, make rules governing the operation of the Enforcement Services Department, including:
- a) The conduct, dress, deportment and duties of the department.
 - b) The prevention of neglect or abuse in the discharge of duties.
 - c) The efficient discharge of duties by members of the Enforcement Services Department.
 - d) Hearings for an appeal of a Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer who feels himself aggrieved by disciplinary action taken against him or her under this bylaw.

9. The process for the handling of complaints and appeals arising from matter respecting the conduct or performance of duty of a Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer is established as follows:
- a) Complaints, including those received by the Council, respecting the conduct or performance of duty of any member of the Enforcement Services Department shall be directed to the Director of Enforcement Services for investigation and any action he considers advisable.
 - b) A complaint shall be in writing and signed by the complainant.
 - c) The Director of Enforcement Services shall cause the complaint to be investigated and as soon as possible after the receipt of the said complaint, shall inform the complainant in writing as to whether he has found all or any portion of the said complaint to be justified and whether disciplinary action is to be taken, and shall inform the complainant of his right of appeal to the Council.
 - d) The complainant may, within 15 days after the receipt of the information referred to in Section 9 c), file with the Council a notice of appeal setting forth the grounds of which the appeal is based.
 - e) A member of the Enforcement Services Department who feels himself aggrieved by disciplinary action taken against him under this bylaw or the regulations or rules of the Council may, within 15 days after being advised of disciplinary action, file with the Council a notice of appeal setting forth the grounds of which the appeal is based.
 - f) When an appeal is filed under this section, any disciplinary action taken as a result of the decision from which the appeal is taken, shall be stayed without any further order until the appeal is decided upon.

- g) In determining an appeal under Section 9 d) and 9 c), the Council may:
 - i) dismiss the appeal;
 - ii) allow the appeal;
 - iii) revoke or vary disciplinary action imposed;
 - iv) affirm the disciplinary action imposed;
 - v) refer the matter back to the Director of Enforcement Services for a review;
 - h) The Council shall in writing inform:
 - i) the complainant in the case of an appeal under Section 9 d) or the appellant in the case of an appeal under Section 9 e);
 - ii) the Director of Enforcement Services;as to the decision of Council.
10. A Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer, respecting the conduct or performance of duty, may be liable to disciplinary action if the offence includes:
- a) **DISCREDITABLE CONDUCT**, an Officer who
 - i) acts in a disorderly or inappropriate manner, or in a manner prejudicial to discipline or likely to bring discredit upon the reputation of the Enforcement Services Department, or
 - ii) willfully or negligently makes a false complaint or lays a false complaint or statement against any person or another peace officer, or
 - iii) withholds or suppresses a complaint or report against any person or another peace officer, or
 - iv) is guilty of an indictable offence under a federal statute or an offence punishable upon summary conviction under the Criminal Code of Canada, or

- v) abets, connives or is knowingly an accessory to a general default described in this bylaw.
- b) **INSUBORDINATION**, an Officer who
 - i) by work or action, and without lawful excuse, disobeys, omits, or neglects to carry out any lawful order, or
 - ii) by word or action is unwilling to submit to the authority of the **Director of Enforcement Services**.
- c) **NEGLECT OF DUTY**, an Officer who
 - i) without lawful excuse, neglects or omits promptly and diligently to perform a duty as a **Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer**, or
 - ii) fails to work in accordance with orders, or leaves an area, detail or other place of duty without due permission or sufficient cause, or
 - iii) fails to report a matter that is his duty to report.
- d) **DECEIT**, an Officer who
 - i) knowingly makes or signs a false statement in an official document or book, or
 - ii) willingly or negligently makes a false, misleading or inaccurate statement pertaining to official duties, or
 - iii) without lawful excuse destroys, mutilates, or conceals an official document or record or alters or erases any entry therein.
- e) **BREACH OF CONFIDENCE**, an Officer who
 - i) divulges any matter which it is his duty to keep secret, or

- ii) without proper authorization or in contravention of any rules of the department communicates to the news media or to any authorized person any law enforcement matter which could be injurious to any person or investigation, or
 - iii) without proper authorization shows to any person not a Peace Officer or any unauthorized person, any book or written or printed paper, document or report relating to any law enforcement matter that is the property of or in the custody of the employer of the Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer.
- f) **CORRUPT PRACTICE**, an Officer who
- i) fails to account for or make a prompt, true return of money or property received in an official capacity, or
 - ii) directly or indirectly solicits or receives a gratuity, present, pass, subscription or testimonial without the consent of the Director of Enforcement Services, or
 - iii) places himself under a pecuniary or obligation to a person of respect, whose conduct or business operation or employment the Officer may likely have to report or give evidence, or
 - iv) improperly uses his position as a Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer for private advantage.
- g) **UNLAWFUL OR UNNECESSARY EXERCISE OF AUTHORITY**, an Officer who
- i) is unnecessarily discourteous or uncivil to a member of the public, or
 - ii) uses excessive force in the execution of his duties without just cause as a Peace Officer, or

- iii) uses excessive authority of his position with his co-workers.
 - h) **USE OF INTOXICATING LIQUOR OR DRUGS IN A MANNER PREJUDICED TO DUTY**, an Officer who
 - i) while on shift is unfit for duty due to the personal use of liquor, drugs or intoxicants, or
 - ii) reports for a shift and is unfit for duty due to the personal use of liquor, drugs or intoxicants prior to reporting for work, or
 - iii) personally uses, consumes or receives from other persons liquor, drugs or intoxicants while on duty.
11. Any **Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer** who contravenes or disobeys, or refuses, or neglects to obey any provision of this bylaw by
- a) doing any act or thing which he is prohibited from doing herein;
 - b) failing to do any act or thing he is required to do herein;
- shall be subject to an inquiry by the **Director of Enforcement Services**, and upon conclusion of the inquiry, the **Director of Enforcement Services** shall, in writing with reason, do the following
- i) reprimand the Officer, or
 - ii) dismiss the claim, or
 - iii) suspend the Officer from acting as a **Special Constable or Bylaw Enforcement Officer or Conditional Bylaw Enforcement Officer** for the Municipality, but such period of suspension shall not exceed one (1) month, or
 - iv) terminate the appointment of the Officer.

Repeal

12. This bylaw shall replace bylaw 138/98.

Commencement

13. This bylaw shall come into full force and effect upon receiving third and final reading.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant

Second Reading given on the _____ day of _____, 2004.

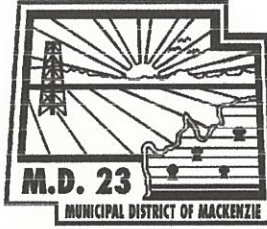
Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	November 9, 2004
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	Bylaw 470/04 - Land Use Bylaw Amendment to add "Autobody" to Hamlet Commercial District 2 "HC2"
Agenda Item No:	10. b)

BACKGROUND / PROPOSAL:

We have had a request to add "Auto Body Shop" to the discretionary uses in Hamlet Commercial District 2 "HC2" zoning. The applicant wishes to move his Auto Body from its current place in the country into the Hamlet of La Crete onto Plan 022-7583, Block 15, Lot 14, the old La Crete Tire and Battery site.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The general purpose for the Hamlet Commercial District 2 "HC2" district is to permit commercial development in established hamlets. The existing discretionary uses are:

1. Agricultural machinery sales and service
2. Ancillary building or use.
3. Automotive equipment sales and/or services
4. Cardlock 2
5. Car Wash
6. Convenience store
7. General services
8. Lumber yard
9. Mobile home sales and service
10. Motel, hotel, and ancillary use
11. Professional offices
12. Public use
13. Recreational centre or lodge

Author: 

Reviewed: 

C.A.O.: 

14. Recycling facility
15. Restaurant
16. Retail store
17. Service station
18. Truck wash

These uses are geared more towards the commercial needs of the public such as stores, restaurants, hotels, business offices, automotive and equipment sales. Auto body is the repair and painting of automobiles, which is better located in an industrial zone.

The subject property is located adjacent to 100th Street in La Crete and since Auto body shops inherently accumulate a number of wrecked vehicles in the yard, awaiting repair, such a shop would take away from the esthetics of Main Street. We could ask the applicant to build a high fence around the property so the vehicles cannot be seen from the street but that would also take away from the esthetics of Main Street. Attached are some photos of yards of existing Auto Body Shops, all of them are in rural areas.

Auto Body Shop is listed as a discretionary use under Hamlet Industrial District 1 "HI1" zone. Discretionary uses under the HI1 zone are:

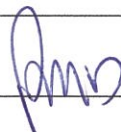
- (1) Agricultural machinery sales and service
- (2) Auction Mart
- (3) Auto body shop
- (4) Bulk fertilizer sales
- (5) Bulk fuel/propane sales
- (6) Cardlock 1
- (7) Contractor's Service
- (8) Grain elevator
- (9) Industrial Camps
- (10) Industrial uses that are not obnoxious by reason of emission of odours, dust, gas, noise or vibration.
- (11) Manufacturing firm
- (12) Mobile/modular home sales and service
- (13) Mobile/manufactured home subdivision
- (14) Professional Offices
- (15) Public Use
- (16) Repair shop
- (17) Storage yard
- (18) Truck wash

HI1 zoning starts directly behind (east) of the lot where the applicant wants to locate and there is ample space for this type of business. There is no HI1 zoning along

Author:



Reviewed:



C.A.O.:

100th Street because we want Main Street to look pleasant and appealing to the public.

A second option is that Plan 022-7583, Block 15, Lot 14 in La Crete be rezoned to Direct Control District 1 "DC1". This would give Council complete control over what can and cannot be done on this lot and would allow Council to place any restrictions on the property that they see fit. DC1 zoning gives Council absolute authority on establishing uses.

A third option, which the Planning and Development department does not support, is to redefine "Auto Body Shop" in our Land Use Bylaw to include two different types of autobody work as follows:

"Auto Body Shop 1" means a shop primarily used for auto body repair of passenger, commercial, and industrial vehicles, and equipment.

"Auto Body Shop 2" means a shop primarily used for autobody repair, vehicle accessories and detailing for small passenger vehicles.

The Planning and Development department does not support this option as it leaves the field wide open for Auto Body Shops to be established in commercial districts, which is clearly not the intended use of the district. Even though the applicant for this particular development may adhere to restrictions, once we allow it as a discretionary use our control over future similar development is restricted because of the precedent that has been set.

Option 1

That first reading of Bylaw 470/04 being a Land Use Bylaw amendment to add "Auto Body Shop" to Hamlet Commercial District 2 "HC2" zoning, be **DEFEATED**.

Option 2

That first reading be given to Bylaw 470/04 being a Land Use Bylaw amendment to rezone Plan 022-7583, Block 15, Lot 14 in La Crete from Hamlet Commercial District 2 "HC2" to Direct Control District 1 "DC1".

Option 3

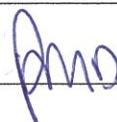
That first reading be given to Bylaw 470/04 being a Land Use Bylaw amendment to make changes to 1.3 Definitions as follows:

"Auto Body Shop 1" means a shop primarily used for auto body repair of passenger, commercial, and industrial vehicles, and equipment.

Author:



Reviewed:



C.A.O.:

“Auto Body Shop 2” means a shop primarily used for autobody repair, vehicle accessories and detailing for small passenger vehicles.

And that Auto Body Shop 2 be added to the Discretionary Uses in Hamlet Commercial District 2 “HC2”.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

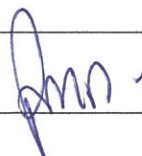
Option 1: That Council **DEFEAT** the following motion

That first reading be given to Bylaw 470/04 being a Land Use Bylaw amendment to add “Auto Body Shop” to Hamlet Commercial District 2 “HC2” zoning.

Author:



Reviewed:



C.A.O.:

OPTION 1

BYLAW NO. 470/04

BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23

IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to amend the Hamlet Commercial District 2 "HC 2" zoning.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the Municipal District of Mackenzie Land Use Bylaw Section 7.11. Hamlet Commercial District 2 "HC2", A. Discretionary Uses be amended to add "Auto Body Shop".

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

OPTION 2

BYLAW NO. 470/04

BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23

IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to allow for Council control of the uses on the subject property.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That Plan 022-7583, Block 15, Lot 14 in La Crete be rezoned from Hamlet Commercial District 2 "HC2" to Direct Control District 1 "DC1".

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

OPTION 3

BYLAW NO. 470/04

BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23

IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to amend the definition of Auto Body Shop.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the Land Use Bylaw clause 1.3 Definitions, be amended changes as follows:

Replace: "Auto Body Shop" means a shop primarily used for autobody repair cars, trucks, and equipment.

with

"Auto Body Shop 1" means a shop primarily used for auto body repair of passenger, commercial, and industrial vehicles, and equipment.

Add:

"Auto Body Shop 2" means a shop primarily used for autobody repair, vehicle accessories and detailing for small passenger vehicles.

2. That Auto Body Shop 2 be added to the Discretionary Uses allowed in Hamlet Commercial District 2 "HC2".

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

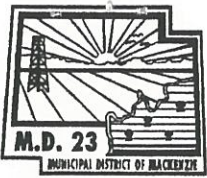
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 470/04

NAME OF APPLICANT <u>LAKESIDE CLASSICS AUTOBODY</u>		
ADDRESS <u>Box 1175</u>		
TOWN <u>LA CENE</u>		
POSTAL CODE <u>T0K 2H0</u>	PHONE (RES.)	BUS. <u>928-2078</u>

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <u>022 7583</u>	BLK <u>15</u>	LOT <u>14</u>
----------	------	------	-------	----	----	-------------------------	------------------	------------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

ADD AUTOBODY TO HC2

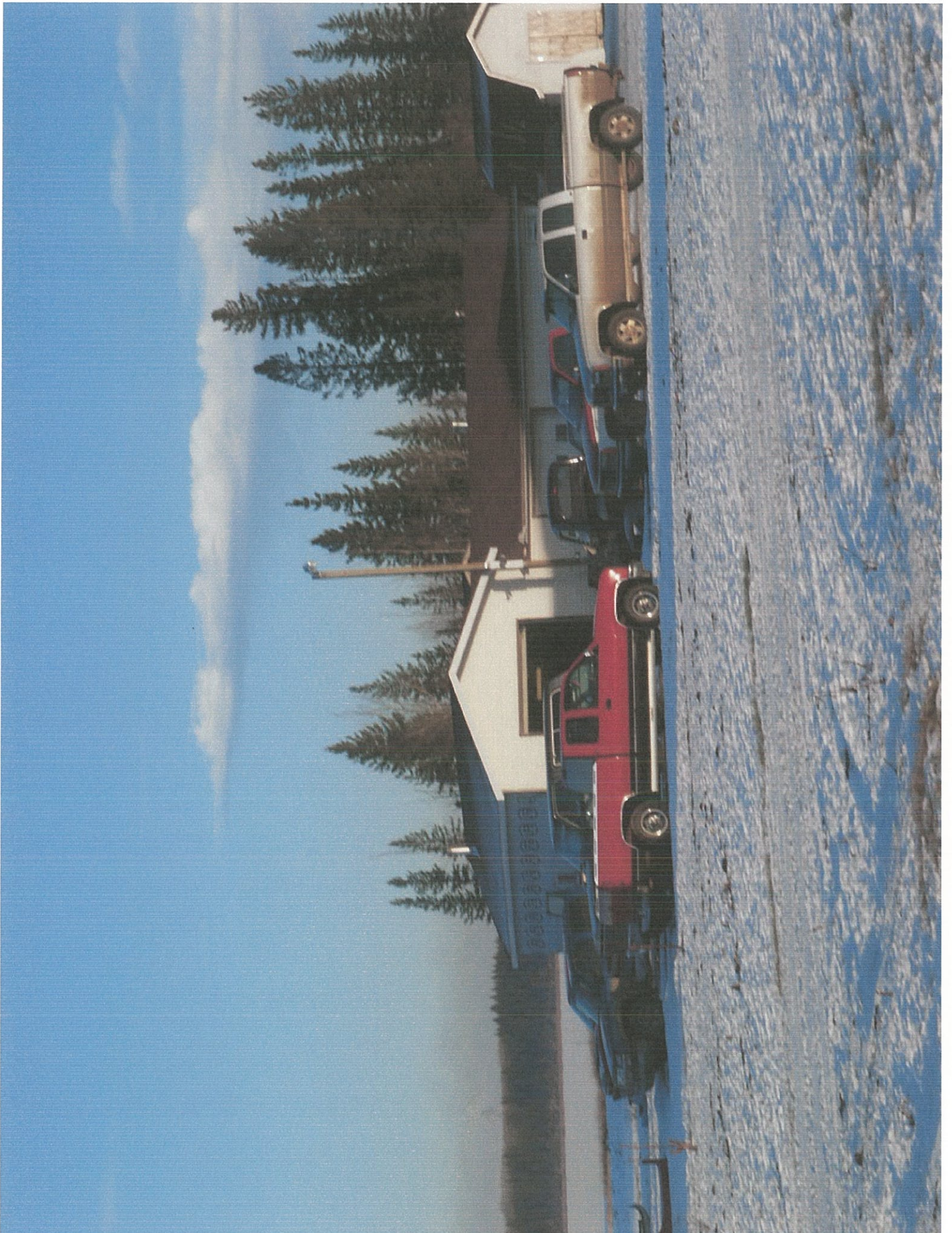
• ACCOMMODATE VEHICLE ACCESSORIES, DETAILING, LIGHT VEHICLE AUTOBODY.

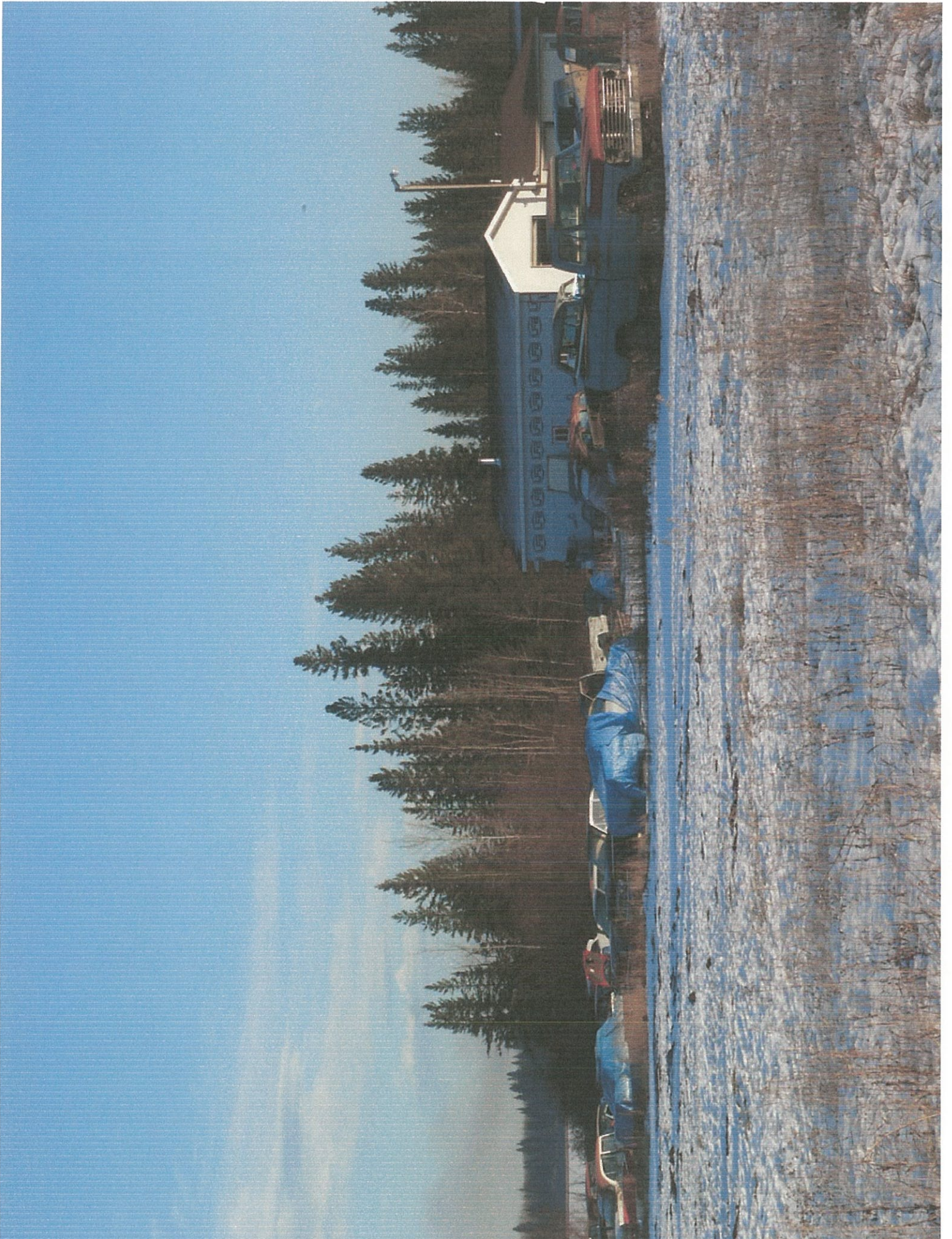
I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.⁰⁰ RECEIPT NO. _____

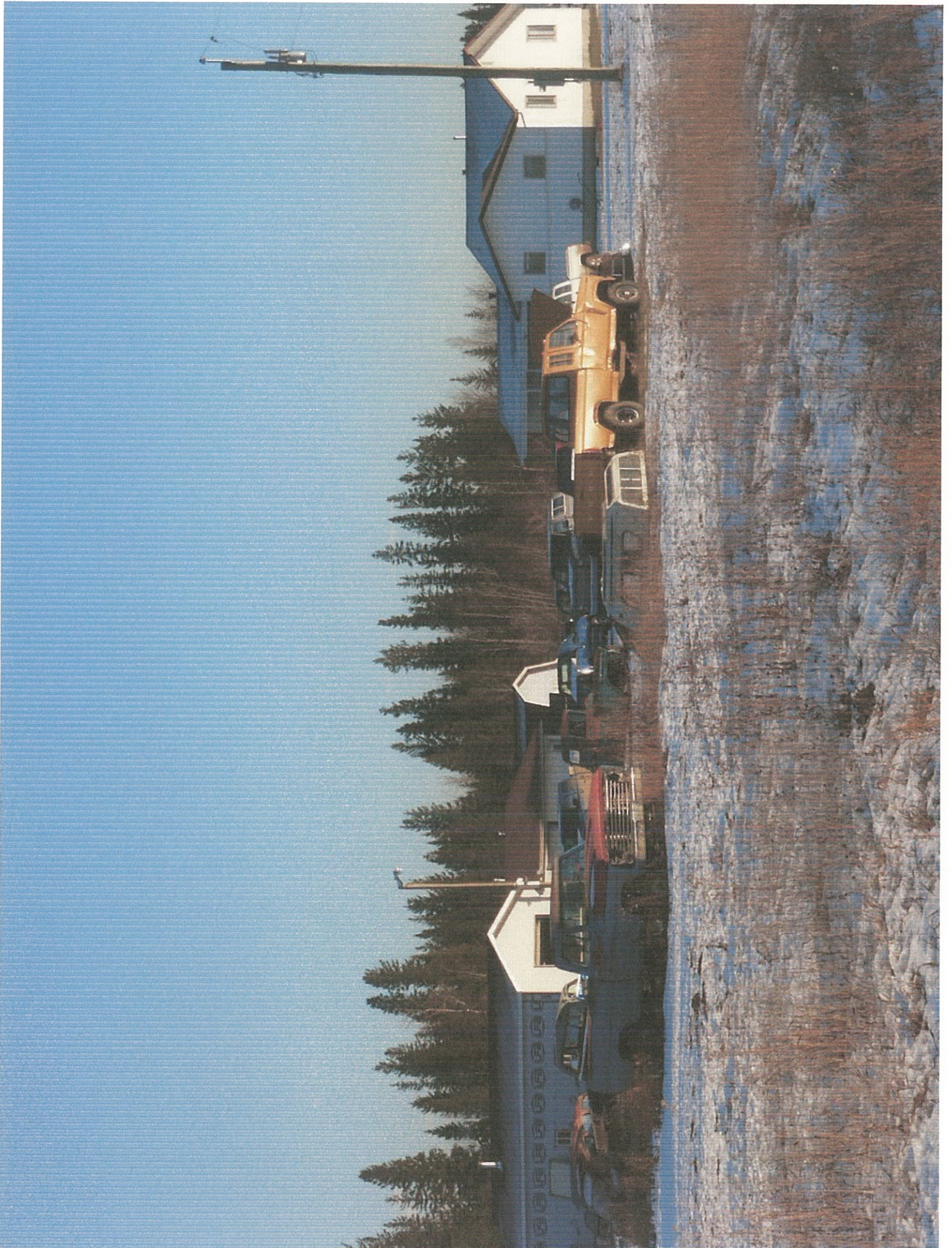
APPLICANT [Signature] DATE OCTOBER 18, 2004

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER _____ DATE _____









Plans And Particulars Concerning The Re-location Of
Lakeside Classics Autobody And Wireless Plus.

The proposed plan is for Wireless Plus , and Lakeside Classics Autobody to move to the vacant Tirecraft building. Creating the appearance of a well presented retail store front, selling vehicle accessories ,wireless communication equipment, and vehicle remote starters, etc, in the front section of the store and clean light duty autobody shop in the rear shop bays.

With the opportunity of re-locating my / our businesses to the vacant lot and building of Tirecraft, we realize that there are many issues and concerns to keep in mind,emission,appearance, and the environment are just a few, we also are aware of the current zoning of the location, and we also acknowledge that the autobody repair service has been classified, by the M.D, under the industrial sector, not as automotive repairs and services.

With the exciting thought of what opportunities the Tirecraft building and lot have to offer, we have considered possible agreements and guidelines that could possibly be put in place to allow normal autobody activities to be performed at the new location and still present the neat and clean appearance of any other retail location, not only on the towns be-half, but also keeping in mind the business advantages of a well presented work and business area.

With the researching that we have done on this topic, we were also made aware of many other auto body shops located in commercial areas.

As part of our research, Bill Symonds, in Munciple Affairs at the Edmonton office was contacted and he sugested that the agreement strategy,[next page] could be benefical to the proposed plan.

The following page indicates a few concerns and agreements we are willing to adhere to and should be considered, also we would accept any reasonable suggestions and ideas that could be added to the agreements already mentioned.

Lakeside Classics Autobody
Proposed Property Maintenance And Operations Agreement.

The owners and management of Lakeside
Classics Autobody agree to the following :

- 1-The property will at all times be kept in a neat and orderly fashion with the appearance of any other commercial/retail property
- 2-All damaged customer vehicles will be stored in-doors
- 3-There will no parting-out vehicles on the premise
- 4-No used or new parts will be visible,again they will be stored in-doors
- 5-No industrial equipment will be stored on the property

Other agreements

- 1-There will be no painting other then in-doors [paint booth]
- 2-Noise levels will be kept to a minimum, and will be kept with-in regular hours.
- 3-There will be no industrial sand blasting, other then spot blasting, and again, that will be done in-doors in our contained booth
- 4-Dust and paint over-spray will be greatly reduced with our new filter system, emissions are reduced to 99.48%. See attached filter specs.
- 5-If requested ,an appropriate fence can be placed at the rear part of the property, blocking any activity viewable from the front,[including activity from La Crete Transport.

Comments

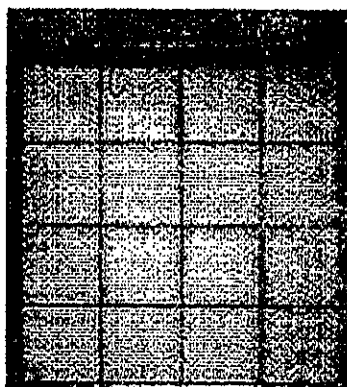


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Paint Pockets®

Best Spray Booth Overspray Arrestor!

Cut Operating Costs While Improving Performance



Paint Pockets® is the best performing, single-stage overspray arrestor, bar none. Paint Pockets excels in arresting both liquid and powder coating overspray generated in industrial, automotive, and aerospace applications. Paint Pockets knocks down and retains more overspray than any arrestor. It keeps overspray out of your exhaust stack and off the booth floor. Paint Pockets is your best value for production spray booths.

Its unique design holds up to five times more overspray than other filters, enabling you to cut



IWF
2004
 International Woodworking Machinery & Furniture Supply Fair - U.S.A.[®]
 August 26-29, 2004
 Georgia World Congress Center
 Atlanta, GA U.S.A.
Booth #4760
www.iwf2004.com

Click here to see the results of the *Paint Arrestance Filter Test*.

Click here to see the results of the *Fractional Efficiency Test*.

"We certify that the PPM-319 XL system manufactured by Paint Pockets Company has been tested according to U.S. EPA Method 319 and passed all requirements for three stage system."

Al Vatne
 LMS Technologies
 Edina, MN

"The filters hold up under our paint demand very well and change over is a lot less of a headache and much cleaner."
Duane Smith, Manager
 Martin Sprocket & Gear Inc.
 Clarksville, TX

[More Testimonials](#)

your filter changes by up to 80%. The three-dimensional "pockets" embedded in the front face of Paint Pockets more than double its surface area, allowing the arrestor to capture and hold very large quantities of overspray. Paint Pockets arrestors have superior wet tensile strength. Arrestors loaded with wet overspray do get heavy, but they won't tear or sag.

Paint Pockets arrestors slash disposal costs. Fewer filter changes means less waste. Your savings are significant, particularly if you use hazardous waste processors.

Arrests Virtually All Overspray

Independent laboratory test reports confirm Paint Pockets excels at capturing the very small 2.5 to 10 micron particles that typify overspray produced in most spray finishing operations. The arrestor effectively captures and retains these particles, preventing them from contaminating downstream equipment. Paint Pockets removes far more particles from the booth exhaust than any other high performance, single-stage overspray arrestor.

Its 99.84% arrestance efficiency means only 0.16% of the overspray actually penetrates the arrestor. At first glance, Filter X, a competitive arrestor, with a 99.6% overall arrestance efficiency might seem comparable. In reality though, three times as much overspray penetrates Filter X.

More importantly, Paint Pockets captures more of the smaller particulates than any other single-stage arrestor. The Fractional Arrestance Efficiency chart shows Paint Pockets arrests smaller overspray particulates that penetrate other arrestors.

Stable Air Flow

Its unique pockets enable Paint Pockets to accumulate significant quantities of overspray before it begins to noticeably restrict booth airflow. This feature permits you to "tune" your entire finishing process for maximum transfer efficiency and, more importantly, to operate in the optimum efficiency zone. Increased transfer efficiency means more parts coated per quantity sprayed and longer intervals between filter changes. A higher percentage of the finish is coating parts instead of the arrestors.

Low Run-Off

Paint Pockets now only removes overspray from your booth's exhaust air stream, its pockets assist in retaining overspray with the

arrestor. Reduced run-off means less booth floor clean-up and quicker filter changes.

Best Value

You get up to an 80% reduction in filter changes, a corresponding reduction in waste disposal costs, more than a 50% reduction in backsection and exhaust stack cleanouts, significantly less runoff, and improved transfer efficiency - all in an easy-to-change, user-friendly, polyester filter.

Paint Pockets is the most effective and most economical way to manage the overspray produced by common coatings including medium and high solids paints, powder coatings, water reduced paints, plural component coatings, stains, and adhesives.

Paint Pockets overspray arrestor is the best single-stage arrestor technology currently available for production spray booths. It is the lowest total cost solution for responsible overspray management.

Specifications

Overall Arrestance	99.84%
Efficiency:	
Fractional Arrestance	
Efficiency	
20 microns	100.0%
10 microns	99.8%
5 microns	84.6%
2.5 microns	4.2%
Holding Capacity	Up to 6 lbs/sq ft
Maximum Tested Air Velocity	700 FPM
Initial Pressure Drop (@100 FPM)	0.06 in W.C.
Maximum Pressure Drop	1.00 in W.C.
Flammability Rating	UL Class II
Filter Construction	High Loft, Multi-Ply, Non-woven Polyester

European Patent No. 0724473

U.S. Patent No. 6,071,419

Paint Pockets Co. is committed to the continued improvement of its products and processes. Therefore, specific specifications are subject to change without advance notice.

Cut Booth Operating Costs Now

To reduce your spray booth operating costs, while still improving performance, contact your local Paint Pockets distributor or call Toll Free 877-768-7587 to find the distributor in your area.



PAINT ARRESTANCE FILTER TEST REPORT
 Spray Removal Efficiency & Paint Holding Capacity

Home
 Try A Filter For Free!
 Paint Pockets™
 Paint Arrestance Filter Test
 Fractional Efficiency Test
 Paint Pockets Green™
 Accessories
 Aerospace M-319
 Testimonials
 Inquiry Form
 Email Us

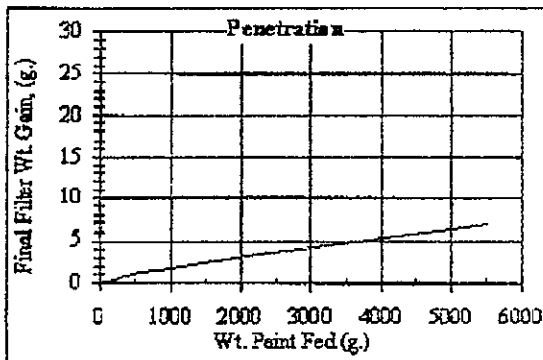
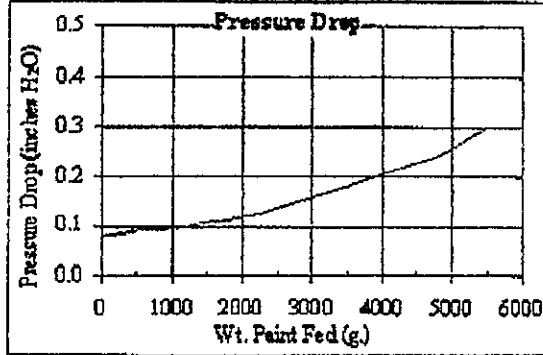
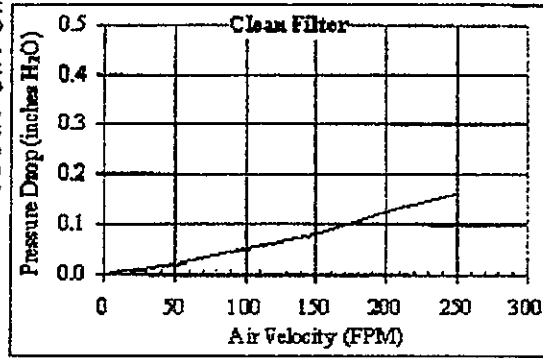
Tested for: Paint Pockets® Co.
 Filter Mfr.: Paint Pockets® Co.
 Filter Name: PP Series (pp-100)
 Report# / Test# R 042 T 079
 Report Date: Jan. 8, 1997

Test Information

FILTER DESCRIPTION:
 Two layers, stiff poly w/large voids on soft poly pad
PAINT DESCRIPTION:
 High Solids Baking Enamel (S.W. Permaclad 2400, red)
PAINT SPRAY METHOD:
 Conventional Air Gun at 40 PSI
SPRAY FEED RATE:
 140 gr./min. 130 cc./min.
AIR VELOCITY:
 150 FPM

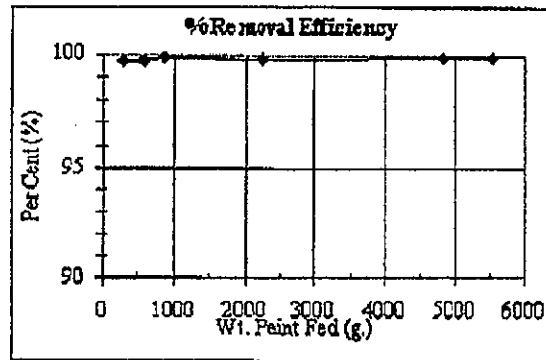
Test Results

INITIAL PRESSURE DROP of Clean Test Filter
 0.08 in. water
FINAL PRESSURE DROP of Loaded Test Filter
 0.30 in. water
WEIGHT GAIN on TEST FILTER & Test Frame Trough
 4340 grams
PAINT HOLDING CAPACITY of TEST FILTER
 3125 grams = 6.9 lbs.
PAINT RUN-OFF
 1215 grams
WEIGHT GAIN - FINAL FILTER
 6.9 grams = **PENETRATION**
AVERAGE REMOVAL EFFICIENCY of TEST FILTER
 69.84%



Test Engineer: P. Tuzinski
 Supervising Engineer: K. C. Kwok, Ph.D.

Paint Pockets Paint Arrestance Filter Test Report



DIAMOND POCKET Only Paint Pockets® delivers the time and money-saving performance of the patented Diamond Pocket Technology™

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FRACTIONAL EFFICIENCY 150 FPM TEST

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Date: Aug. 31, 1998 pfrac043 Test Requested by: R. Adams
 Filter ID: Paint Pockets (P P **** series) Paint Pockets Co.
 Test Type: Fractional Efficiency 150 FPM Filter Mfr.: Paint Pockets Co.
 Paint: SW Permadiad High Solids SBBE ?P Init: 0.0732 in. ?P final: 0.0737 in.

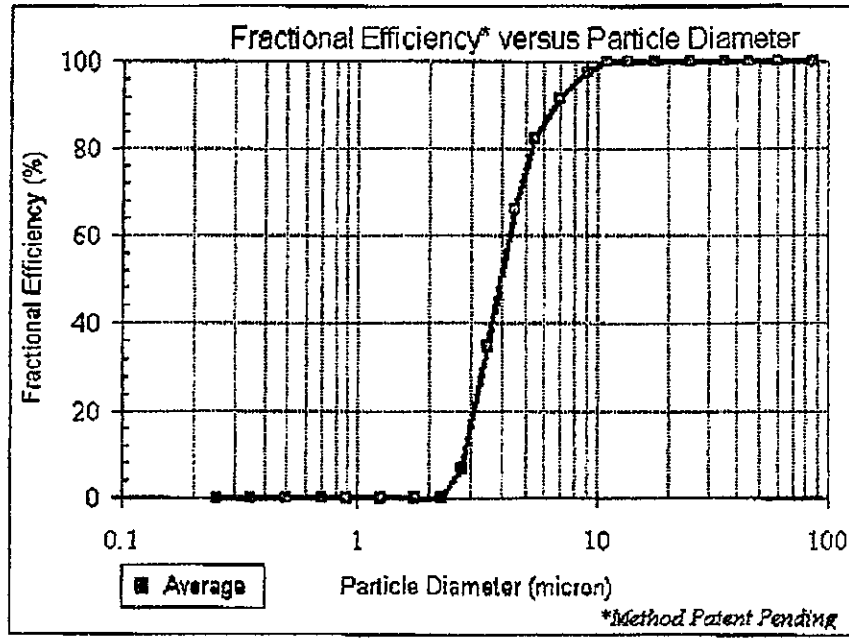
Time Elapsed, min.:	1 min.	2 min.	3 min.	4 min.	5 min.	6 min.	7 min.	8 min.	9 min.	10 min.	Average
Size Range (µm)	Initial										Fractional Efficiency (%)
0.2-0.3											0.0
0.3-0.4											0.0
0.4-0.6											0.0
0.6-0.8											0.0
0.8-1.0											0.0
1.0-1.5											0.0
1.5-2.0											0.0
2.0-2.5											0.0
2.5-3.0	11.8	9.1	6.1	7.5	6.1	5.4	5.1	4.0			6.9
3-4	38.3	36.5	33.9	35.3	34.2	34.2	33.8	33.0			34.9
4-5	67.2	66.1	65.4	66.1	65.6	66.4	65.8	65.5			66.0
5-6	83.5	82.0	81.6	82.4	81.9	82.5	83.5	81.5			82.3
6-8	93.6	90.3	90.2	93.5	90.7	91.2	93.3	90.7			91.7
8-10	98.3	96.6	97.1	98.4	96.5	98.1	98.4	96.9			97.5
10-12	99.7	100.0	100.0	99.7	100.0	100.0	100.0	100.0			99.9
12-15											100.0
15-20											100.0
20-30											100.0
30-40											100.0
40-50											100.0
50-70											100.0
70-100											100.0

Paint Break-Up Region - No Filtration

100% Filtration Region

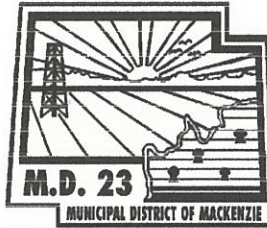
$$F_{eff} = \frac{C_{up} - C_{down}}{C_{up}} \times 100\%$$

F_{eff} = Fractional Efficiency of Paint Overspray
 C_{up} = Particle Concentration Upstream of Filter
 C_{down} = Particle Concentration Downstream of Filter



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M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Paul Driedger, Director of Planning, Emergency and Enforcement Services
Title:	Direct Control 2 NW 31-109-13-W5M Permanent Convenience & Liquor Store Application
Agenda Item No:	10 c)

BACKGROUND / PROPOSAL:

On October 28, 2003 a temporary development permit was issued by Council for a Convenience & Liquor store on Part of NW 31-109-13-W5. This permit was to be brought back for review one year later on October 27, 2004.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council passed and approved the rezoning for part of NW 31-109-13-W5 to Direct Control on August 12, 2003. The general purpose of a Direct Control District 2 is to control and regulate the development of adult type businesses. As stated in the Municipal District of Mackenzie Land Use Bylaw 5:16 A

Discretionary Uses

- (1) Adult entertainment business
- (2) Liquor store
- (3) Pawn Shop
- (4) Funeral Home (Morgue)
- (5) All uses that require approval from the Alberta Gaming and Liquor Commission, with exception of occasional licenses not exceeding 72 hours.

Under this zoning; Council is the development permit approving authority. Council's decision to issue a temporary permit for the liquor store was for the purpose of monitoring the activity and possible problems that may have arisen due to the location.

Author:

Reviewed:

C.A.O.:

To date no complaints have been received or recorded by the MD of Mackenzie in concern to the operating liquor store. And the applicant reported that they passed their first inspection by Alberta Liquor Control board in October 2004 and will submit a copy of the report to the MD of Mackenzie.

Alberta Transportation had also granted a temporary permit to be review after a year to assess the impact of how much traffic had been generated by the business and whether this traffic could be safely accommodated by the existing access. On June 28, 2004 Alberta Transportation issued a long term temporary permit allowing the Convenience /Liquor store and the existing access to remain, this permit is subjected to approval by the Municipal District of Mackenzie.

The applicant would also like to request to Council to remove the hourly restriction for liquor sales. They do not intend to remain open any later than 11:00 pm; but request that he M.D. lift the restrictions on hours as no other similar establishment in the M.D. have had such restrictions placed upon them.

The Planning Department after reviewing the application agrees that the subject property has not cause any conflict or impact with the surrounding area and complies with the conditions of their license granted by the Alberta Gaming and /Liquor Commission.

At the August 26, 2004 meeting, Council approved an addition to the Convenience Store on this same location.

OPTIONS

- Option 1) Approve Development Permit # 300-DP-04 with proposed conditions.
- Option 2) Approve Development Permit # 300-DP-04 with other conditions as determined by Council.
- Option 3) Refuse Development Permit # 300-DP-04.

RECOMMENDED ACTION:

Option 1

MOTION

That Development Permit # 300-DP-04 be approved for the following conditions:

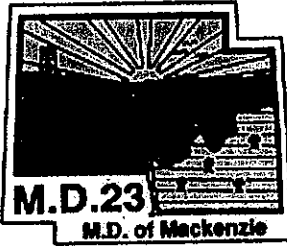
Author:	Reviewed:	C.A.O.:
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1. Building setbacks as existing, prior to any additions or relocations another permit will be required.
2. Provide parking as follows: The minimum parking standards are 1 stall per 45 sq m of gross floor area. *"One parking space, including the driveway area, shall occupy 300 square feet."*
3. The access and egress to and from the Convenience and Liquor store is to be a minimum 8 metre road top graveled to the MD standards.
4. Sufficient lighting to light up the parking area and liquor store.
5. Only the existing house is to be used for residential purpose.
6. The proposed store building to be used for the Liquor resale store and the existing mobile home for the Convenience store as indicated on the Real Property Report.
7. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
8. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.

Author:

Reviewed:

C.A.O.:



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

Application No.:	300-DP-04
Legal Description:	NW 31-109-13-W5
Applicant:	Michael Fleuelling
Address:	Box 224 Fort Vermilion, AB T0H 1N0
Development:	Permanent Convenience & Liquor store
DECISION:	APPROVED (See Attached Conditions)

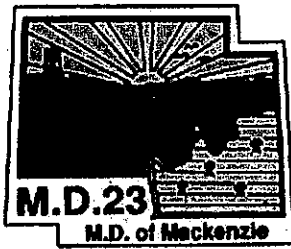
Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Development Authority. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.
- (d) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated section 641 of the Municipal Government Act, 1994.

Dated November 9, 2004

Reeve



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

300-DP-04

CONDITIONS OF APPROVAL

1. Building setbacks as existing, prior to any additions or relocations another permit will be required.
2. Provide parking as follows: The minimum parking standards are 1 stall per 45 sq m of gross floor area. *"One parking space, including the driveway area, shall occupy 300 square feet."*
3. The access and egress to and from the Convenience and Liquor store is to be a minimum 8 metre road top graveled to the MD standards.
4. Sufficient lighting to light up the parking area and liquor store.
5. Only the existing house is to be used for residential purpose.
6. The proposed store building to be used for the Liquor resale store and the existing mobile home for the Convenience store as indicated on the Real Property Report.
7. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
8. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.

Please note

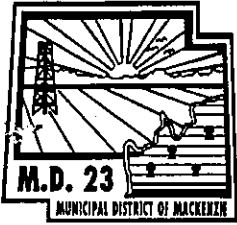
1. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. of Mackenzie office.
3. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on necessary permits, contact one of the M.D. of Mackenzie No. 23 offices at 928-3983 (La Crete), 926-5600 (High Level), or 927-3718 (Fort Vermilion). For the fire discipline, contact the Safety Codes Officer at 928-3983(M.D. of Mackenzie No. 23).

November 9, 2004

Date of Issue of Notice of Decision

Reeve



Development Permit Application

APPLICANT INFORMATION

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

I/We understand that this application will not be accepted without the following: (a) appropriate development information (b) Application fee

Name of Applicant	Mailing Address	Postal Code	Phone Number
MIKE FLEUPELLING	BOX 224 FORT VERMILION AB	T0H1N0	927-4640

Registered Landowner	Mailing Address	Postal Code	Phone Number
SAME AS ABOVE	"	"	"

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK	LOT	Size of Parcel
NW	31	109	13	5				

What is the property currently being used for: LIQUOR STORE

The Proposed development is for: Commercial Industrial Residential Farm Home Occupation Other

Description of proposed development: PERMANENT LIQUOR STORE PERMIT

The property is adjacent to a: Primary Highway Secondary Highway Local Road No Road

Proposed commencement and completion of development: Start Date: _____ End Date: _____

Square footage of Development: SEE R.P.R. Proposed building size: _____ Width _____

Approximate construction value (if applicable): \$ _____

DECLARATION

I/We hereby declare that the information on this application is, to the best of my/our knowledge, factual and correct.

	Oct. 7/04		Oct. 7/04
Signature of Applicant	Date	Signature of Land Owner	Date

NOTE:

The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered land owner, grants permission for necessary inspections of the property to be conducted by authorized persons of the Municipal District of Mackenzie No 23.

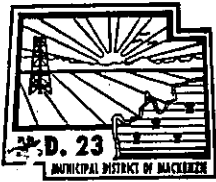
For Administrative Use Only

Development Permit Application No: 300-DP-04 Date Received: Oct 7/04

Land Use Classification: DC2 Tax Roll No: 074755

Proposed Use of land or Building: Permanent liquor store

Development Application Fee Enclosed: Yes, No Amount \$50.00 Receipt No: 36429



Development Permit Application

SITE PLAN

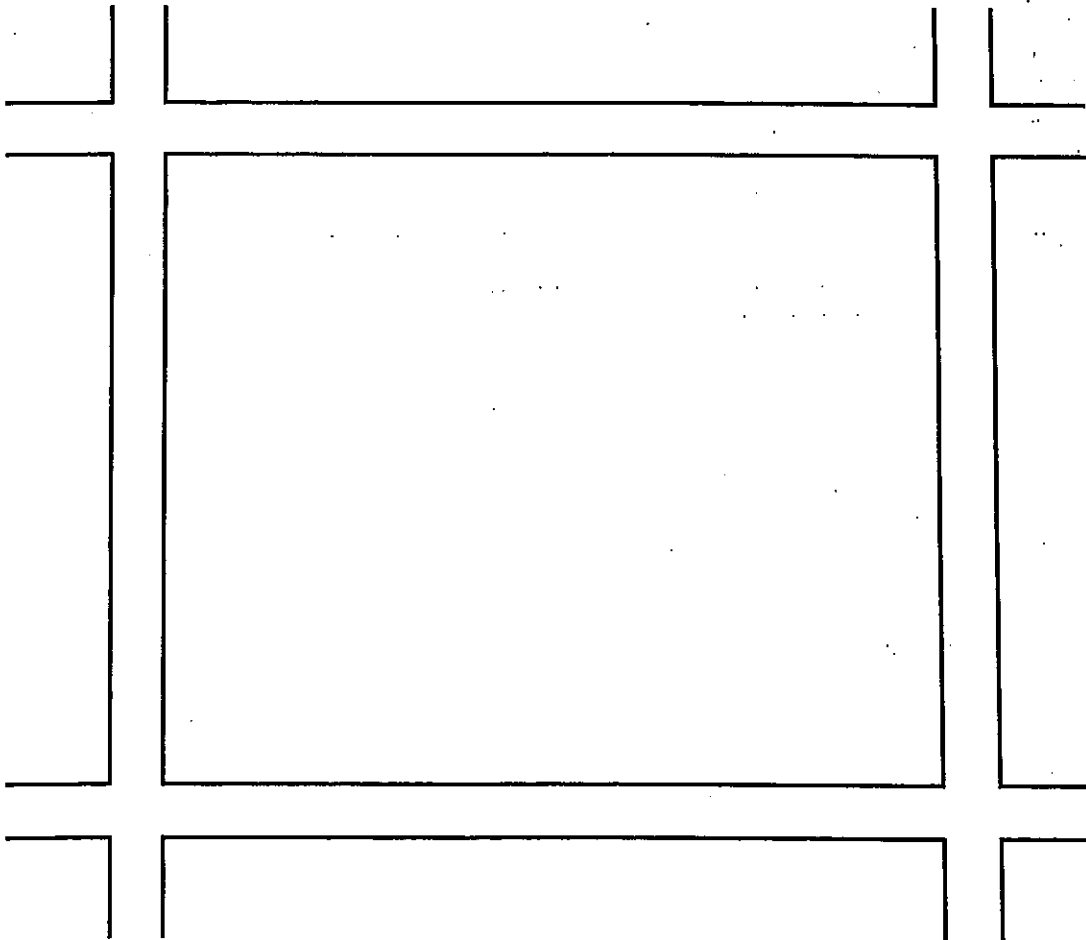
QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK.	LOT	Size of Parcel	
NW	31	109	13	5	or				ac. ha.

Date of site plan: _____

Remarks: SEE R.P.R. DATED 2003, NO CHANGES HAVE BEEN MADE.



N

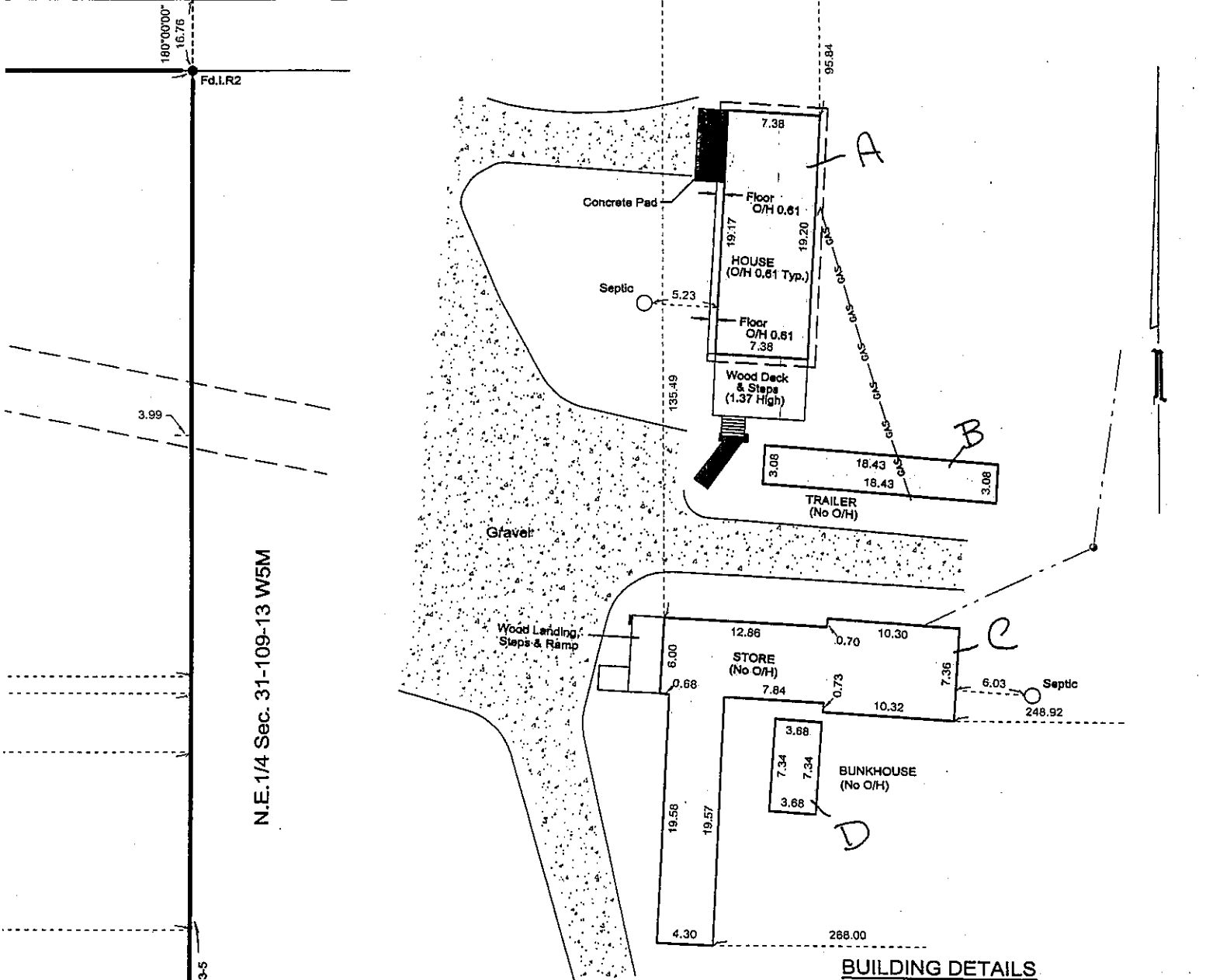


Information Checklist for site plan

- | | |
|---|--|
| <input type="checkbox"/> location of existing buildings from property lines | <input type="checkbox"/> location of proposed buildings from property lines |
| <input type="checkbox"/> location of access/driveway, and distance from intersections | <input type="checkbox"/> ravines, creeks, lakes, sloughs, and any other water bodies |
| <input type="checkbox"/> location of shelterbelts and/or treed areas | <input type="checkbox"/> location of road(s), road allowances |
| <input type="checkbox"/> location of parking and loading areas | <input type="checkbox"/> length and width of property |

PROPERTY REPORT

Fd.No MK., N1/4 Sec. 31
Re-est, Left No Mk.



N.E. 1/4 Sec. 31-109-13 W5M

East Boundary of N.W. 1/4 Sec. 31-109-13-5

BUILDING DETAILS
Not To Scale

PLAN SHOWING LOCATION OF IMPROVEMENTS WITHIN:
N.W. 1/4 SEC. 31-109-13 W5M
WITHIN M.D. OF MACKENZIE No. 23, ALBERTA

SCALE-1:1000

LEGEND:

- ALL MEASUREMENTS ARE IN METRES AND DECIMALS THEREOF.
- DISTANCES SHOWN ARE FROM PROPERTY BOUNDARIES TO THE OUTSIDE FACE OF FOUNDATION, AT DATE OF SURVEY, UNLESS OTHERWISE SHOWN.
- STATUTORY IRON POSTS FOUND SHOWN THUS
- ALL FENCELINES ARE WITHIN 0.20m OF PROPERTY LINE UNLESS OTHERWISE NOTED.
- EAVES ARE DIMENSIONED TO THE OUTSIDE EDGE OF THE FASCIA.
- OVERHEAD POWERLINES AND POLES SHOWN THUS
- BARB WIRE FENCELINES SHOWN THUS
- EDGE OF BUSH SHOWN THUS
- Fd.I. DENOTES FOUND IRON SURVEY POST.
- Fd.No Mk. DENOTES FOUND NO MARK.
- Re-est. DENOTES RE-ESTABLISHED.
- Left No Mk. DENOTES LEFT NO MARK.
- RW DENOTES RIGHT OF WAY.
- URW DENOTES UTILITY RIGHT OF WAY
- THIS IS PAGE 3 OF A REAL PROPERTY REPORT AND IS INEFFECTIVE IF IT IS DETACHED FROM PAGES 1 AND 2.

- Typ. DENOTES TYPICAL.
- O/H DENOTES OVERHANG.
- C. of T. DENOTES CERTIFICATE OF TITLE.
- NW1/4 DENOTES NORTHWEST QUARTER.
- NE1/4 DENOTES NORTHEAST QUARTER.
- Sec. DENOTES SECTION.
- N1/4 DENOTES NORTH QUARTER.
- M.D. DENOTES MUNICIPAL DISTRICT.
- No. DENOTES NUMBER.



Initialed by *[Signature]* A.L.S.

FILE: P-0150-
DRAFT: TDC

BYLAW NO. 375/03

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a Municipal Development Plan adopted in 2003, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to permit a Liquor/Convenience Store on the subject property within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Part of NW-31-109-13--W5M in the Municipal District of Mackenzie No. 23 be re-zoned from Agricultural District 1 "A1" to Direct Control District 2 "DC2" as shown in Schedule "A" hereto attached.
2. That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.

First Reading given on the 8th day of July, 2003.

"B. Neufeld" (signed)
Bill Neufeld, Reeve

"B. Spurgeon" (signed)
Barbara Spurgeon, Executive Assistant

Second Reading given on the 12th day of August, 2003.

"B. Neufeld" (signed)
Bill Neufeld, Reeve

"B. Spurgeon" (signed)
Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the 12th day of August, 2003.

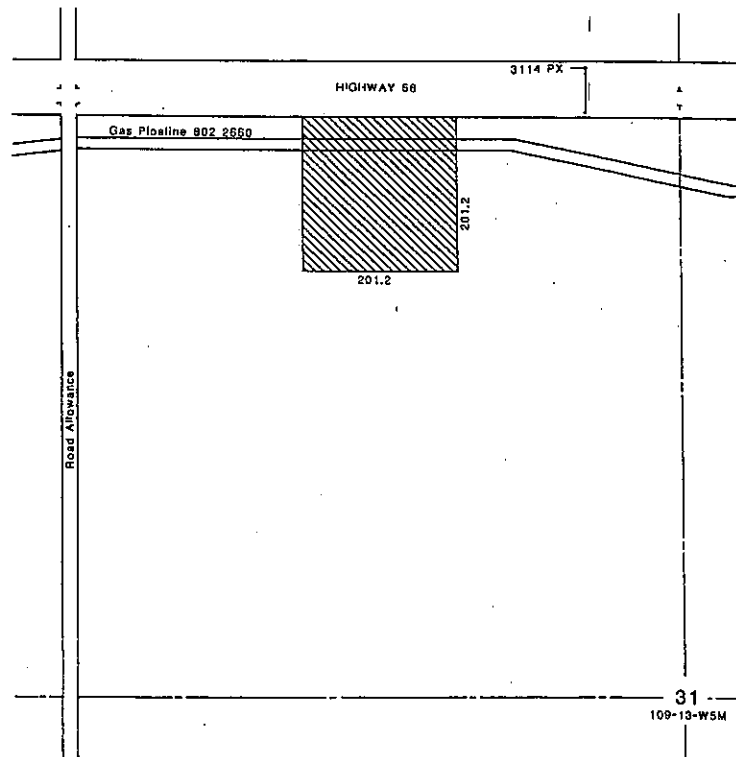
"B. Neufeld" (signed)
Bill Neufeld, Reeve

"B. Spurgeon" (signed)
Barbara Spurgeon, Executive Assistant

**BYLAW No. 375/03
SCHEDULE "A"**

1. That the land use designation of the following property known as:

**Part of NW-31-109-13--W5M in the Municipal District of Mackenzie
No. 23 be re-zoned from Agricultural District 1 "A1" to Direct
Control District 2 "DC2".**



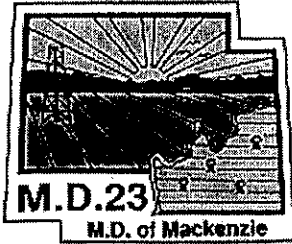
From: Agricultural District 1 "A1"

To: Direct control District 2 "DC2"

"B. Neufeld" (signed)
Bill Neufeld, Reeve

"B. Spurgeon" (signed)
Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS DAY 12TH OF AUGUST, 2003.



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

Development Approving Authority

Application No.:	251-DP-04
Legal Description:	NW 31-109-13-W5
Applicant: Address:	Dianne Longard & Mike Fleuelling Box 224 Fort Vermilion, AB T0H 1N0
Development:	Convenience Store Additional Mobile Home to Existing Mobile Home to be used for Convenience Store
DECISION:	APPROVED (See Attached Conditions)

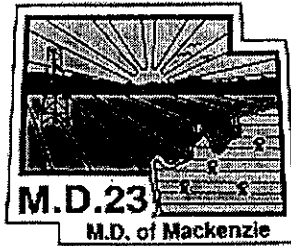
Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Development Authority. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.
- (d) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated section 641 of the Municipal Government Act, 1994.

Dated August 26, 2003

Reeve



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

251-DP-04

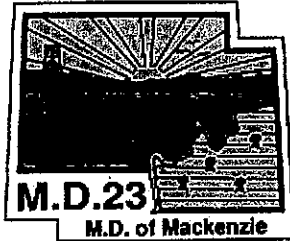
CONDITIONS OF APPROVAL

1. Building setbacks as existing, prior to any additions or relocations another permit will be required. The moved on mobile home is to be joined directly onto the existing mobile home as part of the convenience store.
2. Provide parking as follows: The minimum parking standards are 1 stall per 45 sq m of gross floor area. *"One parking space, including the driveway area, shall occupy 300 square feet."*
3. Sufficient lighting to light up the parking area and Convenience/liquor store.
4. Only the existing house is to be used for residential purpose.
5. The proposed store as indicated on the Real Property Report to be used for the Liquor store only.
6. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, Alberta Gaming and Liquor Commission, PTMMA, etc.)
7. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000

Please note

1. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. #23 office.
3. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on necessary permits, contact one of the M.D. of Mackenzie No. 23 offices at 928-3983 (La Crete), 926-5600 (High Level), or 927-3718 (Fort Vermilion). For the fire discipline, contact the Safety Codes Officer at 928-3983(M.D. of Mackenzie No. 23).



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

Application No.:	205-DP-03
Legal Description:	NW 31-109-13-W5
Applicant: Address:	Michael Fleuelling Box 224 Fort Vermilion, AB T0H 1N0
Development:	Convenience & Liquor Store Temporary Permit (Expires October 27, 2004)
DECISION:	APPROVED (See Attached Conditions)

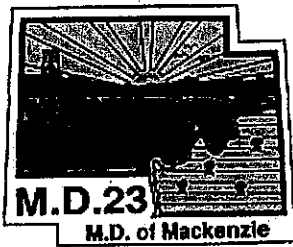
Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Development Authority. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.
- (d) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated section 641 of the Municipal Government Act, 1994.

Dated October 28, 2003

Chair Person, Council



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

205-DP-03

CONDITIONS OF APPROVAL

1. Development Permit #205-DP-03 expires on the 27th day of October 2004, to be brought back to council for review prior to expiration.
2. Building setbacks as existing, prior to any additions or relocations another permit will be required.
3. Provide parking as follows: The minimum parking standards are 1 stall per 45 sq m of gross floor area. *"One parking space, including the driveway area, shall occupy 300 square feet."*
4. The access and egress to and from the Convenience and Liquor store is to be a minimum 8 metre road top graveled to the MD standards.
5. Sufficient lighting to light up the parking area and liquor store.
6. Only the existing house is to be used for residential purpose.
7. The proposed store as indicated on the Real Property Report to be used for the proposed Convenience and Liquor store.
8. The hours of operation for the Liquor store shall be from 10:00am to 11:00pm seven days a week.
9. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
10. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000

Please note

1. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. #23 office.
3. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on necessary permits, contact one of the M.D. of Mackenzie No. 23 offices at 928-3983 (La Crete), 926-5600 (High Level), or 927-3718 (Fort Vermilion). For the fire discipline, contact the Safety Codes Officer at 928-3983(M.D. of Mackenzie No. 23).

October 28, 2003
Date of Issue of Notice of Decision

Chair Person, Council

PEACE REGION

Room 301, Provincial Building
Bag 900-29
Peace River, AB T8S 1T4

Telephone 780/624-6280
Fax 780/624-2440

June 28, 2004

Our File: 5060-(5-13-109-31)

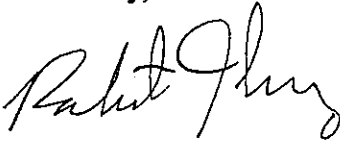
Mr. Michael Fluelling and Ms. Diane Longard
Box 224
Fort Vermilion, Alberta
T0H 2N0

Dear Mr. Fluelling and Ms. Longard:

**Re: Proposed Long Term Temporary Use of Existing Access and
to Long Term Operation of Existing Convenience Store, Liquor Store;
South of Highway 58; NW 31-109-13-W5M;
Municipal District of Mackenzie No. 23**

Attached is Permit No. 2004-14-085 issued under Highway Control Regulations authorizing the above noted development. This permit is subject to conditions shown on the permit, which should be carefully reviewed. This permit does not excuse violation of any Regulation, By-Law or Act, which may affect the proposed project.

Yours truly,



Robert Lindsay
Development & Planning Technologist

/RJL
Attachments

cc: Harvey Prockiw, CAO, Municipal District of Mackenzie No. 23, Fort Vermilion
Walter Boyko, Maintenance Contract Inspector, Alberta Transportation, High Level
Glen Tjostheim, Roadside Planning Specialist, Alberta Transportation, Edmonton

S:\PUBLIC\Operation\USERS\Robert\2004\Development\5060.per\Hwy 58\51310931NW.doc



(To be completed by Alberta Transportation)

**ROADSIDE DEVELOPMENT APPLICATION APPROVAL
FOR DEVELOPMENT NEAR A PRIMARY HIGHWAY**

PERMIT CONDITIONS: (Note: This permit is subject to the provisions of Section 23-27 inclusive of the Public Highways Development Act, Chapter P38 RSA 2000, amendments thereto, and Highway Development Control Regulations (Alberta Regulation 242/90) and amendments thereto).

A. ACCESS CONDITIONS: (Note: All highway accesses are to be considered temporary.) No compensation shall be payable to the applicant or his assigns or successors when the Department removes or relocates the temporary access or if highway access is removed and access provided via service road.

1. No additional highway access will be permitted.
2. Permit authorises long-term temporary use only of the existing access at location shown.
3. The applicant shall construct and maintain any highway access to the Operation Manager's satisfaction.
4. Approval of companies having buried utilities shall be obtained prior to access construction or upgrading.
5. The applicant must provide a Traffic Accommodation Strategy meeting the requirements of the latest edition of *Traffic Accommodation in Work Zones* published by Alberta Transportation for Alberta Transportation's review prior to performing any work within the highway right-of-way.

B. SETBACK CONDITIONS: (Note: Minimum setbacks usually allow for anticipated highway widening and construction of a service road parallel and adjacent to the highway).

1. The proposed Convenience Store and Liquor Store is to be set back a minimum 40 meters from the highway property line or 70 meters from the highway centerline, whichever is the greater.
2. The Department accepts no responsibility for the noise impact of highway traffic upon any development or occupants thereof.

C. OTHER CONDITIONS:

1. This permit is issued subject to approval of Municipal District of Mackenzie No. 23.
2. This permit approves only the development contained herein, and a further application is required for any changes or additions.
3. The Department is under no obligation to re-issue a permit if the development is not completed before expiry of this permit.
4. Robert Lindsay at 624-6280 shall be notified before construction commencement.
(Development & Planning Technologist & Phone No.)
5. The Applicant shall not place any signs contrary to Alberta Regulation 242/90. The separate SIGN APPLICATION form shall be submitted for any proposed sign.
6. See attached conditions forming part of this permit

Permission is hereby granted to Michael Fluelling and Diane Longard to carry out the development in accordance with the plan(s) and specifications attached hereto and subject to the conditions shown above.

If the development has not been carried out by the 24th day of June 2005 this permit lapses and the applicant must re-apply for a new permit if they wish to proceed.

PERMIT NO. 2003-14-085
FILE NO. 5-13-109-31
DATE June 28, 2004

SIGNED _____
TITLE William Gish, Operations Manager
(for Deputy Minister)

ADDITIONAL CONDITIONS

7. The applicant is responsible to ensure that any mud, rocks or debris that is tracked or dropped on the highway as a result of persons using this access is immediately removed from the road surface.
8. The applicant must contact all utility companies for the location of their facilities and ensure he and/or his agents know of the location of the various utility installations.
9. The applicant is responsible for costs of all investigation/location, modification, and/or repairs to utility installations near or beneath any construction or deconstruction.
10. The applicant shall indemnify and hold harmless Alberta Transportation, its employees and agents from any and all claims, demands, actions and costs whatsoever that may arise, directly or indirectly from anything done or omitted to be done in the construction, maintenance, alteration, or operation of the work authorized.

Box 224
FORT VERMILION, AB T0H 1N0

2004 June 17

Mr. Robert Lindsay
Development & Planning Technologist
Alberta Transportation
Room 3001, Provincial Building
Bag 900-29
PEACE RIVER, Ab T8S 1T4

Dear Mr. Lindsay:

RE: Permit No. 2004-14-102

Reference is made to our telephone call wherein you asked us to write a letter to you requesting your department to make the above permit permanent.

The above permit is no longer in effect after June 26 of this year and we wish to continue to remain in business as the 12 Mile Liquor Store. We would appreciate if you would give us permission to continue bringing in the liquor and beer trucks as well as having our customers legally access our store's premises. The Municipal District #23 also gave us a temporary permit for one year based on the fact that the Department of Transportation had only given us a temporary permit. When we reapply to the MD we would like to be able to inform them that we now have a permanent permit from your department.

The following are the numbers of vehicles we normally serve:

Poor day (over half the month's days): 10 - 15 vehicles - 1/2 are cars of varying sizes and 1/2 are pick-ups

Medium day (approx 5 - 7 days of month): 15 - 20 vehicles; same array of vehicles as above

Busy day (2 days in May only): approximately 50 vehicles. Most of these vehicles came to us from the west after the customers had shopped in High Level. As Fox Lake residents had been trapped in their town due to the river melting, they came out in force when the barge was put in service. We are unsure (due to lack of time in the business) whether or not this many customers will again visit us at the end of the coming months. (Very nice business surprise for us when it happened!) The same type of vehicles stopped here at the end of May.

Most of our customers come to us from the east (Jean D'or Prairie). Very few customers, in fact hardly worth mentioning, come to us from the La Crete/Fort Vermilion towns. The rest of our customers come from the Boyer River/Eleske Band which is relatively close to us. Some farmers in our direct area also shop here, but they are surprisingly few. Part of the reason customers are not finding their way to us is that we do not have a sign on the highway showing where we are. People find it very surprising that the liquor store is on farm land.

.....2

Page 2.

Other traffic to our store is the Pepsi truck approximately once a month or so. Rainbow transport delivers to us on Tuesday and Friday. Their truck is usually a 3 or 5 ton truck. Very rarely do they have their large trucks drop in. I believe we have seen the large truck twice.

We also have had two log trucks drop in during the winter month of February. Both trucks were empty and on the way home. The trucks were stacked and had no problems negotiating our parking area. None of the Rainbow trucks have had any problem with the parking area as it is large enough to hold 3 of the biggest trucks on the road.

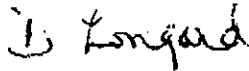
We have also had a water truck stop in twice. This is not a large water truck and is owned by one of our neighbors who drops in after his work term out in the oilpatch. We have had a freezer delivered to our store by a 5T delivery truck.

We have plenty of parking spaces and did not find that the 50 vehicles at May end was a problem for anyone. Probably this is because we are open for 13 hours a day and not everyone was here at once, but spaced out nicely over the day.

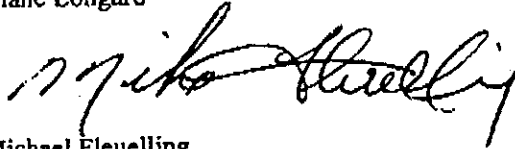
We will be submitting the application for a sign as soon as we are able.

I trust that the above information is as you require and look forward to your response.

Yours truly,

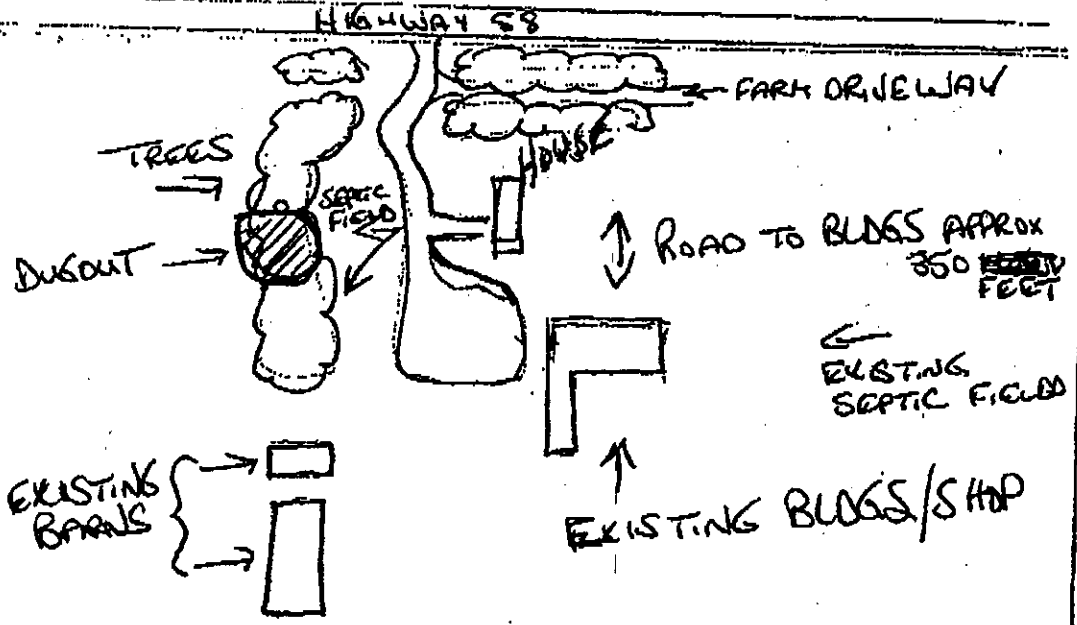


Diane Longard



Michael Fleuelling

Permit No.



ROAD TO HOUSE 110 METERS

ALL MEASUREMENTS ARE APPROXIMATE



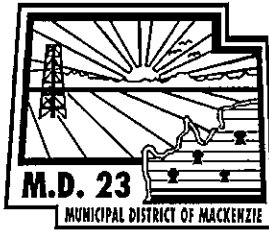
NOTE: DISTANCES MAY BE SHOWN IN METRES OR IN FEET

APPROVAL SUBJECT TO CONDITIONS STATED ON

SITE PLAN

PERMIT No. 2004-14-085

Mitchell
Signature of Applicant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	November 9, 2004
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	Rapid Emergency Alert Communication Handler (REACH)
Agenda Item No:	10.d)

BACKGROUND / PROPOSAL:

The Rapid Emergency Alert Communication Handler is a system that has the ability to contact a large amount of homes and businesses in the event of an emergency as well as being able to automatically update and maintain a list of phone numbers to be contacted in case of an emergency. A number of municipalities in Alberta are using this program.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

There is a small cost for this service and would benefit our MD greatly in times of emergencies such as flooding in spring. Major costs would only be incurred in time of an emergency. Phone call rates are expected to be anywhere from 500 to 1,000 calls per minute with backup from cell phone text, pagers, fax and e-mail.

COSTS / SOURCE OF FUNDING:

Membership cost is \$0.80 per day (\$292.00 per year)
Usage: \$0.22 per phone call
\$0.10 per fax sent/text message

RECOMMENDED ACTION:

That the Rapid Emergency Alert Communication Handler (REACH) program be implemented into the Municipal Emergency Plan.

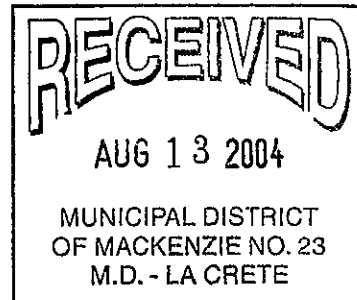
Author: G. Peters

Reviewed:

C.A.O.:

Dazzleyou Innovations
August 11, 2004

Mackenzie Municipal District of
Box 640
Fort Vermilion, AB T0H 1N0
Canada Fax 1 780-927-4266



RE: REACH Alert (Rapid Emergency Alert Communications Handler)
Please copy and distribute to administrative and emergency managers.

Your office has previously been contacted about the Emergency and Weather Warning system and its ability to contact the general public quickly.

With completion of development of rapid phone, fax, pager, cell phone text and email alert methods the system has evolved into what we now call the REACH Alert system. REACH is an acronym for **Rapid Emergency Alert Communications Handler**. Patents Pending. REACH can contact **500 to 1000** households or business per minute, with voice messages on the phone and text messages on fax, email, cell text and pagers. While there is still an automatic monitoring component, it has taken a back seat, as the capabilities of the Rapid Communications system become established.

The initial test of REACH occurred this past week. It was a wonderful success. The REACH system was set up in 5 areas of Alberta. Our conventional monitoring system was connected to the REACH broadcast. When the monitoring system detected a weather warning in three of the areas, the REACH Alert system took over. The system captured the text from the Environment Canada website for the effected areas and automatically converted it to very understandable speech. The municipalities on the list for the area were contacted by telephone with a voice message that gave the details of the weather warning for their area. At the same time faxes and emails were received that contained the text of the message and pagers were contacted. Cell phones that had text messaging received the warning in text.

The REACH Alert System is very rapid. The functioning of the system is timed. From the moment that the system triggered to the time the last contact was sent 1/3 of a second had passed. The largest number of contacts per area was only ten. While this is hardly a test of the true speed of the system, it is safe to say that it is very fast.

A GeoAlert component has been added to the REACH system. This component allows officials to select a geographic mapped area on a computer screen and then select the levels of the population that they wish to contact ranging from emergency services to schools to the total population, whose names are on the contact list. Then the official or policeman can select the contact methods they wish to use, either phone, fax, email, pager and cell phone text, or all of these and press a button. Within minutes the entire area will be contacted.

Cost is affordable for any municipality and the service is powerful enough to serve any

Canadian city. Details are on our website at <http://www.dazzleyou.com/warnings>. The system costs when an emergency is triggered. The phone calls are 22 cents each, faxes are 10 cents each. That means if 1000 homes were contacted by telephone, your municipality would incur a cost of \$220. The online GeoAlert geographic component can be triggered from any internet equipped computer or from a modern digital cell phone or blackberry.

The REACH Alert System can even record which Alert messages have been received. Full contact monitoring is provided. If the telephone is not answered, a message is left. The call display carries an alert message. Messages can be automatically placed on your municipal website. The REACH Alert System is very comprehensive in it's approach to alerting the public. A working demo is set up on our website at <http://www.dazzleyou.com/demo/manual.html>

While our main marketing focus is going to be industrial and oil production facilities, we will continue to make the system available to municipalities, towns and cities. Dazzleyou Innovations is very proud of the REACH Alert System. Our staff would be pleased to demonstrate its capabilities to your municipality or town. Thank you for your time.

Bill Somerville
Senior Developer, Owner
Dazzleyou Innovations and the REACH Alert System.

This information is provided by the REACH SYSTEM from Dazzleyou Innovations. Rapid Emergency Alert Communications Handler REACH Alert for MackenzieMD

Environment Canada's Official Weather Warnings

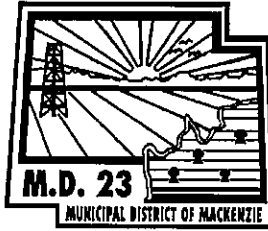
Warnings

High Level-Rainbow Lake-Fort Vermilion-Mackenzie highway
9:45 AM MDT Friday 1 October 2004

Freezing rain warning for
High Level-Rainbow Lake-Fort Vermilion-Mackenzie highway issued

Freezing rain has been reported at High Level Alberta.

A weak system approaching northwestern Alberta from the Northwest Territories has spread some freezing rain over the High Level area. The freezing rain will end near noon as temperatures rise.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	November 9, 2004
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	Bistcho Lake Fire
Agenda Item No:	10e)

BACKGROUND / PROPOSAL:

In late July a fire overran many cabins and destroyed several acres of land in the Bistcho Lake area. At the August 10, 2004 Council meeting, a motion was made that a letter be sent to Alberta Sustainable Resource Development asking them to compensate the owners for the damage. A letter was sent to Honorable Mike Cardinal, Minister of Sustainable Resource Development on August 17, 2004 informing him of the damage as well as requesting that Albert Sustainable Resource Development provide the owners with a lease agreement on land that is in green areas and compensating the owners of the cabins that were burnt.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A response to the letter sent on August 17, 2004 was received on November 2, 2004. The letter contained a timeline of events leading up to the destruction of the cabins at Bistcho Lake as well as stating that Alberta Sustainable Resource Development does not pay compensation for property destroyed or damaged by a wildfire. They are currently working with the cabin owners to relocate their cabin leases. (See attached) In discussion with some cabin owners there seems to be a delay in getting the landowners a lease agreement.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion

That the letter from Alberta Sustainable Resource Development be received as information.

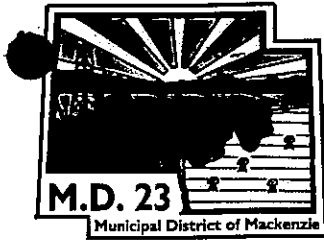
Author: G. Peters

Reviewed:

A handwritten signature in blue ink, appearing to be 'G. Peters', written over the 'Reviewed:' label.

C.A.O.:

A handwritten signature in blue ink, appearing to be 'G. Peters', written over the 'C.A.O.:' label.



Municipal District of Mackenzie No. 23
P.O. Box 1690, La Crete, AB T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

August 17, 2004

Hon. Mike Cardinal, Minister of Sustainable Resource Development
Alberta Sustainable Resource Development
5th Floor, 9915-108 Street
Edmonton, AB T5K 2G8

Dear Honorable Mike Cardinal,

RE: Bistcho Lake Fires – Compensation and Land Leasing

As you may be aware, there was a large fire in the Bistcho Lake area north of Zama Lake in late July that destroyed a number of commercial fishing cabins.

MD of Mackenzie has some concerns on the lack of notice that was given to the cabin owners prior to the fire, which resulted them in not only losing their structures but also all contents. MD of Mackenzie is requesting that Alberta Sustainable Resource Development compensate the owners of the burnt cabins at Bistcho Lake.

MD of Mackenzie is also supporting the cabin owners with requesting that Alberta Sustainable Resource Development provide the owners of the South East cabins with a lease agreement on land that is in green areas along Bistcho Lake.

If you require any additional information please contact Paul Driedger at (780) 928-3983.

Sincerely,

Bill Neufeld
Reeve

cc: Gary Friedel, MLA



ALBERTA SUSTAINABLE RESOURCE DEVELOPMENT

Office of the Minister

COPY

JFH-6413

September 28, 2004

RECEIVED

SEP 30 2004

Deputy Minister's Office
Sustainable Resource Development
Edmonton, Alberta

Mr. Bill Neufeld, Reeve
M.D. of Mackenzie No. 23
P.O. Box 1690
La Crete, Alberta T0H 2H0

Dear Reeve Neufeld:

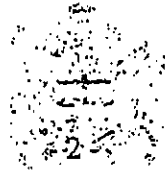
Thank you for your letter of August 17, 2004 regarding the commercial fishing cabins that were burned by the Bistcho Lake fire.

As you are aware, this year Alberta experienced an extreme fire season in the northern part of the province. The Bistcho Lake wildfire was first detected on July 16, 2004, one of the busiest days this season with 116 wildfires actively burning in the province. In the Upper Hay Wildfire Management Area, there were 38 wildfires actively burning, some of which threatened cabins, industrial developments, infrastructure and timber resources with the potential to threaten human life and communities. Sustainable Resource Development (SRD) was fighting several significant fires at Lawrence Creek, Steen River, Harper Creek and Buffalo tower area. With the extreme fire conditions continuing over the next several weeks, SRD made every effort to protect the values-at-risk and supplemented existing provincial sources with out-of-province mutual aid. SRD's top priority is always protection of human life followed by communities, sensitive watersheds and soils, natural resources and infrastructure.

Staff recorded the following sequence of events on the Bistcho Lake wildfire, which was evaluated as a lower priority than the other fires mentioned above.

- July 16, 2004: SRD's initial assessment of the fire near Bistcho Lake determined the fire posed no immediate threat to surrounding structures. The fire was about six kilometres south of the cabins.
- July 16 - 22, 2004: Staff continued to monitor the fire over the following week and rain in the area reduced the intensity and spread of the fire. The fire was moving away from the six cabins. During this time, the High Level office maintained daily communications with the municipality. The only enquiry our office received regarding the cabins was from Councillor Betty Bateman about the status of her cabin.

.../2



- July 22, 2004: The sudden wind change to the northeast pushed the fire direction to the southwest. SRD contacted the owners of the two most southern cabins that were closest to the fire to discuss water sources, landing locations and setting up sprinklers.
- July 23, 2004: Weather and fire conditions worsened as strong winds pushed the fire towards the cabins. SRD sent staff to install sprinklers on the cabins but the wildfire's extreme behaviour threatened the safety of the crew and they were pulled out of the area. SRD staff were concerned about the safety of the gas plant operators northeast of the fire. Four new fires were actioned with timber, wellsites and powerlines at risk. Three other fires were very active and the Yates tower person was evacuated.
- July 24, 2004: The extreme fire behaviour continued. There was heavy smoke and low visibility. It continued to be unsafe to send crews in.
- July 25, 2004: It was confirmed that six cabins south of Bistcho Lake had burned late on July.
- July 28, 2004: The Wildfire Information Officer notified cabin owners of the situation. SRD removed salvaged items from the cabin sites to Steen River where the owners picked up the items.

I have been advised that the Municipal District of Mackenzie has applied for recovery of the losses to Emergency Management Alberta. SRD does not pay compensation for property destroyed or damaged by a wildfire. SRD will continue to work with the cabin owners to relocate their permits and leases and SRD has also transported the owners to Bistcho Lake as needed to allow them to establish their cabins for the coming season. We sympathize with the cabin owners and realize that situations like these can create a great deal of stress.

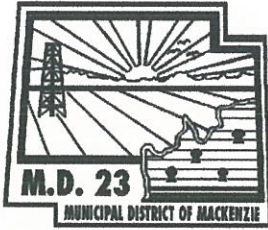
Mr. Cliff Henderson, Assistant Deputy Minister of Forest Protection Division, will be available to review the matter in person with you and help resolve any questions or issues.

Thank you for bringing your concerns to my attention.

Sincerely,

Mike Cardinal
Minister
MLA for Athabasca/Wabasca Constituency

cc: Gary Friedel, MLA, Peace River
Cliff Henderson, Sustainable Resource Development



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	November 9, 2004
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	High Level RCMP Statistical Comparison Report January – September 2004
Agenda Item No:	10 f)

BACKGROUND / PROPOSAL:

The High Level RCMP has provided a statistics comparison report on criminal offenses which occurred within Municipal District of Mackenzie for their jurisdiction.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The statistical report on criminal offenses is broken down to Highway 35, Highway 58 and Municipal District of Mackenzie.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion

That the Statistical Comparison Report be accepted as information.

Author: *pmo*

Reviewed: *pmo*

C.A.O.: *Ph*



HIGH LEVEL DETACHMENT

Statistical Comparison

Municipal District of Mackenzie

For the Period January 1st, 2004 to September 30th, 2004

Item	No. of Complaints 2003	No. of Complaints 2004	Youths Charged	Youths Diverted	Total Work Load High Level Det 2004
Persons Crime (murder, robbery, physical & sexual assaults)	5	7	0	0	265
Break & Enters	10	5	1	1	142
Motor Vehicle Thefts	8	6	0	0	60
Thefts (over and under \$5000)0	7	7	0	0	275
Possession of Stolen Property	2	1	0	0	28
Frauds	0	1	0	0	38
Weapons Offences	1	4	0	0	38
Other Criminal Code (property damage, disturbances, threats, fail to appear in court, breach of probation)	13	19	1	2	1524
Non-chargeable Criminal Code (breach of peace/peace bonds)	4	0			108
Drugs	2	3	0	0	62
Provincial Statutes (excluding traffic and liquor)	4	10			130
Liquor Offences	5	5			995
Provincial Traffic Offences	7	3			939
Municipal Bylaws	0	0			64
Collisions - Fatalities	1	1			3
Collisions - Injury	1	1			23
Collisions - Property Damage	15	27			199
Criminal Code Traffic Offences (impaired driving, dangerous driving)	2	2	1	0	406
Prisoners (Total year to date) January 1 st to date	2351	2438			2438
Victims Service Referrals	48	55			
Number of Youth Victimized	5	29			



HIGH LEVEL DETACHMENT

Statistical Comparison

Highway 35

For the Period January 1st, 2004 to September 30th, 2004

Item	No. of Complaints 2003	No. of Complaints 2004	Youths Charged	Youths Diverted	Total Work Load High Level Det 2004
Persons Crime (murder, robbery, physical & sexual assaults)	1	2	0	0	265
Break & Enters	2	0	0	0	142
Motor Vehicle Thefts	2	2	0	0	60
Thefts (over and under \$5000)0	2	2	0	0	275
Possession of Stolen Property	1	1	0	0	28
Frauds	0	0	0	0	38
Weapons Offences	1	0	0	0	38
Other Criminal Code (property damage, disturbances, threats, fail to appear in court, breach of probation)	13	8	0	0	1524
Non-chargeable Criminal Code (breach of peace/peace bonds)	0	0			108
Drugs	2	0	0	0	62
Provincial Statutes (excluding traffic and liquor)	0	3			130
Liquor Offences	14	7			995
Provincial Traffic Offences	193	197			939
Municipal Bylaws	0	0			64
Collisions - Fatalities	1	0			3
Collisions - Injury	13	15			23
Collisions - Property Damage	29	47			199
Criminal Code Traffic Offences (impaired driving, dangerous driving)	15	14	0	0	406
Prisoners (Total year to date) January 1 st to date	2351	2438			2438
Victims Service Referrals	48	55			
Number of Youth Victimized	5	29			



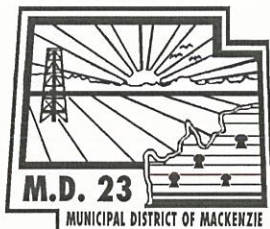
HIGH LEVEL DETACHMENT

Statistical Comparison

Highway 58

For the Period January 1st, 2004 to September 30th, 2004

Item	No. of Complaints 2003	No. of Complaints 2004	Youths Charged	Youths Diverted	Total Work Load High Level Det 2004
Persons Crime (murder, robbery, physical & sexual assaults)	1	1	0	0	265
Break & Enters	2	0	0	0	142
Motor Vehicle Thefts	3	0	0	0	60
Thefts (over and under \$5000)0	0	0	0	0	275
Possession of Stolen Property	0	0	0	0	28
Frauds	0	0	0	0	38
Weapons Offences	0	2	0	0	38
Other Criminal Code (property damage, disturbances, threats, fail to appear in court, breach of probation)	21	20	0	1	1524
Non-chargeable Criminal Code (breach of peace/peace bonds)	0	2			108
Drugs	1	0	0	0	62
Provincial Statutes (excluding traffic and liquor)	3	2			130
Liquor Offences	28	16			995
Provincial Traffic Offences	72	98			939
Municipal Bylaws	0	0			64
Collisions - Fatalities	0	2			3
Collisions - Injury	8	6			23
Collisions - Property Damage	11	30			199
Criminal Code Traffic Offences (impaired driving, dangerous driving)	13	12	0	0	406
Prisoners (Total year to date) January 1 st to date	2351	2438			2438
Victims Service Referrals	48	55			
Number of Youth Victimized	5	29		 	



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	High Level Community Health Council
Agenda Item No:	11 a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council has received a letter from the High Level Community Health Council proposing a series of discussions between all the groups who should be negotiating the model.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That a letter be written to the High Level Community Health Council advising that at this time there is no need to bring in a facilitator.

Author:

Reviewed:

C.A.O.:

October 13, 2004

To Whom It May Concern

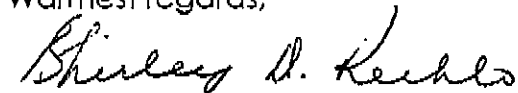
RE: Resolution of the Health Clinic Issues

It has become apparent over the summer, though to the last edition of the local paper that there are varied ideas and conceptions of what the model for a new Health Clinic might be. All ideas are welcome and debate is healthy but nothing concrete will be accomplished without a series of discussions about these same issues, how they effect the individual stakeholders and what the best solution might be. A multi-lateral decision, worked out with a long range plan for the community and region in a spirit of cooperation and compromise is to everyone's benefit and the sooner the better.

The High Level Community Health Council is proposing a series of discussions between the groups who should be negotiating the model, in the presence of a facilitator. RPAP has indicated they could provide this person.

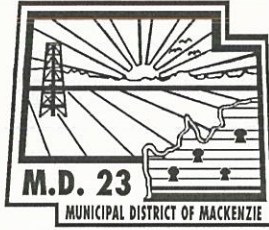
Please consider this, and after the elections that are nearing, get a feel for the positions of the new administrations and respond by mail to the High Level Community Health Council at the earliest possible time.

Warmest regards,



Shirley Rechlo
Chair
High Level Community Health Council
Box 551
High Level, Alberta
T0H 1Z0

c.c
Dianne Hunter, Town of High Level
Bill Landiuk - Acting CAO, MD of Mackenzie 23
Doctors of High Level
Dr. K. Nickerson, Northern Lights Health Region



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Tri-Council and Mackenzie Regional Governance Forum
Agenda Item No:	11b)

BACKGROUND / PROPOSAL:

Bi-annually the Mackenzie regional Governance Forum meets to share information and opportunities to collaborate on common issues. Usually a Minister is invited to speak as well.

Tri-Council is the full Council of the three municipalities which meet at least twice a year and more often if necessary to address common issues.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:


The Tri-Council Meeting was scheduled for the evening of November 4 with the Mackenzie Regional Governance Forum on November 5, 2004 in Rainbow Lake.

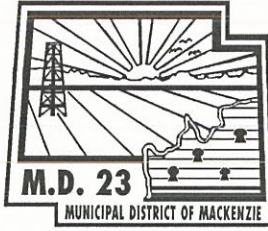
**Normally this approval would be requested prior to the meeting, however the first meeting after the election falls after these scheduled meetings.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Council be reimbursed honorariums and expenses for the attendance on the Tri-Council meeting and the Mackenzie Regional Governance Forum on November 4 & 5, 2004

Author:	Reviewed:	C.A.O.: 
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M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Mayors/Reeves Meeting
Agenda Item No:	11c)

BACKGROUND / PROPOSAL:

The Mayors and Reeves across the province meets twice a year to discuss common issues.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Mayors/Reeves meeting is scheduled for November 15, 2004 in the Imperial Ballroom Level P1 – Coast Terrace Inn at 4:00 p.m.

This meeting is held in conjunction with the AAMD&C and the Reeve will be in Edmonton already.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Reeve Neufeld be authorized to attend the Mayors/Reeves meeting on October 15, 2004 in Edmonton.

Author:	Reviewed:	C.A.O.:	
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County of Forty Mile No. 8

Dale L. Browns
County Administrator

Sharon Burgess
Director of Finance

October 4, 2004.

MEMO

TO: REEVES OF ALL RURAL MUNICIPALITIES

RE: AGENDA ITEMS FOR MAYORS/REEVES MEETING

The Mayors/Reeves Meeting will be held on Monday, November 15, 2004 at 4:00 P. M. in the Imperial Ballroom – Level P1 – The Coast Terrace Inn.

Please forward any Agenda Items by October 29, 2004 to Fax No. 403-867-2242 or mail to:

County of Forty Mile No. 8
Box 160
FOREMOST, AB TOK OXO

Yours truly,

**LEONARD MITZEL,
REEVE.**

LM:dc
R2(w)



County of Forty Mile No. 8

Dale L. Brown
County Administrator

Sharon Burgess
Director of Finance

October 5, 2004.

MEMO

TO: REEVES OF ALL RURAL MUNICIPALITIES

FROM: LEONARD MITZEL, REEVE

I have decided not to seek re-election with County Council and will not be attending or chairing the Mayors/Reeves Meeting.

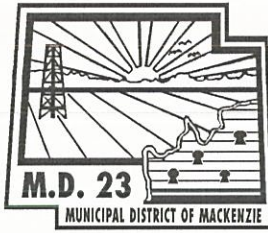
Therefore, the first item on the Agenda will be the election of Chair.

Thank you for the honour of chairing the Mayors/Reeves Meeting and the pleasure of working with you these past years.

Good Luck.

A handwritten signature in black ink, appearing to read "Leonard Mizel", is written below the typed name.

LM:dc



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Water Agreement Committee
Agenda Item No:	11d)

BACKGROUND / PROPOSAL:

The MD originally requested this committee be established at the request of MD landowners to see if they could be connected to the High Level water lines which would enhance future economic development along the Highway 35 corridor, both north and south of High Level.


DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This was discussed as part of the Inter-municipal Development Task Force. The Town has appointed the Mayor, Deputy Mayor and CAO to this Task Force and are requesting the names of our Council's members.

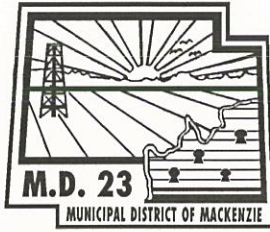
COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That _____ and the CAO be appointed to the Water Agreement Committee.

Author:	Reviewed:	C.A.O.: 
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M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	November 9, 2004
Presented By:	Barbara Spurgeon, Executive Assistant
Title:	Family Violence Prevention
Agenda Item No:	11e)

BACKGROUND / PROPOSAL:

Alberta Children Services has designated November as Family Violence Prevention Month.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The theme for this year's campaign is 'It's Your Business'. Council is encouraged to promote Family Violence Prevention this month, and as such, campaign materials have been provided for your use.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

That November be proclaimed Family Violence Prevention Month in the Municipal District of Mackenzie.

Review:

Dept.

C.A.O.

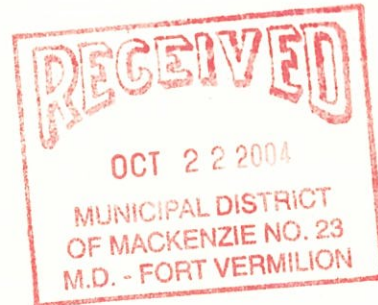


ALBERTA
CHILDREN'S SERVICES

Office of the Minister

October 8, 2004

Mr. William Neufeld
Municipal District of Mackenzie No. 23
PO Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Mr. Neufeld:

November is Family Violence Prevention Month, a time set aside to increase public awareness and mobilize communities about the issue of family violence. Our theme for the 18th annual Family Violence Prevention Month is "It's YOUR Business".

This year's campaign is being co-ordinated by Alberta Children's Services and the Alberta Council of Women's Shelters (ACWS). The campaign will include public service announcements on radio and television, newspaper advertising and information packages distributed to provincial stakeholders.

Family Violence Prevention Month campaign materials, including a 'Hands Are Not for Hitting' display, are being posted on the Children's Services and ACWS websites for community use. An overview of resources available on-line and a poster you can copy are enclosed. The material will be posted in early October on the Children's Services website at www.child.gov.ab.ca and the ACWS website at www.acws.ca.

Organizations may also contact the Office for the Prevention of Family Violence (toll-free by dialing 310-0000 then 780-422-5916) or ACWS at 780-456-7000 to request that the material be downloaded on their behalf.

We wish you much success in your 2004 Family Violence Prevention Month activities and projects.

Sincerely yours,

Iris Evans
Minister

New legislation governing adoption records comes into effect November 1, 2004. Call 310-4455 or visit www.gov.ab.ca/adoptionrecords.



It's *Your* Business



November is
Family Violence
Prevention Month

For more information visit
www.acws.ca



(Include your community
logo here)

What You Can Do About Family Violence in Your Community

As An Individual

- Ask your schools and/or Red Cross to do education about dating violence and all other forms of abuse
- Ask schools to ensure that students know about family violence resources on the Internet
- Encourage day-care centres and schools to help children learn non-violent ways of dealing with conflict
- Offer to help your local women's shelter as a volunteer, board member or fundraiser
- After seeking permission, put tear-off sheets with local resource names and numbers inside cubicles in washrooms in hospitals, hotels, restaurants, movie theatres and on community bulletin boards
- Develop a community resource listing of services available in your community for victims and abusers
- Organize training sessions on family violence for other colleagues in your community
- Work with local churches and faith communities to provide information about family violence
- Ask barber shops and beauty shops to display family violence information in "eye friendly" locations
- Alert local animal shelters about the relationship between abuse of animals and family violence
- Ask your local public library to carry periodicals and books on the topic of family violence
- Encourage your neighbourhood/co-op/school to adopt a violence-free policy.

As a Service Provider

- Ask individuals about family violence at least once without their partner or other family members present
- Consider the possibility of family violence in case conferences
- Display information about family violence prominently in your office

- Listen patiently to those involved in family violence
- Recognize that abused persons are experts about their own circumstances
- Put your service in your local service directory and the Internet as a resource for survivors and/or abusers
- Organize an inter-agency committee to address family violence in your community
- Ask firefighters, paramedics and emergency room staff to watch for signs of family violence
- Work with health centres and clinics to educate parents and support programs that address healthy child development and parenting.

During November, Family Violence Prevention Month in Alberta

- Involve your Chamber of Commerce in encouraging all businesses on one street or part of town to work together to display family violence prevention material for a week during November
- Encourage your town or city council to formally proclaim Family Violence Prevention Month. Have leadership in communities involve elders in their planning of events
- Sponsor a family violence prevention poster and slogan contest in schools. Plan a public forum on the topic of family violence
- Submit regular articles about family violence to your local newspaper
- Organize a display of articles, poems, short stories and artwork that focus on family violence
- Encourage all helping professions to participate in a trade fair and display information about their services
- Distribute a placemat highlighting events in your community during Family Violence Prevention Month to be used in local restaurants
- Host a series of brown bag lunches featuring presentations on building healthy relationships.

November is Family Violence Prevention Month, and a great time to invite local specialists in family violence to conduct presentations on a range of topics. When planning your Family Violence Prevention Month activities, consider approaching the following members of your community to share their expertise on the subject:

- A representative from **AADAC** to speak about the educational package produced by the Addiction Research Foundation entitled "LINK," which provides information on violence against women and children in relationships in relation to substance abuse. A list of contacts can be found at: <http://www.gov.ab.ca/Home/index.cfm?Page=434&PS=119>
- A representative from the **Canadian Mental Health Association** to speak on their position regarding family violence. For contact information, visit http://www.cmha.ca/english/info_centre/sas/sas_6.htm
The CMHA has also prepared a multilingual resource on a variety of related topics that is accessible online at <http://www.cmha.ca/mlb/>
- A representative from the **Alberta Mental Health Association** to discuss family violence in relation to their Healthy Families Program. Locate a contact in your own Regional Health Authority by linking online at: http://www.health.gov.ab.ca/regions/map_lookup.htm
- A representative from the **Alberta Medical Association**, (representing all Alberta doctors), who can speak to the medical impact of family violence. Email the president at: president@albertadoctors.com
- A representative from the **Alberta Dentist's Association** who can speak to the medical impact of family violence. For contact information, link to: http://www.abda.ab.ca/contact_us.asp
- A **Public Health Nurse** or a member of the Victorian Order of Nurses who provides support women and children in your local shelter. Contact information can be found by linking to: <http://www.apha.ab.ca/mmbrrs.htm>
- A representative from the **Faculty of Law at the University of Alberta** who deals with family law or criminal law in relation to family violence. Link here for contacts: http://www.law.ualberta.ca/faculty/faculty_profiles.htm
- A representative from the **Faculty of Law at the University of Calgary** who deals with family law or criminal law in relation to family violence. http://www.law.ucalgary.ca/Faculty_Chairs_Visitors/faculty_research_interests_teaching_areas.html for contact information.
- A representative from the **Alberta Law Foundation** to discuss their support for provincial publications regarding family violence. Contact information: <http://www.albertalawfoundation.org/Contact/index.html>
- A representative from **Alberta Justice** to talk about the Family Law Reform Project, the Unified Family Court Task Force, the Maintenance Enforcement Program or the Family Law Information Centre. For contact information, link to: <http://www.justice.gov.ab.ca/home/>
- A representative from the **Alberta Bar Association** who is a member of the Equality Committee and can speak to issues of family violence. Link to: <http://www.cbaalberta.org/DesktopDefault.aspx?tabid=50> for contacts.

- A representative from **PLENA** (Public Legal Education Network of Alberta) to discuss the legal barriers faced by victims of family violence. For contact information, link to: <http://www.plena.org/new/>
- A representative from the **RCMP** who has taken specialized training in family violence. Locate your local detachment by linking to: http://www.rcmp.ca/telephone/generalcont_ab_e.htm
- A member of the **Police Commission (if applicable)** who can discuss training programs for police in relation to family violence. Contact: <http://www.gov.calgary.ab.ca/cityclerks/documents/bcc/BCC72.htm>
- A **Law Enforcement Officer** from family violence response units such as Spousal Violence Intervention Team (Edmonton) or the Domestic Conflict Response Unit (Calgary). For contact information in Calgary, link to: http://www.gov.calgary.ab.ca/police/inside/domestic_conflict.html and in all other areas, contact your local policing agency.
- A representative from your local **Victim Services Unit** to discuss the broad range of services they provide to victims of family violence. For local contacts, link to: http://www.vaonline.org/prov_ab.html
- A Family Enhancement or Child Protection Worker who has taken specialized training on family violence and can discuss its impact on children. For **Alberta Children's Services** online links contact information: <http://www.child.gov.ab.ca/whoweare/page.cfm?pg=Contact%20Information>
- A representative from the **Alberta Council of Women's Shelters (ACWS)**. ACWS has 12 regional trainers specializing in the education of communities regarding exposure to family violence and its effect on children. Contact information can be found online at: <http://www.acws.ca/>
- A representative from **Office for the Prevention of Family Violence** (Alberta Children's Services). Email contact: acs.webeditor@gov.ab.ca
- A representative from **Alberta Human Resources and Employment** to speak about the \$1000 Escaping Family Violence Benefit. Find contact information at: http://www3.gov.ab.ca/hre/offices/service_find.asp
- Ask **Elected Officials** to talk about their initiatives to support the prevention of family violence. Find contact information for your MLA by linking to: <http://www.assembly.ab.ca/lao/mla/index.asp>
- A representative from **RESOLVE Alberta** to speak about academic research related to family violence. For contact information link to: <http://www.ualgary.ca/resolve/html/people.htm>
- A **School Guidance Counsellor** who can discuss how schools handle disclosures of abuse from their students.
- A representative from the **Women's Studies Program** at your local Community College or University.
- A **Public Librarian** who can discuss resources available at your local library or put on a display. For information about how to locate and contact your local library, link to: <http://www.thealbertalibrary.ab.ca/contacttal.cfm>
- A representative from **Status of Women Canada** to discuss gender equality in relation to family violence. For contact information link to: http://www.swc-cfc.gc.ca/contact/albnwt_e.html

- A representative from the **Alberta Human Rights and Citizenship Commission** to discuss issues of equality with regard to family violence. Link to: <http://www.albertahumanrights.ab.ca/contact/default.asp>.
- An Aboriginal **Elder** in your area who has provided support services to women in a shelter can be identified by contacting your local shelter.
- A representative from the **Nechi Institute** who can speak about family violence in Aboriginal communities. Contact information can be found online at: <http://www.nechi.com/discover/staff.php>
- A representative from the **Institute for the Advancement of Aboriginal Women**. Find contact information at: <http://www.iaaw.ca/home.htm>
- Your local **Inter-Faith** organization may have recommendations. In Edmonton, link to: <http://www.edminterfaithcentre.ca/#contact>, and in Calgary link to: <http://www.calgary-interfaith.ab.ca/contact-us.html>
- Community representatives knowledgeable about the unique barriers faced by victims of abuse in **same-sex relationships**. For information on this topic link to: [http://www.womanabuseprevention.com/html/same sex_partner_abuse.html](http://www.womanabuseprevention.com/html/same_sex_partner_abuse.html)
- A representative from the **Alberta Committee of Citizens with Disabilities** to speak about the family violence in relation to women and children with disabilities. Link: <http://www.accd.net/Contact.htm>
- A representative from the **Alberta Network of Immigrant Women** or one of your local organizations that provides service to newcomers and can speak about the unique barriers they may face when experiencing family violence. For contact information link to: <http://www.aniw.ca/>
- A representative from **Alberta Seniors** or an advocate from your local seniors centre who can discuss the realities of senior abuse and services available and services needed to serve abused seniors. Link: http://www.seniors.gov.ab.ca/contact_us/index.asp
- A representative from your local **Sexual Assault Centre** to discuss sexual violence within families. Link: http://www.aasac.ca/member_agencies.php
- A representative from your **local shelter for abused women** to discuss shelter programs and services. For contact information regarding your local shelter link to: <http://www.acws.ca/map.asp>
- A **Visual Artist, Author or Musician** who creates works exploring the effects of family violence.

Because not everyone is educated about the complexities of family violence, it is important to ask yourself the following questions before approaching a professional you know:

1. Does this person understand that family violence can be emotional, spiritual and cultural as well as physical and sexual?
2. Does this person know that women, children and seniors, compose the majority of victims?
3. Does this person want to help eliminate family violence?

In respecting the right to self-representation, and in recognizing the historical lack of respect for this right, the Alberta Council of Women's Shelters and Alberta Children's Services has compiled a list of resource materials that have been created by, or in collaboration with, Aboriginal persons. The purpose of this list is to provide education about cultural sensitivity, and to incorporate works with Aboriginal cultural content into shelter libraries.

This living document has been compiled solely from suggestions by First Nations, Métis and Inuit communities and individuals residing in Alberta. The Alberta Council of Women's Shelters and Alberta Children's Services is pleased to share this document with all service providers, and as this list is only a beginning, we gratefully welcome all ongoing suggestions.

Videos: staff training on cultural sensitivity

First Nations: *The Circle Unbroken* National Film Board of Canada, 1997.
TOPICS: changing identities, healing, West Coast tribes.

Hollow Water. National Film Board of Canada, 2000.
TOPICS: incest, sentencing circles, healing.

Nitinaht Chronicles, The. National Film Board of Canada, 1998.
TOPICS: residential schools, sexual abuse, justice system.

No Turning Back. National Film Board of Canada, 1997.
TOPICS: Oka stand-off, land rights, political struggle.

Videos: adult audience

Doctor, Lawyer, Indian Chief. National Film Board of Canada, 1986.
TOPICS: women community leaders and healers.

Fast Runner (Atanarjuat), The. Columbia TriStar Inuktitut, 2002.
TOPICS: loyalty, humour, tradition.

For Angela. National Film Board of Canada, 1993.
TOPICS: empowerment, racism, sexism.

Johnny Greyeyes. Wolfe Video, 2001.
TOPICS: women, self-discovery, two-spirited relationships.

Keepers of the Fire. National Film Board of Canada, 1994.
TOPICS: women storytellers and healers.

Naturally Native. The Mashantucket Pequot Tribal Nation and Red-Horse Native Productions, 2000.
TOPICS: women, leaders, business, humour.

Rage: A Documentary Video Series About Men Caught in the Cycle of Violence.
Native Counselling Services of Alberta and Cunningham Communications, Edmonton, 2000.
TOPICS: self-discovery, gender roles, healing.

Rights Path – Alberta, The. Native Counselling Services of Alberta, 2001.
TOPICS: discrimination, access to services, making complaints.

Wiidookodaadiyin Talking Circle. Elder Florence Foyd, Sunrise Center Against Sexual Abuse, 2001.
TOPICS: sexual abuse, child safety, Ojibwe traditions.

Videos: youth audience

Education of Little Tree, The. Paramount Home Entertainment, 1997.
TOPICS: culture, family, tradition.

Iron Will. BuenaVista Home Entertainment, 1994.
TOPICS: family, self-discovery, dog-sledding.

Videos: child audience

Toonik Time – An Inuit Spring Festival. National Film Board of Canada, 2000.
TOPICS: igloo building, traditional celebration, children's games.

Books: staff training on cultural sensitivity

Adams, Howard. **A Tortured People: the Politics of Colonization.** Theytus Books, Penticton: 1995.

Commanda-Roy, Doreen and ACWS. **Blankets, Bibles and Beads.** ACWS, Edmonton: 2002.

Goulding, Warren. **Just Another Indian: A Serial Killer and Canada's Indifference.** Fifth House, Saskatoon: 2001.

Miller, J.R. **Shingwauk's Vision: A History of Native Residential Schools.** University of Toronto Press, Toronto: 1996.

Proulx, Jocelyn and Sharon Perrault. **No Place for Violence: Canadian Aboriginal Alternatives.** Fernwood Publishing and RESOLVE, Halifax: 2000.

Ross, Rupert. **Returning to the Teachings: Exploring Aboriginal Justice.** Penguin Books, Toronto: 1996.

York, Geoffrey. **The Dispossessed: Life and Death in Native Canada.** Vintage Press, London: 1990.

Books: non-fiction, adult audience

- Ahenakew, Freda. *Kthkominawak otbcimowinibwa/ Our Grandmothers' Lives as Told in Their Own Words*. Fifth House, Saskatoon: 1992. (English and Cree)
- Anderson, Anne. *Let's Learn Cree—Namoya Ayiman*. Duval House Publishing, Edmonton: 1998. (English and Cree)
- Bemister, Margaret. *The Spirit Weeps: Characteristics and Dynamics of Incest and Sexual Abuse, with a Native Perspective by Thirty Indian Legends of Canada*. Douglas & McIntyre, Vancouver: 1973.
- Blondin, George. *Yamoria the Lawmaker: Stories of the Dene*. NuWest Press Edmonton: 1997.
- Dion, Joseph F. *My Tribe the Crees*. Glenbow Museum, Calgary: 1979.
- Friesen, John W. *Sayings of the Elders: An Anthology of First Nations' Wisdom*. Detselig Enterprises, Calgary: 1998.
- George, Chief Dan. *My Heart Soars*. Hancock House, Surrey: 1989.
- George, Chief Dan. *My Spirit Soars*. Hancock House, Surrey, B.C.: 1989.
- Grey, Brenda. *Mending a Wounded Life: Gentle Words for Healing*. Creative Bound, Carp: 1996.
- Hungry Wolf, Beverly. *The Ways of my Grandmothers*. Quill, New York: 1982.
- LeClaire, Nancy and George Cardinal. *Alberta Elders' Cree Dictionary*. Duval House Publishing, Edmonton: 1998.
- Meili, Dianne. *Those Who Know: Profiles of Alberta's Native Elders*. NuWest Press, Edmonton: 1991.
- Morrisseau, Calvin. *Into the Daylight: A Holistic Approach to Healing*. University of Toronto Press, Toronto: 1998.
- Mountain Horse, Mike. *My People, the Bloods*. Blood Tribal Council, Standoff: 1979.
- Native Counselling Services of Alberta. *A Family Affair*. NCSA, Edmonton: 1993
- Nechi Institute, The. *As A Woman: A Wellness Manual and Workbook*. Nechi Training, Research and Health Promotions Institute, Edmonton: 1997.
- Perrault, Jeanne and Sylvia Vance, Eds. *Writing the Circle: Native Women of Western Canada, an Anthology*. NuWest Press, Edmonton, 1990.
- Silman, Janet. *Enough is Enough: Aboriginal Women Speak Out*. The Women's Press, Toronto, 1987.

Books: fiction, adult audience

- Anderson, Kim and Bonita Lawrence, Eds. ***Strong Woman Stories***. Sumach Press, Toronto: 2003.
- Armstrong, Jeannette. ***Slash***. Theytus Books, Penticton: 2002.
- Armstrong, Jeannette. ***Whispering in Shadows***. Theytus Books, Penticton: 2000.
- Campbell, Maria. ***Halfbreed***. Goodread Biographies, Halifax: 1973.
- Campbell, Maria. ***Stories of the Road Allowance People***. Theytus Books, Penticton: 1995.
- French, Alice. ***The Restless Nomad***. Pemmican Publications, Winnipeg: 1992.
- Christie Harris. ***Raven's Cry***. Douglas & McIntyre, Vancouver: 1992.
- Clutesi, George. ***Stand Tall, My Son***. Newport Bay Publishing, Victoria: 1990.
- Highway, Tomson. ***Kiss of the Fur Queen***. Doubleday Canada, Toronto: 1998.
- Johnson, Emily Pauline. ***The Moccasin Maker***. University of Arizona Press, Tucson: 1987.
- Johnston, Basil H.. ***Moose Meat and Wild Rice***. McClelland and Stewart, Toronto: 1978. (Ojibwa and English).
- Johnston, Basil H.. ***Tales the Elders Told: Ojibway Legends***. Royal Ontario Museum, Toronto: 1981.
- King, Thomas. ***Green Grass Running Water***. Bantam Books, New York: 1994.
- King, Thomas. ***Medicine River***. Penguin Books, Toronto, 1989.
- King, Thomas. ***One Good Story, That One: Stories***. Harper Perennial, Toronto: 1993.
- King, Thomas. ***Truth and Bright Water***. Harper Flamingo Canada, Toronto: 1999.
- Maracle, Lee. ***Ravensong***. Press Gang Publishers, Vancouver: 1995.
- Maracle, Lee. ***Sundogs: a Novel***. Theytus Books, Penticton: 1992.
- Mosionier, Beatrice Culleton. ***In Search of April Raintree***. Portage & Main Press, Winnipeg: 1999.
- Slipperjack, Ruby. ***Honour the Sun***. Pemmican Publications, Winnipeg: 1987.
- Slipperjack, Ruby. ***Silent Words***. Fifth House Publishers, Saskatoon: 1992.
- Slipperjack, Ruby. ***Weesquachak and the Lost Ones***. Theytus Books, Penticton: 2000.
- Wagamese, Richard. ***Keeper 'n Me***. Vintage, London Ontario: 1994.
- Wallace, Mary. ***The Inuksuk Book***. Maple Tree Press, Toronto: 1999
- Wolfe, Alexander. ***Earth Elder Stories: the Pinayzitt Path***. Fifth House, Saskatoon: 1988.

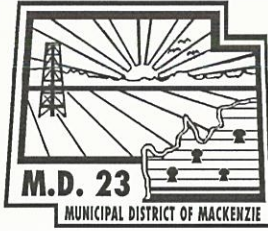
Books: youth audience

- Ahenakew, Freda. *Wisahkecahk Flies to the Moon*. Pemmican Publications, Winnipeg: 1999. (English and Cree).
- Armstrong, Jeannette. *Enwhisteetkwa: Walk in Water*. Okanagan Indian Curriculum Project, Penticton: 1982.
- Armstrong, Jeannette. *Neekna and Chemai*. Theytus Books, Penticton: 1984.
- Brownridge, William Roy. *The Moccasin Goalie*. Orca Book Publishers, Victoria: 1995.
- Brownridge, William Roy. *The Final Game: The Further Adventures of the Moccasin Goalie*. Orca Book Publishers, Victoria: 1997.
- Campbell, Maria. *Achimoona*. Fifth House, Saskatoon: 1985.
- Campbell, Maria. *Little Badger and the Fire Spirit*. McClelland and Stewart, Toronto: 1977.
- Clutesi, George. *Son of Raven, Son of Deer; Fables of the Tse-Shah People*. Gray's Publishing, Sidney: 1967.
- Hale, Jerry and Rose Hale. *The Adventures of Muskwa*. Muskwa Trails, Fairview: 1999.
- Johnston, Basil H.. *The Bear-Walker and Other Stories*. Royal Ontario Museum, Toronto: 1995.
- Johnston, Basil H.. *The Star Man and Other Tales*. Royal Ontario Museum, Toronto: 1997.
- King, Thomas. *A Coyote Columbus Story*. Douglas & McIntyre, Toronto: 1992.
- Mosionier, Beatrice Culleton. *Christopher's Folly*. Pemmican Publications, Winnipeg: 1996.
- Reid, Bill and Robert Bringham. *The Raven Steals the Light*. Douglas & McIntyre, Vancouver: 1996.
- Sterling, Shirley. *My Name is Seepeetza*. Douglas and McIntyre, Vancouver: 1992.
- Taylor, C.J. *Bones in the Basket*. Tundra Books, Toronto: 2001.

Books: child audience

- Ahenakew, Freda and George Littlechild. *How the Birch Tree Got Its Stripes: A Cree Story for Children*. Fifth House, Saskatoon: 1988.
- Ahenakew, Freda and George Littlechild. *How the Mouse Got Brown Teeth: A Cree Story for Children*. Fifth House, Saskatoon: 1988.
- Ahenakew, Freda. *Wanisinwak Iskwesisak: Awasisasinahikanis/Two Little Girls Lost in the Bush: A Cree Story For Children*. Fifth House, Saskatoon, 1991. (Cree and English).

- Anderson, Anne. *The Pet Beaver*. Duval House Publishing, Edmonton: 2001.
- Caduto, Michael and Joseph Bruchae. *Keepers of the Earth: Native Stories and Environmental Activities for Children*. Fifth House Publishers, Saskatoon, 1989.
- Cuthand, Beth. *The Little Duck*. Theytus Books, Vancouver: 1999.
- Hungry Wolf, Beverly. *Children of the Sun*. Morrow Press, New York: 1987
- Johnston, Basil H.. *How the Birds Got Their Colours*. Kids Can Press, Toronto: 1978. (Ojibwa and English).
- Keeshig-Tobias, Lenore. *Bineshiinh Dibaajmowin / Bird Talk*. Sister Vision, Toronto: 1991. (Ojibwa and English).
- Keeshig-Tobias, Lenore. *Emma and the Trees*. Sister Vision, Toronto: 1995. (Ojibwa and English).
- King, Thomas. *Coyote Sings to the Moon*. Key Porter Kids, Toronto: 1998.
- Kusugak, Michael. *Baseball Bats for Christmas*. Annick Press, Toronto: 1990.
- Kusugak, Michael. *Who Wants Rocks?* Annick Press, Toronto: 1999.
- Munsch, Robert and Michael Kusugak. *A Promise is a Promise*. Annick Press, Toronto: 1988.
- Ruurs, Margriet. *When We Go Camping*. Tundra Books, Toronto: 2001.
- Wheeler, Bernelda. *A Friend Called 'Chum'*. Pemmican Publications, Winnipeg: 1984.
- Wheeler, Bernelda. *I Can't Have Bannock But the Beaver Has a Dam*. Portage & Main Press, Winnipeg: 1993.
- Wheeler, Bernelda. *Where Did You Get Your Moccasins?* Pemmican Publications, Winnipeg: 1986.
- Yerxa, Leo. *A Fish Tale or, The Little One That Got Away*. Douglas & McIntyre, Vancouver: 1995.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Mackenzie Housing Management Board
Agenda Item No:	11F)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A resignation letter has been received from Jack Eccles to sit on the Mackenzie Management Housing Board. (See attached)

Council can either appoint from the remaining two candidates (see attached), provided both agree to letting their name stand, or We can re-advertise for the position.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That _____ be appointed to the Mackenzie Housing Management Board.

Author:

Reviewed:

C.A.O.: